



University of Southeastern Philippines

2018

Annual Report

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THE PRESIDENT'S MESSAGE

I am honored to present to you the Annual Report that comprises the significant projects, programs, and accomplishments of the University of Southeastern Philippines (USEP) in the year 2018. This Report is composed of short write-ups of activities and programs that speak of the University's accomplishments through the talents and accumulated efforts of our students, faculty members, non-teaching staff, and partners. It also features the University's major thrusts namely: Governance, Instruction, Research, Extension, and Production.

The University is committed to align its services with the ASEAN standards to provide its stakeholders the best learning experience. A highlight in the beginning of 2018 is the good start with the University's Student Internship Abroad Program. The Management is always acceptant of the idea of increasing opportunities for the students to participate in trainings, seminars, and forums that boost learning potential.

Throughout the year, several accreditation visits were conducted by credible agencies. We succeeded in our quest for ISO 9001:2015 certification. We also sustained our level IV SUC status. Further, we persevered in the accreditation of our academic programs. In 2018, 75 and 85 percent of our graduate and undergraduate programs, respectively, are accredited.

We aim to sustain quality education, hence, we initiated several infrastructure projects as we strive to develop new spaces conducive for an improved learning experience for our students. I am humbled to say that the University spent Php 74,902,192.64 for the completed projects and Php 345,225,886.03 for the ongoing ones.

Indeed, the USEPians never failed to exemplify excellence, more specifically in the different licensure examinations. USEP graduates bagged 40 topnotch places in different licensure examinations in the year 2018.

As we aim to be a premier research University in the ASEAN, we are incessant in conducting meaningful research and extension programs and activities. We are grateful to the different funding institutions that are instrumental in these undertakings.

In 2018, we celebrated the University's 40th Founding Anniversary. We acknowledged that without the unwavering support and the undivided trust of our stakeholders, building dreams without limits will be a gambling chance. The University dreams of becoming a home to Mindanao's finest learners and with all these milestones for the year 2018, I believe that we are leaning towards that dream.

May you find this Report an essential guide and reference in reviewing the performance of USEP in year 2018.

Thank You!



LOURDES C. GENERALAO
President

EXECUTIVE SUMMARY

Profile and Statistics

The University of Southeastern Philippines, per the approved General Appropriations Act (GAA) for 2018, has an allocation of Php 684,381,000 that was appropriated for the expenses in Personnel Services, Maintenance and Other Operating Expenses, and Capital Outlay. It is noteworthy that the budget for 2018 is 13.94 percent higher as compared to Php 600,633,000 budget per GAA for 2017.

The University has recorded a total of 12,824 enrollees for the second semester of school year 2017-2018 (January 2018-May 2018). There were 3,600 for off-semester/summer 2018 (June-July 2018) and 11,364 enrollees for the first semester of school year 2018-2019 (August 2018-December 2018). The University President has conferred 3,498 graduates from higher education and 205 from advanced education.

As of December 31, 2018, the University has recorded a total of 1,113 employees, with 487 regular and part-time faculty members and 626 non-teaching staff. Out of the 487 faculty members, 77 percent worked fulltime while 23 percent are part-time faculty. For the support/non-teaching staff, 20 percent are regular employees, 17 percent are outsourced from an external agency, 36 percent are under contract of service, and 26 percent are under job order.

Administration and Governance

The University's Extension Program, Sagop Kinabuhí Program 2 (SKP2) which was originally established to respond to the government's war on drugs, was recognized by the Davao City Police Office, Davao City Government, and the Philippines Drug Enforcement Agency.

The University aced the Certification Audit Visit administered by AJA Registrars on September 5-7, 2018. With this milestone, USeP is recommended for the immediate certification of ISO 9001:2015.

USeP maintained its Level IV status according to the 2016 State Universities and Colleges (SUC) Levelling results released by the Commission on Higher Education (CHED) in August 2018. In July of 2018, USeP was granted an Associate Membership to the ASEAN Quality Assurance Network. This opens the University to opportunities to further the quality of its services and be compared to that of the ASEAN standard.

USeP had a good start when it comes to Student Internship Abroad Program. Through its Office of Public and International Affairs (OPIA), internalization programs were strengthened which reflects the University's effort to achieve its vision of becoming a premier research university in the ASEAN and one of its goals of producing world-class graduates.

The University, in its efforts to provide quality services to its stakeholders, also initiated several infrastructure projects in its main and external campuses to provide quality spaces for conducive and improved learning experience for its students. There were 19 completed and 17 ongoing infrastructure projects across campuses in the year 2018. Completed projects include the Student Kiosk Phase II, the Industrial Electronics and Mechatronics Training Center Phase IV, 5-storey College of Engineering Laboratory Building Phase I, and the University Security System for gates 1, 2, and 3 of the Obrero Campus; and the covered Pathway along FTC Building, and Hostel Repair and Improvement in Tagum Unit.

Academic Affairs/Instruction

In 2018, out of the 22 programs visited by the Accrediting Agency for Chartered Colleges and Universities in the Philippines, 12 qualified for level 3 and 8 were accredited for level 2. Three (3) programs have also undergone preliminary visits.

To cater the entry of the K-12 graduates in August 2018, revised and new programs were proposed for School Year 2018-2019. Thirty-two revised (32) and two (2) new programs in higher education and two (2) new programs in advanced studies were presented to the Board of Regents. As of November, 20 of the University's academic programs have CHED notation.

For 2018, the University produced 40 topnotchers in eight (8) different licensure examinations. The graduates from the College of Engineering, College of Agriculture and Related Sciences, College of Education, and College of Teacher Education and Technology brought honor and prestige to the University as they made it to the list of top passers.

USEP's Team Centsilyo of the Institute of Computing, was hailed Champion in the 2018 Philippine Startup Challenge. The same team also bagged the Huawei Special Award and is a qualifier to Huawei's Seeds for the Future Program in China. Other events where the USEPians reaped awards include Davao Intercollegiate Business Summit, Davao Culinary Cup, State Colleges and Universities Athletic Association (SCUAA) National Games, Mindanao-wide IT Olympiad and Research Competitions, 10th Agui-Po Awards, and National Competency II-Computer Systems Servicing Examination.

Research, Development, and, Extension

In the area of Research, in 2018, the University has 16 externally funded projects that are ongoing with a total cost of PHP 25,838,548.93; 41 completed research projects/studies; 11 industry partners; five (5) Centers; six (6) research outputs utilized by the industry; 34 publications to refereed journals; and 20 capability-building activities.

The accumulated efforts of the students, faculty, and staff have led to several partnerships with institutions locally and internationally.

In August 2018, the University launched the Socio-Economic Research and Data Analytics Center or SERDAC, deemed as a one-stop shop to help researchers on data analysis and guide local government units in coming up with sound statistics-based policymaking. The University has been awarded 4.89 Million pesos by the DOST- PCAARRD for the establishment of the Center that shall provide socio-economic research services, trainings, and other technical assistance to researchers.

The Commission on Higher Education (CHED) awarded the University for its effective implementation of Gender and Development programs.

The Department of Science and Technology has chosen USEP to implement the project "Establishment of Digital Design and Prototyping Hub" or DigiHub.

In 2018, USEP has applied for nine (9) patents, three (3) industrial designs, three (3) copyrights, and two (2) trademarks. It has also registered three (3) utility model, three (3) copyright, and two (2) trademarks.

The University's project proposal titled "AgiLab: Establishment of USeP Technology Business Incubation Facility and Services for Internet of Things (IoT), Industrial Technology and Systems Application Development" was given a funding of Php 10 million.

The University has empowered people in the region by capacitating local citizens, particularly the marginalized, with the necessary skills and values, competencies, and entrepreneurial abilities, in order to promote self-reliance and establish personal and professional growth while building better communities.

Aside from the Sagop Kinabuhì Program 2, other sound extension programs of the University include: Programang Agrikultura gamit and Teknolohiya aron Ayuda sa Bukid para Asenso ka (PATABA); Alalay sa Barangay Program (ABP); Agriculture Capability Advancement and Rehabilitation Extension Services (AgriCARES); Integrated Reading Enhancement Approach to Development Readers (I-READR); Project Tulong Alay Sa Pag-Angat Ng Buhay At Kaalaman Ng Nangangailangang Kabataan, Mga Magulang At Ginagabayan Ng Mga Guro (Tabang); Project INNOTeach: Innovation for 21st Century Teaching and Learning (INNOTeach); Eye-See Enabled Program (EEB II); Sustainable Services for Social Transformation and Indigenous Peoples' Empowerment and Development (SUSSTAINED); and Barangay Integrated Strategies to Improve Land and Water Resources Management for Inclusive Growth (Project BISLIG).

Production

From the various income generating projects (IGPs), the University earned a gross income of Php 7,915,294.21 for Obrero Campus; and Php 7,800,831.14 for Tagum-Mabini Campus.

The non-agriculture IGPs of the University are the Commercial Stalls, Concessions, Covered Court, Field/Ground, Hostel, Social Hall, USeP Gymnasium and Cultural Center, USeP Press and Bookstore, and USeP Review Center in Obrero Campus; Gymnasium in Mintal and Tagum-Mabini Campuses; and Space Rental (i.e. stores) in Tagum-Mabini Campus.

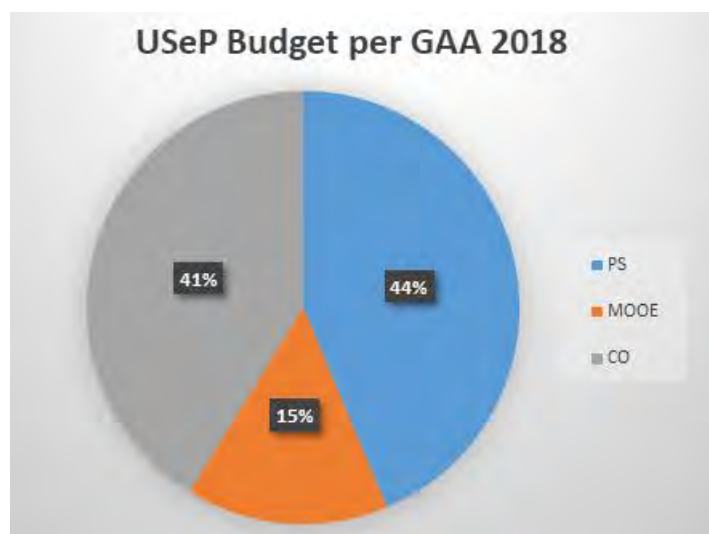
The University's agri-based IGPs include Lakatan, Coconut and Orchard, Corn Seed Production, and Cardava Expansion intercrop with Cacao projects. The CEDU in Tagum-Mabini is replanting and rehabilitating the existing lakatan sites, and also initiated the expansion and replanting of coconuts. The three hectares of corn are now on reproductive stage.

In July of 2018, the University acquired business permit for its income-generating projects in the Obrero Campus. It also repaired various IGP facilities across campuses.

The IGP Manual of the University was formulated in 2018. This facilitates the standardization of all business transactions across campuses. The Manual was already presented to the Board Finance Committee.

PROFILE AND STATISTICS

USEP budget per General Appropriations Act 2018



The University of Southeastern Philippines, per the approved General Appropriations Act (GAA) for 2018, acquired the amount of PHP 684,381,000. This covered the expenses for Personnel Services, Maintenance and Other Operating Expenses (MOOE), and Capital Outlay. It is noteworthy that the budget for 2018 is 13.94 percent higher as compared to PHP 600,633,000 budget as reflected in GAA for 2017.

Table 1. USEP Budget per GAA 2018

	Amount
Personnel Services	Php 298,820,000
Maintenance and Other Operating Expenses	Php 103,468,000
Capital Outlay	Php 282,093,000
TOTAL	Php 684,381,000

The different infrastructure projects funded under GAA 2018, with a sum of Php **282,093,000**, are listed in Table 2. A comparative financial position and performance of the University for calendar years 2018 and 2017, as reflected in the Annual Audit Plan 2018, is presented in Table 3.

Table 2. Capital Outlay Projects included in GAA 2018

Project	Amount
1. Completion of 5-Storey Information Technology (IT) Building	10,000,000
2. Construction of 5-Storey Quality Assurance, Accreditation and TLE Building (Phase 2)	30,000,000
3. Completion of Science Laboratory Building in Tagum-Mabini Campus	9,093,000
4. Construction of Administrative Building Phase 1	100,000,000
5. Completion of Seven (7) Storey Multi-media Learning Resource Center	75,000,000
6. Repair/ Rehabilitation of the University Gymnasium and Cultural Center	8,000,000

7. Establishment of CGB Graduate School Building (Phase 2)	50,000,000
TOTAL	282,093,000

Table 3. A comparative financial position and performance for CYs 2018 and 2017

Accounts	CY 2018	CY 2017	Increase (Decrease)	
			Amount	%
Position:				
Assets	P1,531,322,762.17	P1,401,871,478.10	P129,451,284.07	9%
Liabilities	142,746,669.45	104,511,377.44	38,235,292.01	37%
Equity	1,388,576,092.72	1,297,360,100.66	91,215,992.06	7%
Performance:				
Income	746,720,322.09	694,361,730.67	52,358,591.42	8%
Expenses				
Personnel Exp.	354,592,741.60	314,558,158.19	40,034,583.41	13%
MOOE	264,424,785.20	295,866,352.72	(31,441,567.52)	-11%
Financial Exp.	4,810.16	400.00	4,410.16	1103%
Non-Cash Exp.	34,441,566.25	31,297,678.35	3,143,887.90	10%
Total Expenses	653,463,903.21	641,722,589.26	11,741,313.95	2%
Net Income	P93,256,418.88	P52,639,141.41	P40,617,277.47	77%

Source: Annual Audit Report 2018

Enrolment in Calendar Year 2018

The University has recorded a total of 12,824 enrollees for the second semester of school year 2017-2018 (January 2018-May 2018); 3,600 for off-semester/summer 2018 (June-July 2018); and 11,364 enrollees for the first semester of school year 2018-2019 (August 2018-December 2018).

Table 4. Enrolment Data Summary

	Second Semester 2017-2018	Off-Semester 2018	First Semester 2018-2019
ADVANCED:			
College of Arts & Sciences	179	7	209
College of Education	914	115	1,106
College of Technology	125	3	171
College of Engineering	116	1	116
Institute of Computing	43		71

College of Business Administration	675	29	766
School of Applied Economics	30	1	38
ETEEAP	2		3
Mintal Campus	165		291
Tagum-Mabini Campus	348	7	413
TOTAL	2,597	163	3,184
HIGHER:			
Obrero	5,686	1,902	4,847
Mintal	848	294	658
Bislig	799	312	534
Tagum-Mabini	2,021	753	1,632
TOTAL	9,354	3,261	7,671
EXTERNAL STUDIES			
Sto. Tomas	873	176	509
TOTAL	873	176	509
GRAND TOTAL	12,824	3,600	11,364

Graduates for Calendar Year 2018

The University President has conferred a total of 3,703 graduates from both advanced and higher education programs for calendar year 2018. Out of the total number, 3,498 were from advanced education, while 205 were from higher education.

The table below shows the total number of graduates from each campus or college.

Table 5. Total Number of Graduates from Each Campus/College

Campus/College	Graduates' Data		
	Undergrad	Grad	TOTAL
Obrero Campus			
College of Arts and Sciences	249	12	261
College of Governance and Business	259	61	320

College of Engineering	248	5	253
College of Technology	448	14	462
College of Education	549	72	621
Institute of Computing	52	1	53
School of Applied Economics	30	13	43
Mintal Campus			-
College of Development Management	283	2	285
Pamulaan	29		29
Tagum-Mabini Campus			
College of Agriculture and Related Sciences	333	24	357
College of Teacher Education and Technology	423	1	424
Bislig Campus	249		249
External Studies - Sto. Tomas	346		346
TOTAL	3,498	205	3,703

Student-Scholars for First Semester of SY 2018-2019

In August 2018, the University has a total number of 8,359 student-scholars across campuses. Only one percent (1%) of these scholars are from the Graduate School. Of the scholars in the Graduate School, 66 percent of them are under CHED's Graduate Scholarship in the K to 12 Transition Program.

Table 6. Number of Scholars per Campus as of First Semester of SY 2018-2019

Undergraduate Scholarship Program		Bislig	Mintal	Obrero	Mabini	Tagum	TOTAL
1	CHED FULLMERIT NEW			1			1
2	CHED SUGARCANE			1			1
3	FREE HIGHER EDUCATION only	389	349	3,260	213	576	4,787
4	FREE HIGHER EDUCATION / A.O. Florendo			7	1	2	10
5	FREE HIGHER EDUCATION / ACTS-SAMAL			1			1
6	FREE HIGHER EDUCATION / AFP-EBSO			3	1		4
7	FREE HIGHER EDUCATION / ANSWERING THE CRY OF THE POOR CHILD					2	2
8	FREE HIGHER EDUCATION / APEX			1			1
9	FREE HIGHER EDUCATION / APEX / DOST			1			1
10	FREE HIGHER EDUCATION / CEG-LGU Panabo			4			4

Undergraduate Scholarship Program		Bislig	Mintal	Obrero	Mabini	Tagum	TOTAL
11	FREE HIGHER EDUCATION / CHED FULL MERIT	4		581	1	14	600
12	FREE HIGHER EDUCATION / CHED PARTIAL Scholarship			62	1	10	73
13	FREE HIGHER EDUCATION / CHED Tulong Dunong		9	161	19	78	267
14	FREE HIGHER EDUCATION / CHEDTDP / PLDT 2G			1			1
15	FREE HIGHER EDUCATION / CITY EDUCATIONAL SCHOLARSHIP PROGRAM					1	1
16	FREE HIGHER EDUCATION / COLLEGE SCHOLARS			20			20
17	FREE HIGHER EDUCATION / COMPOSTELA VALLEY SCHOLARSHIP PROGRAM				2	28	30
18	FREE HIGHER EDUCATION / COUPLES FOR CHRIST	2					2
19	FREE HIGHER EDUCATION / DA-ACEF		2				2
20	FREE HIGHER EDUCATION / Davaoeño, USA			3			3
21	FREE HIGHER EDUCATION / DCWD		8				8
22	FREE HIGHER EDUCATION / DOST	1		75	2	24	102
23	FREE HIGHER EDUCATION / GSIS			4		1	5
24	FREE HIGHER EDUCATION / INT'L CONTAINER TERMINAL SERVICES, INC. (ICTSI)			4			4
25	FREE HIGHER EDUCATION / Landbank-IRRRI Scholars		1		2	2	5
26	FREE HIGHER EDUCATION / MUNICIPALITY OF CARMEN SCHOLARSHIP GRANT					1	1
27	FREE HIGHER EDUCATION / MUNICIPALITY OF KIBLAWAN			1			1
28	FREE HIGHER EDUCATION / MUNICIPALITY OF MACO SCHOLARSHIP GRANT				5	15	20
29	FREE HIGHER EDUCATION / NAT'L GRID CORP. OF THE PHIL. (NGCP)			10			10
30	FREE HIGHER EDUCATION / NCCC Cares			2			2
31	FREE HIGHER EDUCATION / NCIP EAP	4					4
32	FREE HIGHER EDUCATION / OWWA SCHOLARS			20		2	22
33	FREE HIGHER EDUCATION / PHILIPPINE BUSINESS FOR EDUCATION - STEP UP			5		8	13
34	FREE HIGHER EDUCATION / PLDT 2G			7			7
35	FREE HIGHER EDUCATION / PLDT 2G / CHED TULONG DUNONG CARAGA			1			1
36	FREE HIGHER EDUCATION / SAN MIGUEL FOUNDATION SCHOLARS			8			8
37	FREE HIGHER EDUCATION / SM Foundation			3			3

Undergraduate Scholarship Program		Bislig	Mintal	Obrero	Mabini	Tagum	TOTAL
38	FREE HIGHER EDUCATION / STEP			74			74
39	FREE HIGHER EDUCATION / Student Grant for Indegenous People and Muslims of Panabo City					1	1
40	FREE HIGHER EDUCATION / TABANG ESKWELA MACO IPS				1		1
41	FREE HIGHER EDUCATION / TERTIARY EDUCATION SUBSIDY (TES)	126	62	255	73	254	770
42	FREE HIGHER EDUCATION / TES / NCIP EAP	1					1
43	FREE HIGHER EDUCATION / TES / CHED FULL MERIT	4		2			6
44	FREE HIGHER EDUCATION / TES / CHED Partial Scholarship	1		8			9
45	FREE HIGHER EDUCATION / TES / CHEDTDP			9			9
46	FREE HIGHER EDUCATION / TES / College Scholars			2			2
47	FREE HIGHER EDUCATION / TES / COUPLES FOR CHRIST	1					1
48	FREE HIGHER EDUCATION / TES / Davaoeño USA			1			1
49	FREE HIGHER EDUCATION / TES / DCWD		4	1			5
50	FREE HIGHER EDUCATION / TES / DOST	1		4			5
51	FREE HIGHER EDUCATION / TES / Native & NonNative			1			1
52	FREE HIGHER EDUCATION / TES / OWWA			1			1
53	FREE HIGHER EDUCATION / TES / STEP			9			9
54	FREE HIGHER EDUCATION / TES / Therma South Inc.			2			2
55	FREE HIGHER EDUCATION / TES / USEP Tulong Dunong		19	49			68
56	FREE HIGHER EDUCATION / TES- Expanded Students Grant-in-aid Program For Poverty Alleviation (continuing ESGPPA)		37	48	51	56	192
57	FREE HIGHER EDUCATION / TES/ Landbank-IRRI		1				1
58	FREE HIGHER EDUCATION / THERMA MARINE INC.			5			5
59	FREE HIGHER EDUCATION / THERMA SOUTH INC.			15			15
60	FREE HIGHER EDUCATION / TWEETY POULTRY FARM SCHOLARSHIP				2		2
61	FREE HIGHER EDUCATION / USEP Tulong Dunong		161	671	106	137	1,075
Sub-total		534	653	5,404	480	1,212	8,283
Graduate Scholarship Program							-

Undergraduate Scholarship Program		Bislig	Mintal	Obrero	Mabini	Tagum	TOTAL
1	GRADUATE SCHOLARSHIP IN THE K TO 12 TRANSITION PROG.		1	18		31	50
2	ICSP (PAHRODF)			2		1	3
3	COOPERATING TEACHER 50% (3)			3			3
4	DOST Scholars (Grad. School)		2				2
5	Employee (100%) (10)			10		7	17
6	CHED SUGARCANE					1	1
Sub-total		-	3	33	-	40	76
GRAND TOTAL		534	656	5,437	480	1,252	8,359

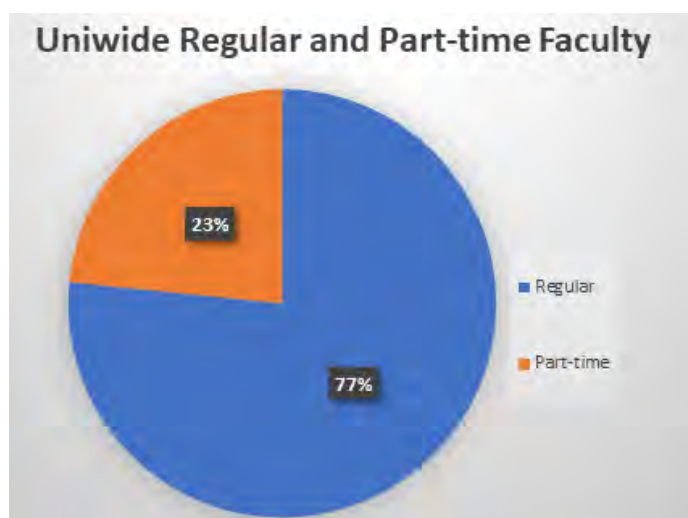
Employee Statistics

As of December 31, 2018, the University has recorded a total of 1,113 employees, with 487 regular and part-time faculty members and 626 non-teaching staff. Table 7 shows that out of the 487 faculty members, 77 percent were employed fulltime while the remaining 23 percent worked as part-time faculty.

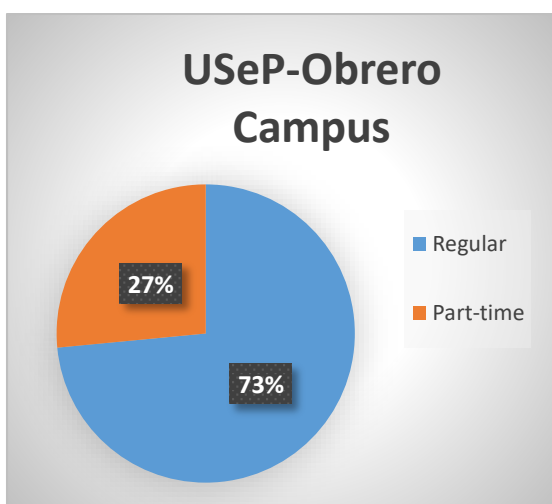
Table 7. Number of Regular and Part-time Faculty per Campus/College

Campus	Regular	Part-time	Total
Obrero Campus			
1. College of Engineering	38	21	59
2. College of Education	47	16	63
3. College of Arts and Sciences	49	17	66
4. College of Technology	23	6	29
5. College of Governance and Business	33	14	47
6. Institute of Computing	19	1	20
7. School of Applied Economics	10	4	14
Subtotal	219	79	298
Tagum-Mabini Campus			

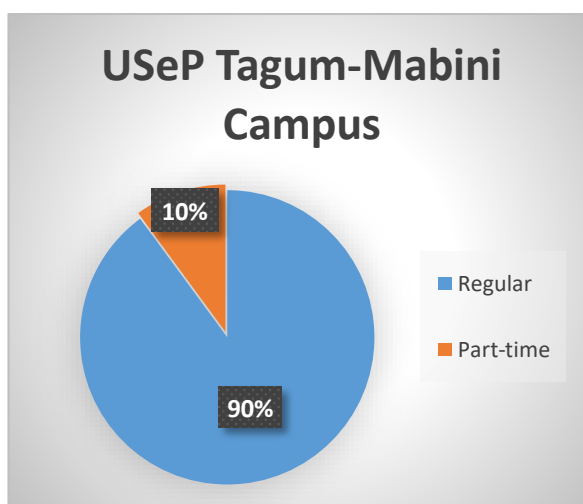
1. College of Agriculture and Related Sciences	53	6	59
2. College of Technology and Teacher Education	45	5	50
Subtotal	98	11	109
Mintal Campus	40	13	53
Bislig Campus	16	11	27
TOTAL	373	114	487



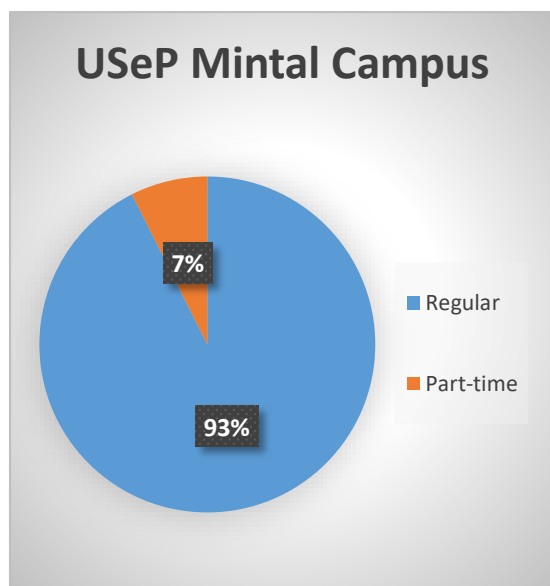
Out of 487 employees, 373 are regular while 114 are part-time employees



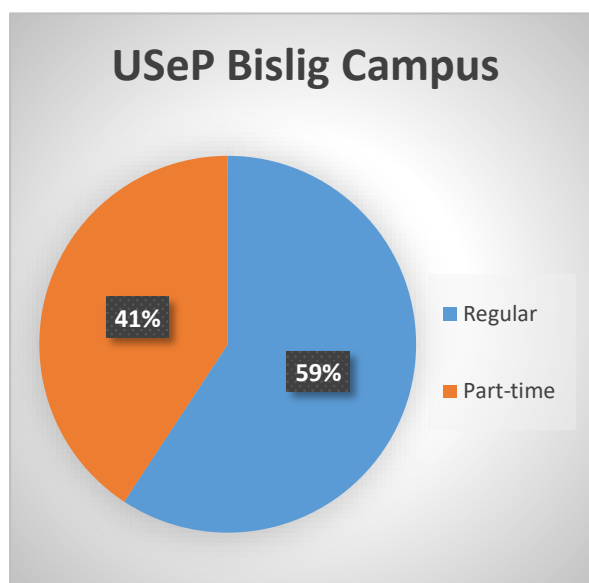
219 out of 298 faculty in USEP Obrero Campus are regular employees while 79 are working part-time.



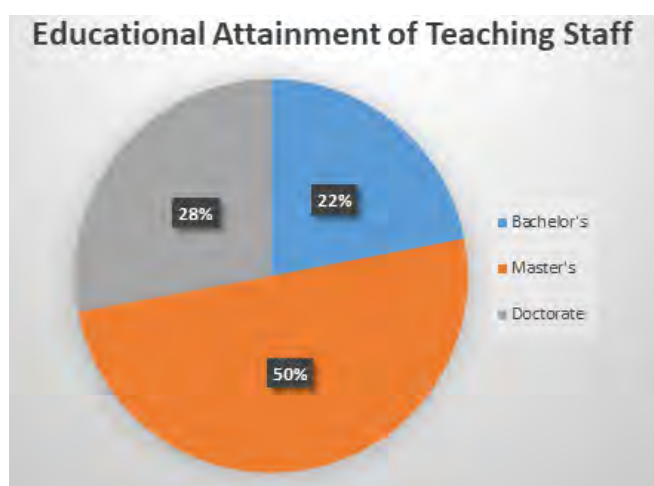
98 out of 109 faculty in USEP Tagum-Mabini Campus are regular employees, while 11 are working part-time.



40 out of 53 faculty in USEP Mintal campus are regular employees while 11 are working part-time



16 out of 27 faculty in USEP Bislig Campus are regular employees while 13 are working part-time.



For the educational attainment of the teaching staff, majority or 50 percent earned Master's degree while 28 percent obtained their Doctorate degree. The remaining 22 percent are holders of Bachelor's degree.

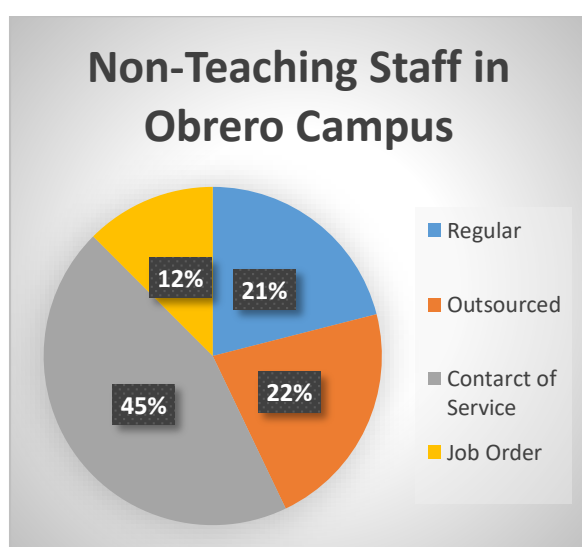
Table 8. Number of Regular and Part-time Faculty based on Educational Attainment

Degree	Regular	Part-time	Total
Bachelor's	56	51	107
Master's	209	35	244
Doctorate	108	28	136
TOTAL	373	114	487

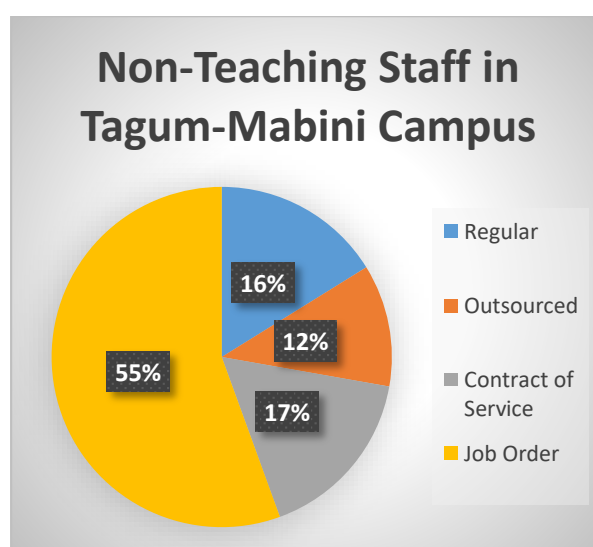
Out of the 626 support and non-teaching staff, 20 percent are regular employees, 17 percent are outsourced from an external agency, 36 percent are contract of service (CoS), and 26 percent are job order (J.O).

Table 9. Number of Support/Non-teaching Staff per Campus

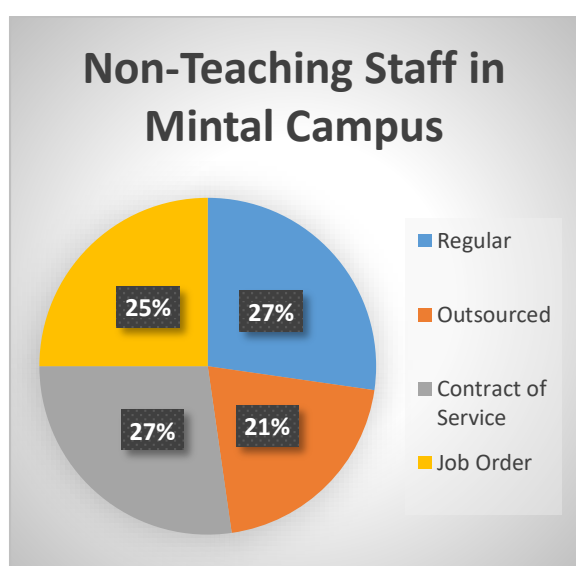
Campus	Regular	Outsourced (Agency)	Contract of Service (COS)	Job Order (J.O)	TOTAL
Obrero Campus	74	77	157	44	352
Tagum-Mabini Campus	32	23	33	110	198
Mintal Campus	12	9	12	11	44
Bislig Campus	6		26		32
TOTAL	124	109	228	165	626



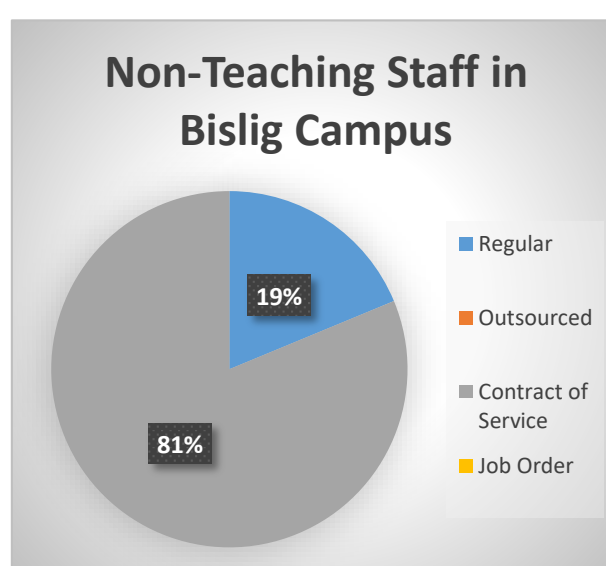
Out of the 352 total non-teaching staff of Obrero Campus, 74 are regular, 77 are outsourced, 157 are under contract of service, and 44 are under job order.



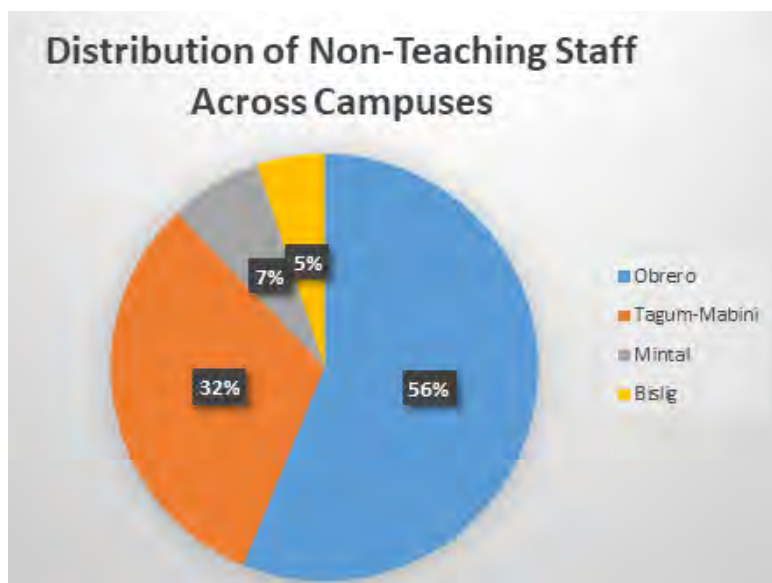
Out of 198 total non-teaching staff of Tagum-Mabini Campus, 32 are regular, 23 are outsourced, 33 are under contract of service and 110 are under job order.



Out of 44 total non-teaching staff of Mintal Campus, 12 are regular, 9 are outsourced, 12 are under contract of service, and 11 are under job order.



Out of 32 total non-teaching staff of Bislig Campus, 6 are regular, no outsourced employee, 26 are under contract of service and no employee under job order.



Out of the 626 total number of non-teaching staff in all campuses, 352 is from Obrero Campus, 198 is from Tagum-Mabini Campus, 44 is from Mintal Campus, and 32 is from Bislig Campus.

Academic Programs

As of December 2018, the University offered a total of 34 undergraduate and 28 graduate programs spread throughout its five physical campuses.

Presented below is the full list of academic programs.

Programs in Higher Education (Undergraduate)

1. Bachelor of Science in Computer Science
2. Bachelor of Science in Information Technology, *specializing in*
 - a. Information Security
 - b. Business Technology Management
3. Bachelor of Science in Business Administration, *specializing in* Financial Management
4. Bachelor of Science in Entrepreneurship
5. Bachelor of Science in Hospitality Management, *specializing in*
 - a. Hotel Administration
 - b. Culinary Arts Management
6. Bachelor of Science in Agricultural and Biosystems Engineering, major in:
 - a. AB Land and Water Resources Engineering
 - b. AB Machinery and Power Engineering
 - c. AB Process Engineering
 - d. AB Structures and Environment Engineering
7. Bachelor of Science in Civil Engineering
 - a. Transportation Engineering
 - b. Geotechnical Engineering
 - c. Structuring Engineering
8. Bachelor of Science in Electrical Engineering
9. Bachelor of Science in Electronics Engineering
10. Bachelor of Science in Geodetic Engineering
11. Bachelor of Science in Mechanical Engineering
12. Bachelor of Science in Mining Engineering

13. Bachelor of Science in Geology
14. Bachelor in Elementary Education
15. Bachelor of Early Childhood Education
16. Bachelor of Special Needs Education
17. Bachelor of Secondary Education (BSEd), *major in*
 - a. Science
 - b. English
 - c. Mathematics
18. Bachelor of Physical Education
19. Bachelor of Technology and Livelihood Education, major in Home Economics
20. Bachelor of Technical-Vocational Teacher Education (BTVTE), *majors in:*
 - a. Automotive Technology
 - b. Civil Construction Technology
 - c. Computer Systems Servicing
 - d. Electronics Technology
 - e. Electrical Technology
 - f. Heating, Ventilation and Airconditioning Technology
 - g. Mechanical Technology
 - h. Animal Production
 - i. Agricultural Crop Production
21. Bachelor of Science in Economics, *specializing in*
 - a. Development Economics
 - b. Monetary and Financial Economics
 - c. Resource and Environmental Economics
22. Bachelor of Science in Biology, *specializing in*
 - a. Animal Biology
 - b. Plant Biology
23. Bachelor of Arts in Literature and Cultural Studies
24. Bachelor of Science in Mathematics
25. Bachelor of Science in Statistics
26. Bachelor of Science in Agricultural Economics
27. Bachelor of Science in Agricultural Business
28. Bachelor of Science in Community Development
29. Bachelor of Science in Development Anthropology
30. Bachelor of Public Administration
31. Bachelor of Science in Agriculture, major in
 - a. Animal Science
 - b. Soil Science
 - c. Entomology
 - d. Agronomy
 - e. Horticulture
 - f. Plant Pathology
 - g. Enterprise Management
32. Bachelor of Science in Forestry
33. Bachelor of Library and Information Science
34. Bachelor of Science in Sanitary Engineering

Programs in Advanced Studies (Graduate School)

1. Master of Arts in Literature
2. Master of Arts in Science Teaching, major in

- a. Biology
 - b. Physics
- 3. Master of Arts in Teaching major in Mathematics
- 4. Master of Science in Biology
- 5. Master of Science in Applied Mathematics
- 6. Master of English in Applied Linguistics
- 7. Master of English Language Teaching
- 8. Master of Education, major in
 - a. Educational Management
 - b. Guidance and Counseling
 - c. Early Childhood Education
 - d. Alternative Learning Systems
 - e. Instructional Leadership
 - f. Language Teaching major in English
 - g. Special Education
 - Stream: Gifted and Talented
 - Visual Impairment
 - Hearing Impairment
 - Intellectual Disability
- 9. Master of Industrial Technology (MIT)
 - a. Automotive Technology
 - b. Electrical Technology
 - c. Electronics Technology
 - d. Mechanical Technology
- 10. Master of Technology Education (MTE)
 - a. Automotive/Mechanical/Ref. and Aircon Technology
 - b. Computer/Electrical/ Electronics Technology
- 11. Master of Engineering Program
 - a. Civil Engineering
 - b. Electronics and Communications Engineering
 - c. Electrical Engineering
 - d. Energy Technology
 - e. Mechanical Engineering
- 12. Master in Information Technology
- 13. Master in Science in Library Information Science
- 14. Master of Science in Development Administration
- 15. Master of Science in Environmental & Resource Management
- 16. Master of Science in Economics
- 17. Master of Science in Econometrics
- 18. Master of Business Administration
 - a. Corporate Management
 - b. Enterprise Development
 - c. Agribusiness Management
 - d. Cooperative Management
- 19. Master of Public Administration
 - a. Organization Studies
 - b. Fiscal Administration
 - c. Public Policy and Program Administration/Local Governance and Administration
 - d. Local and Regional Governance
 - e. Public Safety Administration
 - f. MPA- EAGLE (Expanded Access to Governance & Leadership Education)

- 20. Master of Science in Engineering major in Land and Water Resource
- 21. Master of Science in Agriculture major in
 - a. Agronomy
 - b. Animal Science
 - c. Crop Protection
 - d. Horticulture
 - e. Soil Science
- 22. Master in Extension Education
- 23. Master of Science in Forestry major in Forest Resources Management
- 24. Doctor of Education in Educational Management
- 25. Doctor of Philosophy major in
 - a. Development Administration
 - b. Development Research & Administration
 - c. Organization Studies
- 26. Doctor of Philosophy in Horticulture
- 27. Doctor in Information Technology
- 28. Graduate Diploma
 - a. Graduate Diploma in Economics
 - b. Graduate Diploma in Econometrics
 - c. Graduate Diploma in Agricultural Economics

I. ADMINISTRATION/GOVERNANCE

Davao City Government, Philippines Drug Enforcement Agency, Davao City Police Office award USEP for drug rehabilitation program

The University's Extension Program, Sagop Kinabuhi Program 2, reaped various recognitions this year. It was recognized by the Davao City Police Office, Davao City Government, and the Philippines Drug Enforcement Agency. The USEP Sagop Kinabuhi Program 2 was established to respond to the government's war on drugs program.

As a community-based rehabilitation program, SKP2 has provided its beneficiaries with psychosocial seminars and trainings, spiritual coaching, and skills training. This initiative helps former drug users regain self-confidence as they prepare to be reintegrated into society.



USEP is ISO 9001:2015 Certified

More than a year after becoming ISO 9001:2008 certified, the University has once again ached the Certification Audit Visit administered by AJA Registrars on September 5-7, 2018.

With this milestone, USEP was recommended for the immediate certification of ISO 9001:2015. AJA Registrars, a Certification company, conducted simultaneous audit sessions/activities in the USEP Obrero, Mintal, and Tagum-Mabini campuses to check the implementation of the University quality management system (QMS) with the new standard. It can be recalled that in June 2017, USEP became ISO 9001:2008 Certified.

The 61 processes that were subjected to evaluation are listed in the Appendices of this Report.



USEP maintained Level IV SUC status

USEP maintained its Level IV status according to the 2016 State Universities and Colleges (SUC) Levelling results released by the Commission on Higher Education (CHED) in August 2018. USEP is the only SUC in Region 11 and is among the 20 of 111 SUCs in the country that has been granted level 4 status.

In the 2016 SUC Levelling Scorecard, USEP earned 35.65 equivalent points that qualifies it to Level IV status. This is an achievement that reflects the efforts of the University in delivering quality services to its stakeholders. It means that USEP has achieved the standards required of a Level IV university in the key result areas of Quality and Relevance of Instruction, Research Capability and Output, Services to the Community, and Management of Resources.

Among the factors that contributed to the Level IV status of the University include the weighted fulltime equivalent students per semester, student financial assistance, faculty profile, performance in licensure examinations, accredited programs, programs identified as Centers of Excellence and Development, number of research activities and outputs conducted and produced, research-based paper presented in regional/national/international fora and conferences, externally-funded researches, inventions including those patented/commercialized, active partnerships, adopters including those who have engaged in profitable enterprises, awards given by international organizations to the University, and faculty and staff development programs.

Established a Functional Continuous Quality Improvement Mechanism

Continuous improvements were also pursued to further strengthen the University's Quality Management System. The Conduct of Management Review has been made standards-compliant with focus on solutions to problems and addressing risks in the system. Actions were taken on the suggested improvements by the auditing team. Also, QMS Organizational structure was developed to respond to the need to establish lines of authority, leadership and coordination among different offices for all quality assurance activities.

Associate Membership of USEP to the ASEAN Quality Assurance Network

USEP was also granted an Associate Membership to the ASEAN Quality Assurance Network in July 2018. This opportunity allows the University to have its programs be accredited and be comparable to the ASEAN level. Starting 2019 the University shall commence the groundwork for the AUN-QA accreditation of some programs that are already Centers of Excellence and Development.

Capacitate People on Planning and Budgeting

In 2018, USEP capacitated its personnel on planning that includes budgeting by conducting FY 2019 budget consultation, FY 2019 PPMP, WFP and APP Workshop, Public Investment Program (PIP) and Three-year Rolling Infrastructure (TRIP) Workshop, and USEP operational planning workshop that was held in December 2018. The Management trained its people on planning to eliminate underspending, and align all plans of the different colleges and units to the University Catch-Up Plan 2018-2021.

It is significant to note that the University Management, the Supreme Student Government, the Alumni Federation, the Faculty Federation, and the Non-Teaching Staff Association signed a Budget Partnership Agreement for year 2018.

Internationalization Efforts

The University, through the Office of Public and International Affairs (OPIA), strengthened its internationalization programs as they are truly relevant to the institution's vision of becoming a premier research University in the ASEAN, and to the institutional goal of producing world-class graduates and professionals.

In 2018, USEP had a good start when it comes to Student Internship Abroad Program.



In February, the school hosted six (6) students from Tan Trao University, Vietnam for a 4-week Practice Teaching exposure. Before being deployed for their Team Teaching, the TTrU delegates conducted field exposure and classroom observation in the following partner schools: Heartworks Learning Center,

Inc., Kids Camp Innovatives, and The NewFields STEM School of Davao.

In March, four (4) BS Agriculture students left for Vietnam for a 3-month Student Internship Abroad Program in partnership with Tan Trao University. Among the activities of the outbound internship program include exposure to Pummelo and Orange Orchards, Rice and Mushroom Farms, Tea Farm and Factory, and a chance to work in a tissue culture laboratory.



Another batch of students from Tan Trao University (TTrU) in Vietnam arrived at the Francisco Bangoy International Airport in Davao City on April 5, 2018 for a one-month (April 5 - May 3, 2018) internship program with the College of Agriculture and Related Sciences (CARS) of the University of Southeastern Philippines (USEP) Tagum-Mabini campus.

Choyang Vangya and Linh Huu Khuong are from Vietnam while Tran Hien Quang and Ker Chang are Government Scholars from

Laos. They were accompanied by Ms. Mechelle Mangmang of CARS who returned from Vietnam after a two-week research exposure.

In July, six (6) College of Engineering and one (1) College of Technology students participated in a 3-month internship program at Shanghai Zhiding Technology Company Ltd. in China. During the internship from July 2 to September 9, 2018, the students participated in discussions on public broadcasting system, video surveillance system, intelligent paperless conference system, and the different kinds and functions of control systems.



In August, three (3) BS Computer Science students left for Jinling Institute of Technology, China for a Semester Abroad Program (August 2018 – January 2019) wherein they are enrolled in three (3) courses. The BSCS students will spend the first semester of SY 2018-2019 in JIT to attend full credit courses at the Faculty of Computer Engineering. These include Virtualization and Cloud Computing; Big Data, Platform and Architecture; and Data Analysis and R Language.

In September, three (3) BS Agriculture students left for Israel for a 1-year internship program in partnership with the AgroStudies the International Center for Agricultural Studies in Israel. The AgroStudies Internship in Israel provides students with unique apprenticeship in agriculture, combining advanced studies and hands on “learning by doing” in various fields. The apprenticeship program focuses on agriculture capacity building in developing countries and promotes food security by empowering students through a creative, dynamic, and multicultural program that involves both academic studies and hands-on experience in the field.



Also in September, Ms. Lilibeth Cenojas, College of Education (CEd) Faculty, together with four (4) students from her English 13 class, participated in the International Cultural Exchange Week 2018 at Tan Trao University (TTrU) in Tuyen Quang, Vietnam on September 18-25, 2018.

The delegates from USEP interacted with students and teachers from China, Vietnam, and Laos. To become familiar with Vietnamese culture, the delegates visited museums, primary schools, and joined cultural games, cooking competitions, and handicraft making activities.

Ms. Cenojas also conducted a follow-up training on English as Medium of Instruction to 13 teachers from TTrU. A Memorandum of Agreement for Practice Teaching of Bachelor of Secondary Education (BSEd) English students and the on-the-job (OJT) training of Agriculture students in Vietnam between the University and the TTrU President was also signed.

For its In-bound Program, USEP served as host to Pre-service Teachers from Vietnam and Thailand in September to November 2018. The visiting Pre-Service teachers conducted Practice Teaching in the University’s partner-schools. Field Study and Practice Teaching are the strengths of USEP’s Teacher Education Programs developed when the College of Education was Lead Teacher Education Institution (TEI) under the Philippine-Australia Basic Education Assistance for Mindanao (PA-BEAM).

It is worthwhile to share that the OPIA held 12 sessions of Mandarin Class for students leaving for China.

The University is committed to align its services with ASEAN standards in order to provide its stakeholders with the best educational experience. With the help of the Office of Public and International Affairs, the Management expects that USEP’s linkages in different countries would increase. The Management acknowledged the great help of the faculty members who are bringing the name of the University during research and paper presentations abroad.

Visits of Foreign Dignitaries/Representatives from International Institutions

New Zealand Ambassador to the Philippines



Keen on providing its students with opportunities for career development, the University welcomed David Strachan, New Zealand Ambassador to the Philippines, to the Obrero campus on January 29, 2018. The campus visit aims to promote the New Zealand ASEAN Scholar Awards to USeP students, alumni, and faculty members as an avenue for personal and academic growth. This experience will give Filipino students the chance to study abroad and establish linkages with international students and lecturers.

Ambassador of Israel to the Philippines

In November 2018, the Ambassador of Israel to the Philippines, His Excellency Rafael Harpaz, visited USeP.

The University had a partnership with AgroStudies the International Center for Agricultural Studies in Israel. This led to one-year internship program of some BS Agriculture students in Israel.



Jiangsu Association for Friendship and International Exchange (JAFIE)



On January 23-24, 2018, representatives from the Jiangsu Association for Friendship and International Exchange (JAFIE) conducted a site visit at the USeP Obrero and Tagum-Mabini Campuses. It can be recalled that on November 3, 2017, representatives from the China Jiangsu Overseas Education Service Center (CJC) and Jiangsu Jiatou Industrial Group Co. LTD - Overseas Business Department visited USeP to discuss collaborations on future projects and activities.

Also in 2018, the University forged four (4) active partnerships with agencies abroad, namely:

- Daffodil University in Bangladesh
- AgroStudies the International Center for Agricultural Studies in Israel

- Institute of Botany, Jiangsu Province and Chinese Academy of Sciences, Nanjing, China
- China Jiangsu Overseas Education Service Center

Official Foreign Travels of University Officials

U.S. Study Tour



Consistent with the internationalization thrusts of USeP, President, Dr. Lourdes C. Generalao, together with Career and Alumni Center (CAC) Director, Dr. Mary Ann C. Cacananta, participated in a study tour program in Florida State University and Pennsylvania State University in USA on January 20 to February 1, 2018.

The two-week study tour is the final activity of a series of career development trainings organized by the Science, Technology, Research and Innovation for Development (STRIDE) project of the United States Agency for International Development (USAID). It aims to immerse and expose the heads of University career centers into the operations of career centers and career counseling services in US universities.



In 2017, Dr. Jeffrey W. Garis, Director Emeritus of Florida State University's Dunlap Center for Student Success, facilitated the career development workshops conducted at USeP. With producing globally competitive individuals as one of USeP's principal goals, the University constantly engages in activities that expand the linkages of its CAC and introduce graduates to a wider range of career opportunities.

Regional Conference by the World Intellectual Property Organization



Dr. Danilo B. Pacoy, Vice President for Research, Development, and Extension (RDE), and Engr. Filman T. Simpao, Knowledge Technology Transfer Division (KTTD) Director, participated in the World Intellectual Property Organization (WIPO) Regional Conference for Presidents/Vice Presidents and Technology Transfer Officers of Universities and Research Institutions on Creating an Enabling

Intellectual Property (IP) Environment for Technology Development, Management and Commercialization on December 12-16, 2017 in Osaka, Japan.

The event was organized by WIPO, in cooperation with the Osaka Institute of Technology (OIT), and with the assistance of the Japan Patent Office (JPO).

Capacity Building for Higher Education Policy Making Course



Dr. Bonifacio G. Gabales, Jr., VP for PQuARM, participated in the Capacity Building for Higher Education Policy Making Course (The Philippines) on October 28 to November 10, 2018 in South Korea.

The training program was offered by the Korea International Cooperation Agency (KOICA) as part of the Professional Advancement Program of the Philippine Higher Education Career System's (Phil-HECS) Executive Program.

John Dillon Fellows 2018



Dr. Cesar Limbaga, Jr., Dean of the College of Agriculture and Related Sciences (CARS), is among the researchers from the Indo-Pacific who joined the second class of John Dillon Fellows 2018.

Participants of the six-week Fellowship, which commenced on October 20, 2018, visited different institutions in Australia. On October 23, 2018, the 14 Fellows met with Australian Senator Anne Ruston at the Parliament House in Canberra.

Established by the Australian Centre for International Agricultural Research (ACIAR), JDF aims to develop leadership skills in the area of agricultural research management, agricultural policy, and/or extension technologies.

Dr. Limbaga, awarded as the regional outstanding Agricultural Researcher by the GAWAD SAKA in 2018, is also one of the University's most prolific researchers and is the Dean of the College of Agriculture and Related Sciences.

Academic Trip to Nanjing City and Jiangsu Province

Dr. Shirley S. Villanueva, Vice President for Academic Affairs, along with Dr. Cesar A. Limabaga, College of Agriculture and Related Sciences (CARS) Dean, conducted an Academic Trip to Nanjing City and Jiangsu Province in China, on May 28-31, 2018, to visit agricultural institutes and recognized botanical gardens.

Dr Villanueva met with higher officials of the Jiangsu Association for Friendship and International Exchange (JAFIE), including the China-Jiangsu Overseas Education Service Center (CJC) and the academic administrator of the Jiangsu Institute of Botany.

The academic trip aims to establish collaboration with agricultural and related sciences institutes in China on exchange and joint degree programs for both students and faculty members.



| At China's first farm future city

Scholarships in Teacher Education in Teacher Programs to Upgrade Teacher Quality in the Philippines

The USEP Vice President for Academic Affairs participated in the Scholarships in Teacher Education in Teacher Programs to Upgrade Teacher Quality in the Philippines (STEP UP) Sponsored Learning and Partnership Visit on Educational Governance and Teacher Development organized by the Philippine Business Education (PBE), in partnership with the Australian Government, on June 3-9, 2018 in Canberra, Melbourne, and Sydney in Australia.

ITE benchmarking activity in Singapore

A five-member delegation from the Institute of Computing (IC) of the University conducted a five-day educational benchmarking activity on Information Technology Education (ITE) programs in Singapore on January 29 – February 2, 2018.

The delegation, headed by Dr. Tamara Cher R. Mercado, Dean of the IC, together with Dr. Randy S. Gamboa, Computer Science Program Head, Dr. Val A. Quimno, Graduate Study and Information Technology Program Head, Engr. Jamal Kay B. Rogers, Research and Extension Head, and Mr. Marvin S. Lagmay, Instruction, Curriculum and Accreditation Head, visited the National University of Singapore (NUS) and Nanyang Polytechnic International (NYP), two of the prominent academic institutions in Singapore.



Other academic matters discussed in the visits include Outcomes-based Education Framework, Research and Development Ecosystem, Technopreneurship, and the promotion of Culture for Technology Advocates.

Apart from visits to academic institutions, USeP-IC also visited the Singapore headquarters of two global IT industry brands, Adobe and Apple. At the Head Office of Adobe Southeast Asia, the USeP-IC delegation learned of the different applications under Adobe's Creative Cloud (CC), as discussed by Account Executive Greg Sisk, and how the suite of applications can help in the refurbishment of the USeP website.

SAEc benchmarking activity in Thailand



The School of Applied Economics (SAEc), through its Acting Dean, Jennifer E. Hinlo, conducted benchmarking activities on March 3 and 9, 2018 in two prominent Faculty of Economics in Chulalongkorn University (Chula) and Thammasat University (TU) in Thailand.

The aim of the visit is to learn the best practices of their Faculty of Economics in terms of instruction, research, extension, and publications. It was also an opportunity to discuss with them possible partnerships on student mobility, credit transfer, faculty exchanges and fellowships. SAEC also exchanged publications with the two Universities and presented its track record in research evidenced by the research outputs it has accomplished through the years.

Study Visit in SEAMEO-SEN, Malaysia by USeP Special Education Grad Students

In exemplifying unity, stewardship, excellence, and professionalism, the first batch of Special Education students from the USeP Graduate School embarked on a study visit to Malaysia on April 24-30, 2018.

The group of graduate students also visited the Cultural Heritage Site in Melaka, the Grand Mosque and Government Centers in Putrajaya and Selangor, Batu Cave, and other tourist spots in Kuala Lumpur, where they immersed in Malay cultures and traditions.



Through the initiative of their professor and Office of Public and International Affairs (OPIA) Director, Dr. Edna Jalotjot, in coordination with the Southeast Asian Ministers of Education Organisation Regional Centre for Special Education (SEAMEO-SEN), and Dr. Adora Zerrudo, College of Education (CEd) Director for Teacher Training, the students visited the PDK Malindo, Masjid Tanab (SpEd Livelihood training center), SpEd centers in Sekola Kebangsaan Kuala Linggi (Primary School), Sekola Menengah Kebangsaan Rahmat (Secondary School), and Teacher Education Institution of Malay Women Campus

in Melaka, Malaysia.

One of the highlights of the tour include the Memorandum of Agreement signing between USeP and SEAMEO-SEN, made possible through Mr. Mohd Zulkarnain Abdul Wahab, SEAMEO-SEN International Relations Officer, under the leadership of its Acting Director, Dr. Safani Bari.

Co-hosting of International Conferences

International Conference on Inmates Transformative Education



Centered on the theme “Hope for Restoration—Today’s Inmate is Tomorrow’s Neighbor,” the University, in partnership with the Social Entrepreneurship Technology and Business Institute (SETBI), Inc., organized the 1st International Conference on Inmates’ Transformative Education for Successful Re-entry on May 16-17, 2018 at the Social Hall, USEP Obrero campus in Davao City.

Among the speakers who participated in the first day are Dr. Baz Dreisinger, Founding Academic Director of John Jay’s Pipeline Prison-to-College Program in New York; JSSUPT Amelia A. Rayandayan, BJMP Regional Director; Dr. Gene Gulanes, Manager of the Davao City Treatment and Rehabilitation Center for Drug Dependents; Atty. Danilo B. Balucos, College Education Behind Bars faculty; and Prosecutor Nestor Ledesma from the Davao City Prosecution Office.

Atty. Cinderella Filipina Benitez-Jaro, Director IV from the Legal and Legislative Service, represented Commission on Higher Education (CHED) Officer-in-Charge, Dr. Prospero De Vera, Jr.; Judge Rowena Apao-Adlawan, Presiding Judge, represented Judge Emmanuel Carpio from the Davao City Regional Trial Court (RTC) 13; and Mr. Ronaldo Rivera, City Anti-Drug Abuse Council (CADAC) Technical Adviser for Community Organization, represented Mr. Michael Denton P. Aportadera, Action Officer of CADAC.



Dr. Baz Dreisinger, the keynote speaker, enlightened the participants on the components of the Prison-to-College Pipeline (P2CP) Program. As a professor, she shared how the program impacted the lives of students who are incarcerated—individuals who deserve access to quality education instead of rehabilitation. Dr. Dreisinger also shared success stories of formerly incarcerated college students. According to Dr. Dreisinger, today, 95% of the students who graduated through the P2CP Program are now employed or enrolled in training programs.

Researchers from different academic institutions also presented their studies on prison-based education, drug addiction, recidivism, and rehabilitation.

International Scientific Symposium on the Impact of and Alternative to Systemic Pesticides



The Task Force on Systemic Pesticides (TSFP) and the University of Southeastern Philippines (USEP), in collaboration with the Hijo Resources Corporation (HRC), the Southern

Mindanao Agriculture, Aquatic and Natural Resources Research and Development Consortium (SMAARRDEC), Davao Oriental State College of Science and Technology (DOSCT), Conservation Centre of the Philippine Islands Initiative Inc (CCPIII), and the De La Salle Family Life and Wellness Institute successfully conducted the 2018 International Scientific Symposium on the Impact of and Alternative to Systemic Pesticides on June 27, 2018 at the Apo View Hotel, Davao City.

The symposium was attended by about 150 participants from the academe, agriculture, and aquatic sectors, and other stakeholders across Mindanao. Experts, scientists, and researchers from Switzerland, France, Australia, China, Taipei, Japan, Italy, Vietnam, Canada, and the Philippines discussed the adverse effects of systemic pesticides, particularly neonicotinoids, to the ecosystem and human health. (*RSPalen*)

15th International Agricultural and Biosystems Engineering Conference and Exhibition



In celebration of the 29th Philippine Agricultural Engineering Week, the Philippine Society of Agricultural and Biosystems Engineers (PSABE) gathered PSABE regional and chapter officers to participate in a week-long conference held at the Social Hall and Gymnasium of the University of Southeastern Philippines in Obrero, Davao City, April 22-28.

The 15th International Agricultural and Biosystems Engineering Conference and Exhibition and 68th PSABE National Convention brought together more than 1,500 Agricultural and Biosystems Engineering (ABE) practitioners and industry representatives. USEP is among the co-organizers of the event, which is centered on the theme *Agricultural and Biosystems Engineers: Partners in Agri-Fisheries Development for a Sustainable Tomorrow*.

Personnel Development

This year, 11 faculty members have availed of the University's faculty development program in a form of dissertation allowance, academic load reduction, and full scholarship.

Sixty-two (62) faculty members, across campuses, are recipients of CHED scholarship under the K to 12 Project Management Unit. There is also one faculty who is a recipient of foreign-funded scholarship.

The Administration continues to support capacity-building activities for the faculty and staff by way of conducting in-house trainings and by sending them to seminars.

Also in 2018, six (6) non-teaching staff and two (2) faculty members were promoted. The Management also hired 37 faculty and eight (8) non-teaching staff.

The University also held various capacity-building activities/trainings participated in by faculty members and staff for year 2018. These activities are elaborated in Part V. Significant Events under Governance activities.

Support to Student Development

As an academic institution, student development is a top priority agenda. The Administration pushed for the construction of buildings, rehabilitation of academic facilities, and supported faculty development with the end of providing a conducive learning environment for the students. Apart from these, the Administration appropriated funds to support students' capacity building activities that also develop their interpersonal and leadership skills. The University also supported the students' participation to various academic, cultural, and sports competitions.

In 2018, many students have attended and represented the University for around 150 seminars, conferences and competitions within and outside Davao Region (some of these activities are outlined in Part V. Significant Events under the Academic Affairs/Instruction activities). The Management is always open to means of increasing the opportunities for the students.

Rise of Infrastructure Projects

The proliferation of infrastructure projects in different campuses is vivid.

In 2018, there were 19 completed and 17 ongoing infrastructure projects across campuses. The University spent Php **74,902,192.64** for the completed projects and Php **345,225,886.03** for the ongoing ones.

COMPLETED PROJECTS

1. OBRERO
 - a. Renovation of Social Hall - Php 1,611,738.20
 - b. Repair of College of Technology AVR - Php 787,969.00
 - c. Construction of University Security System (Gates 1, 2 & 3) - Php 1,146,995.36
 - d. Renovation of Trade and Craft Training and Production Building - Php 1,547,733.62
 - e. Renovation of CED Comfort Rooms (Male & Female G/F, 2/F) - Php 2,012,142.69
 - f. Renovation of University Hostel - Php 2,587,580.91
 - g. Rehabilitation of Academic Building - Proposed Tiling Works at CAS Building - Php 1,825,544.00
 - h. Renovation of the Office of University Registrar - Php 2,950,892.00
 - i. Construction of Student Kiosk Phase II – Php 2,209,197.90
 - j. Establishment of Industrial Electronics & Mechatronics Training Center Phase IV - Php 23,088,803.88

- k. Construction of 5-storey College of Engineering Laboratory Bldg. - Phase I - Php 25,538,866.38

2. TAGUM

- a. Covered Pathway along FTC Building - Php 432,000.00
b. Improvement of Ag. Eng Annex Comfort Room & Tiling of Laboratory - Php 278,000.00
c. Repair and Improvement of Forestry Faculty Offices, CARS Dean's Office Improvement - Php 1,507,174.75
d. Repair and Improvement of ADMIN Storage Room and 2nd Floor Comfort Room - Php 512,232.71
e. Renovation & Extension of Garage - Php 2,011,657.44
f. Hostel Repair & Improvement - Php 1,669,663.80
g. Gymnasium Stage Comfort Room - Php 3,000,000.00

3. MABINI

Exit Gate at USEP Mabini Unit - Php 184,000.00

ONGOING PROJECTS

Project Name	Location	Total Cost	Project Status as of December 31, 2018
Establishment of 5-Storey Science Laboratory Building	Obrero	Php 48,566,435.97	73% Completed
Construction of Quality Assurance, Accreditation, TLE Bldg. – Phase I	Obrero	Php 20,677,495.31	82% Completed
Construction of Quality Assurance, Accreditation, TLE Bldg. – Phase IB	Obrero	Php 5,273,422.00	70% Completed
Construction of 5 – Storey CGB Bldg. Phase 1B	Obrero	Php 26,355,073.05	43.50% Completed
Construction of 7 Storey Multi-Media Learning Resource Center	Obrero	Php 46,803,548.34	72.04% Completed
Construction of College of Arts and Sciences (CAS) Building Façade	Obrero	Php 5,617,976.00	86.50% Completed
Construction of 5-Storey Information Technology (IT) Building Phase IV	Obrero	Php 8,041,211.64	72% Completed
Repair and Rehabilitation of University Gymnasium & Cultural Center	Obrero	Php 6,796,629.00	69.63% Completed
Establishment of Industrial Electronics & Mechatronics Training Center Phase IVB	Obrero	Php 3,948,228.66	Newly-started

Project Name	Location	Total Cost	Project Status as of December 31, 2018
Construction of Admin Building Phase I	Obrero	Php 87,032,550.68	7% Completed
Roofing of College of Education – Phase 1	Obrero	Php 5,880,655.54	39.79% Completed
Renovation of Commercial Stalls (Plumbing System)	Obrero	Php 1,665,880.88	80.32% Completed
Construction of a Three-Storey Building to Replace the Old Building in Mintal Campus- Phase 1	Mintal	Php 34,492,134.03	45.88% Completed
Construction of Science Laboratory Building Phase IV	Tagum	Php 4,947,228.14	62.02% Completed
Repair and Improvement of Gymnasium Comfort Room	Tagum	Php 3,000,000.00	90% Completed
Construction of Mabini-Agri Science Laboratory Complex and RDE Center	Tagum	Php 28,276,550.75	89.75% Completed
Completion of Science Laboratory Building	Tagum	Php 7,850,866.04	26.92% Completed

Significant Procurements

Among the significant procurements in 2018 is the Installation, and Acquisition of Turnstile Access System. With the acquisition of turnstile access system, the Administration hopes to achieve improved security as the students, employees, and visitors' access can now be controlled. In the long run, the turnstile access system will also provide access control integration, and operational flexibility.

In June 2018, the University procured four Service Utility Vehicles, and they are now used in the Obrero and Tagum-Mabini Campuses.

In December 2018, the procurement of the following systems was ongoing:

- Installation of Public Address System that is really essential when emergencies happen; and the
- Document Tracking System that will aid in the efficient delivery of our services.

Data Privacy Manual of the University

The Administration was able to come up with the University's Data Privacy Manual. It was approved by the Board of Regents in October 2018. The Knowledge Management System Division led this undertaking.

Formulation of the University's 10-year Human Resource Development Plan

Following the success of the ISO certification audit visit, the University organized the Knowledge Management Introductory Workshop and Human Resource Development Planning Workshop on September 24-25.

Significant output of the workshop are the identification of the key strategic technical and professional competencies per Core Process in consideration of the requirements stipulated in the USEP's Catch Up Plan; and the identification of the target participants, proposed relevant forms of capacity development measures and their providers, as well as the resources needed.

What needs to be done are the Determination/Review of who are the priority participants in each of the envisaged capacity development measures; Listing the names of prioritized Target Participants for each competency per year as it is a 10-year HRD Plan; and Review of the capacity development forms, providers and resources needed.



Universal Access to Quality Tertiary Education

The USEP President represented the state universities and colleges in Mindanao during the signing of the Memorandum of Agreement (MOA) between the Commission on Higher Education (CHED) and SUCs on June 13 at the Rizal Hall of Malacañang Palace.

President Rodrigo Duterte witnessed the ceremonial signing, where parties agreed to launch the implementation of Republic Act No. 10931 or the 'Universal Access to Quality Tertiary Education Act.'

Separation of USEP Bislig Campus from the University

After the conduct of a study on the Institutional Analysis of Administrative Repositioning for Bislig Campus, and series of consultations with various stakeholders including pertinent government agencies, the respective Board of Regents of USEP and the Surigao del Sur State University approved the transfer of the Bislig Campus to SdSSU. The MOA signing and turnover ceremony happened on November 19 at the Bislig Campus. There is a four-year transition to allow ongoing students to graduate. Beginning next school year, new students will be enrolled under SdSSU.

The Bislig campus community has been part of the USEP family since 1997. Its transfer to SdSSU is not an act of letting go. After months of engaging in research and deliberation, the Board of Regents has come up with this decision to open more opportunities for growth for the passionate learners of the CARAGA region.



Construction of Balay Alumni

Last October, the Board of Regents approved the proposed construction of Balay Alumni in Tagum Unit, Tagum-Mabini Campus on a lot area of 1,000 square meters. A Memorandum of Agreement between the University and the Alumni Association shall be made regarding this.

Emergency and Disaster Management

Last May 2017, the University's Emergency and Disaster Management Committee was organized. With the existence of this Committee, the University actively participated in and organized emergency and disaster preparedness activities in 2018 like:

- The 1st Quarter Nationwide Simultaneous Earthquake Drill on February 15;
- The 2nd City-wide Shake Out on July 27;
- The 4th Red Cross 143 Disaster Risk Reduction (DRR) Training Camp held in July;
- Handling Emergency Situation in the Workplace Seminar from Central 911 held in this Campus in September; and
- Forum on disaster risk reduction with the Davao City Risk Reduction and Management Office held last month, November.

Grant of Anniversary Bonus

The Office of the President, Malacanang, has approved the grant of P10,000.00 anniversary bonus (AB) to each qualified officials and employees of the University chargeable against the available released allotment.

Administrative Order No. 263 as implemented by National Budget Circular No. 452 (s. 1996) authorizes the payment of AB in an amount not exceeding P3,000.00. The Office of the University President requested for an AB exceeding P3,000.00; hence, an additional amount of P7,000.00 was approved by Malacanang which made a total of P10,000.00 anniversary bonus.

Local Linkages

Among the local linkages entered by the University in 2018 are the following:

MOA signing between CHED and 112 SUCs



Dr. Lourdes Generalao represented the state universities and colleges (SUCs) in Mindanao during the signing of the Memorandum of Agreement (MOA) between the Commission on Higher Education (CHED) and SUCs on June 13, 2018 at the Rizal Hall of Malacañang Palace.

President Rodrigo Duterte witnessed the ceremonial signing, where parties agreed to launch the implementation of Republic Act No. 10931 or the 'Universal Access to Quality Tertiary Education Act.' (Photo credits: Presidential Communications FB Page).

MOA Signing for Doctor of Medicine Base Hospital

The University and the Davao Regional Medical Center (DRMC) entered into a Memorandum of Agreement (MOA) on May 25, 2018 for the base hospital of the Doctor of Medicine Program in the USEP Tagum-Mabini Campus.



The DRMC commits to be the base hospital of the Medicine School to be set up by USEP. Both institutions commit to provide the required teaching capacity and necessary support services that include technical support, exposure, and training to deliver the Doctor of Medicine program eyed to be offered in 2020.

MOA with the Philippine Phytopathological Society, Inc. - Southern Mindanao Division



The Philippine Phytopathological Society, Inc. - Southern Mindanao Division (PPS-SMD), in partnership with the Bayer Crop Science (BCS), has granted three Agriculture students from the University of Southeastern Philippines (USEP) with a two-year scholarship program.

USEP, represented by its President, Dr. Lourdes C. Generalao, and Vice President for Academic Affairs, Dr. Shirley S. Villanueva, entered into a Memorandum

of Agreement with PPS-SMD for the PPS-SMD-BCS Scholarship Program on October 24, 2018 at the Grand Regal Hotel in Davao City. (Photo courtesy of PPS-SMD Facebook page)

MOA Signing on KaltaSSS Collect Program

The University entered into a Memorandum of Agreement (MOA) with SSS (represented by Mr. Rizalito Alberto C. De Leon, SSS South Mindanao-1 Officer-in-Charge and Division Head) on February 21, 2018 for the implementation of the KaltaSSS Collect Program for Job Order (JO) and Contract of Service (COS) employees.



The MOU will facilitate payroll deduction of the SSS contribution of willing COS and JO personnel.



MOU with the Office of the Presidential Protection Division

The University President together with Dr. Rec E. Eguia, Assistant to the President on Graduate School Concerns, visited the Malacañan Palace on February 15, 2018 for the signing of the Memorandum of Understanding (MOU) with Office of the Presidential Protection Division (OP-PPD) on creating USEP Graduate School as their Research Arm. The OP-PPD was represented by PSSupt. Filmore Escobal, Chief

Liaison Officer/Presidential Protection Division, PSPG.

Partnership with DENR-SWM

On February 14, 2018, USeP representatives visited the Department of Environment and Natural Resources (DENR) – Solid Waste Management (DENR-SWM) to discuss partnerships on Research Congress/Conference (Call for Papers: Hidden Successes on Innovative Governance Responses of Solid Waste Management of Local Government Units in Region XI). DENR-SWM was represented by Atty. Noel K. Felongco, Usec, DENR-SWM and Indigenous Peoples Concern.



Partnership with DILG and PCSO

USeP representatives met with Marivel C. Sacendoncillo, CESO III, Executive Director, Local Government Academy of the Department of the Interior and Local Government (DILG) on February 15, 2018 to discuss the Creation of Barangay Development Academy (BDA).



On the same day, USeP representatives also met with Anselmo Simeon P. Pinili, Chairman of the Philippine Charity Sweepstakes Office (PCSO) to discuss possible assistance of PCSO (in terms of providing medical equipment and/or ambulance) to USeP.

MOA signing with the Armed Forces of the Philippines



A MOA signing between USeP and the Armed Forces of the Philippines happened on April 9, 2018 at Camp Panacan, Davao City, for the implementation of the AFP-UNIVERSITY OF SOUTHEASTERN PHILIPPINES Educational Benefit Program. Under the program, the University is giving 20 full scholarship slots, across campuses, to qualified dependents of military personnel.

Strategic Partnership with Philippine Public Safety College Regional Training Center 11 (PPSC-RTC 11)

In 2018, the University inked an agreement with the Public Safety College Regional Training Center 11 (PPSC-RTC 11) for the delivery of Executive Leadership Development Program for Public Safety Officers Senior Executive Course (PSOSEC). Several research colloquiums is part of the course. In view of this partnership, the University President received a plaque of appreciation from the PPSC President during the 25th Anniversary Recognition and Awarding Rites of the PPSC.



II. ACADEMIC AFFAIRS/INSTRUCTION

Revision and Offering of New Academic Programs

The University Academic Council conducted series of meetings in the first half of 2018 to discuss the revision and offering of new academic programs. The revisions and new programs were proposed to cater the entry of the K-12 graduates to the University in August 2018 for School Year 2018-2019.

Thirty-two revised (32) and two (2) new programs in higher education namely: Bachelor of Library and Information Science, and Bachelor of Science in Sanitary Engineering, and two (2) new programs in advanced studies, namely: Master of Public Administration specializing in Public Safety Administration, and Doctor in Information Technology were presented to the Board of Regents. The Board approved the programs that have CHED notations. Those that do not have CHED notations were approved as provisional curriculum.

As of November 13, 20 of the University's academic programs have CHED notation.

Consistent Graduates' Performance in Licensure Examinations

For 2018, the University produced 40 topnotchers in eight (8) different licensure examinations.

Table 10. Number of Topnotchers and Rank in Different Licensure Examinations in 2018

EXAMINATION	NO. OF PLACERS	RANK
Licensure Examination for Teachers	27	1 st /3 rd /4 th /5 th /6 th /7 th /8 th /9 th /10 th
Mining Engineering Licensure Examination	4	6 th /7 th /8 th
Agricultural Engineering Board Examination	1	10 th
Geodetic Engineering Licensure Examination	1	9 th
Geologist Licensure Examination	4	2 nd /3 rd
Civil Engineering Licensure Examination	1	10 th
Electronics Engineering Licensure Examination	1	8 th
Forester Licensure Examination	1	7 th
Total	40	

The following USEP graduates made it to the list of top passers in the earlier mentioned licensure examinations:

Table 11. Names of Topnotchers with Rank and Rate in the Licensure Examinations in 2018

Exam	Name	Rank	Passing Rate
March 2018 Licensure Exam for Teachers (Elementary Level)	Diane Opeña Barbarona	4 th	87.80%
	Abigail Ortega Diamante	5 th	87.60%
	Loren Priagula Sangco and Jane Gammad Yu	8 th	87.00%
	Lady Mae Calvo Genosas	9 th	86.80%
	and Sheila Marie Sumatra Casas	10 th	86.60%
March 2018 Licensure Exam for Teachers (Secondary Level)	Jireh John Baquiran Arebe	3 rd	92.00%
	Kim Torrenueva Dodongan	4 th	91.80%
	Rendie Crausos Bedolido	5 th	91.60%
	Medelyn Butron Pepito	6 th	91.40%
	Vincent Molos Rafols	7 th	91.20%
	Shalimar Pedroso Dolar and Juvielle Icoy Valdez	8 th	91.00%
	Ivy Baco Balaquinto and Jimvelle Concon Faustor	10 th	90.60%
April 2018 Electronics Engineering	Kim Paulino Ravida	9 th	88.2%
May 2018 Civil Engineer Licensure Exam	Jason Vincent Jumawan Ang	10 th	91.25%
August 2018 Mining Engineer Licensure Examination	Ian Glenn B. Mahinay	6 th	90.35%
	Laudemhir Jan M. Parel	6 th	90.35%
	Lord Darrell Don C. Rodriguez	7 th	90.15%
	Quinne Marie T. Buhawe	8 th	90.05%
August 2018 Agricultural Engineer Board Examination	Mark Angelo Brizo	10 th	82.64%
Forester Licensure Examination	Nathaniel Henson, Jr.	7 th	90.65%
October 2018 Geodetic Engineering Board Exam	Lovely Dela Peña Mariones	9 th	89.66%
November 2018 Geologist Board Exam	Joriel Jan Malaque Agod	2 nd	84.40%
	Louray Jean Abadia Bereber	3 rd	84.20%
	Jerowen Castro Licayan		
	Kenneth Jan Fernandez Sangalang		
September 2018 Licensure Exam for Teachers (Elementary Level)	Rhea Joy Yebe Genson (USEP Obrero)	1 st	89.80%
	Mariel Cataluña Saladaga (USEP Tagum)		
	Angel Rose Ore Acala (USEP Obrero)	5 th	88.60%
	Ellenmae Marcojos Comayas (USEP Tagum)	6 th	88.40%
	Fellisze Alejandria Culaste Crispin (USEP Obrero)		
	Emilly Labastida Coquilla (USEP Tagum)	7 th	88.20%

Exam	Name	Rank	Passing Rate
September 2018 Licensure Exam for Teachers (Secondary Level)	Mitzi Marian Bautista Tuquib (USEP Tagum)		
	Francis Dave Perez Cabanting (USEP Obrero)	1 st	92.80%
	Mariel Diones Villasencio (USEP Tagum)	5 th	92.00%
	Ledison Lagare Castillo (USEP Obrero)	6 th	91.80%
	Charmaenlou Teves Alampayan (USEP Tagum)	7 th	91.60%
	Jean Haspe Darunday Cañafor (USEP Obrero)	10 th	91.00%

The USEP President sincerely thanked the faculty, staff, students, graduates and industry partners of the College of Engineering, College of Agriculture and Related Sciences, College of Education, and College of Teacher Education and Technology for bringing honor and prestige to the University. According to the University President, this performance inspires all involved to stay committed in serving and in providing the most appropriate teaching-learning environment and guidance to our students.

Students' Achievements

Champion in the 2018 Philippine Startup Challenge



Team Centsilyo of the USEP-Institute of Computing was hailed Champion in the 2018 Philippine Startup Challenge. Centsilyo is a mobile wallet application that digitally pays the items and also stores changes up until the last cent. The same team also bagged the Huawei Special Award that made them a qualifier to Huawei's Seeds for the Future Program in China.

Huawei is a Global ICT Solutions provider. It has a sustainable education program called Huawei Authorized Information Network Academy or HAINA. It is noteworthy that through the Institute of Computing, USEP is appointed by Huawei as the first HAINA in the country. This is significant especially that this leads to a donation package of 158,900 US dollars or 8.4 Million pesos in a form equipment for networking, cloud and storage, certification programs, and training. A MOA was already signed for this undertaking.

Davao Intercollegiate Business Summit

Six (6) College of Business Administration – Bachelor of Science in Business Administration students emerged as champions in the Davao Intercollegiate Business Summit organized by the Department of Business Management of the Ateneo de Davao School of Business and Governance held on September 15, 2018.



This year's theme, "21st Student Business Leaders: Taking the LEAP Forward (Leadership, Excellence, Affinity & Possibilities)" is aimed at helping business students see and be aware of real world business scenarios.

Davao Culinary Cup 2018



The USeP-College of Business Administration (CBA) bagged various awards in the Davao Culinary Cup 2018 held on August 23-25, 2018 at SM Lanang Premier in Davao City.

Among the events the awards reaped on the culinary showdown include the Highest Silver Award for the Dream Team Challenge

The Bachelor of Science and Hospitality Management (BSHM) faculty participated in the Dream Team Challenge where they won the Highest Silver Award. The team also earned the Silver Award in Quick Fire Salad and bronze medals in Dress the Cake Challenge, Fantasy Davao Dessert Challenge, Young Chefs' Challenge, Local Seafood Challenge, and Buffet Centerpiece Arrangement.

The culinary event was powered by the Philippine Culinary Cup and LTB Chefs Association of the Philippines.

SCUAA National Games



Athletic Association (SCUAA) National Games 2018 held on February 18-23, 2018 at San Jose de Buenavista, Antique.

Through the participation of 75 student-athletes from the USeP Tagum and Obrero campuses, mentorship of the different coaches, including Dr. Jose Alther Rivera, the University Sports Director and PASUC Regional Sports Coordinator, Davao Region placed 10th in overall in the State Colleges and Universities

Mindanao-wide IT Olympiad and Research Competitions



ICeans emerged victorious in the Mindanao-wide IT Olympiad and Research Competitions for ITE students, an annual event organized by the Philippine Society of Information Technology Educators (PSITE-XI), in partnership with the Council of Deans for Information Technology Education (CDITE-XI) and endorsed by the Commission on Higher Education (CHED-XI) in the region. The competitions aim to provide perfect opportunities for students to gain significant experience, adopt innovative techniques, and develop and showcase their ideas and skills.

The IT Olympiad, which was held on February 8, 2018 at the Holy Cross of Davao College (HCDC) and Ateneo de Davao University (AddU), was comprised of various competitions including the IT Quiz Bowl, Infographics Design, Infomercial (Animation), Digital Drawing, ACM Programming, and Game App Concept Development. The Research Competitions, held on February 9, 2018 at HCDC Gym, include the Poster Research Presentation and IT Project Exhibit.

JPES Mindanao Eliminations for the Motions in Motion, JPES Debate Tournament and the Clash of the Economists: National Economics Quiz Contest

Five (5) BSBA students qualified to the National Grand Finals of the Motions in Motion and the Clash of the Economists after finishing 2nd for both competitions.

10th Agui-Po Awards

Represented by the Young Marketers' Society of the College of Governance and Business, USEP was hailed as the overall champion besting 11 top business schools in Mindanao during the 10th Agui-Po Awards held last February 18, 2018 at the Ritz Hotel, Garden Oases, Davao City.

Selected third year and fourth year students from the CGB participated in six events and bagged awards in their respective competitions.

Agui-Po Award is an annual gathering of business students organized and hosted by the Ateneo de Davao University School of Business and Governance which aims to promote solidarity and camaraderie among collegiate schools in Mindanao. This event also recognizes the achievements of business students both in academic and non-academic fields.

National Competency II- CSS Examination

Twenty (20) BSIT Students passed the National Competency II-Computer Systems Servicing Examination, which was conducted by TESDA at Inquirinity Academy, Misa St., Tagum City.

22 Programs Accredited by AACCUP

In 2018, a total of 22 programs was visited by the Accrediting Agency for Chartered Colleges and Universities in the Philippines or AACCUP. Twelve (12) of these programs have been accredited level 3 and 8 qualified for Level 2. Three programs have also undergone preliminary visits.

To date, 75% of our graduate programs are accredited, while it is 85% for the undergraduate programs.

Offering of Juris Doctor degree, Doctor of Medicine, and Dentistry programs

The University already forwarded to the Legal Education Board the requirements for the application of permit to offer Juris Doctor degree. The University is just waiting for the visit of the LEB to the Obrero Campus for its actual inspection.

As regards the offering of Doctor of Medicine at the Tagum-Mabini Campus, USEP had already inked a MOA with the Davao Regional Medical Center in May 2018 for the medical school base hospital. The Admin also requested some members in the House of Representatives to lobby for the funding of the infrastructure requirements of the program.

Also, the Board of Regents has approved the offering of Dentistry at the USeP Tagum-Mabini Campus. The curriculum will be patterned from the College of Dentistry of the UP Manila. The Admin also sought the assistance of CHED and the House of Representatives for the infrastructure requirements of the program.

Advanced Studies

Over the years, the University has proven its worth and capacity in terms of the Instruction function. Aside from the licensure exam top passers, USeP has graduates who have become successful professionals in different fields or industries. USeP offers limitless opportunities for personal and professional advancement. These opportunities essentially come in the form of its graduate school programs, the wings that enable the school to soar higher and reach grander destinations.

This year, the Office of the Dean of Advanced Studies initiated awareness, advocacy and action learning activities in the different colleges with the assistance of the respective heads of the:

- Graduate School of Business;
- Graduate School of Computing;
- Graduate School of Applied Economics;
- Graduate School of Education;
- Graduate School of Engineering;
- Graduate School of Teacher Education and Technology;
- Graduate School of Agriculture and Related Sciences;
- Graduate School of Technology;
- Graduate School of Arts and Sciences; and
- Graduate School of Government and Management.



In October, a workshop on strategic direction and organizational design of the Advanced Studies was held. In November, a workshop on positioning the USeP Advanced Studies towards a global learning community was made. It was in this event when Mr. John Gaisano, Past Board Chair of the Davao City Chamber of Commerce and Industries, Inc. shared his insights on the role of the University's Advanced Studies on industry growth and innovation. Also in November, another workshop to capacitate those involved in the graduate school was made. It was about practical guide towards strategic learning and teaching excellence. In said activity, our faculty members who had studied abroad shared their significant experiences.

Project Forth



Project Forth, the new project of the College of Education (CEd)-Teacher Training and Research Center (TTRC), has complied with the documents required and assessed by the European Commission, through Education for Interdependent World (EdIW).

Represented by its proponent, Dr. Emma Melgarejo, the large-scale partnership is a high-valued project that involves multilayered activities that USeP, along with other selected universities in Luzon and Visayas,

shall undertake with EdIW. The aim of Project Forth is primarily the formation of teachers in emerging but challenging regions in the Philippines.

This Project shall run for a period of three years. It will be formally launched in February 2019. Phase I is Module Writing, Phase II is Training of Teachers and then the Implementation Phase. For the TEI, a possible graduate course offering may be developed as an outcome of this project.

Documents required by EdiW to be submitted to the European Commission on this Project have been complied by TTRC with the support of the administration. USeP is now an active partner of Project Forth.

Project Eagle



The Department of Education (DepEd) Davao City Division, in partnership with USeP launched Project Eagle (Elimination of Academic Gaps of Learners in Elementary) where 30 teacher-scholars were sent for training on Early Childhood Education in the College of Education (CEd)-Teacher Training and Research Center (TTRC).

The CEd-TTRC handles Project Eagle, which runs for 6 terms (Term 1 – 9 units April-May 2018; Term 2 – 12 units August-December 2018; Term 3 – 6 units January-March 2019; Term 4 – 9 units April-May 2019; Term 5 – 6 units August-December 2019; Term 6 – 6 units January-May 2020).

The project was made in line with the Memorandum of Agreement between DepEd Davao City Division and USeP. For more than 10 years now, TTRC has been conducting training for DepEd teachers and principals in the areas of early childhood education, special education, as well as multi-grade teaching.

III. RESEARCH, DEVELOPMENT AND EXTENSION

Research Statistics

For 2018, the University has the following statistics in the area of research:

- 16 externally funded projects that are ongoing with a total cost of Php 25,838,548.93.
- 41 completed research projects/studies
- 11 industry partners
- 5 Centers established
- 6 research outputs utilized by the industry
- 34 publications to refereed journals
- 20 capability-building activities
- 2 SMAARRDEC-initiated capability-building activities

Details of these information are outlined in the Appendix part of this Report.

The first Socio-Economic Research and Data Center in Mindanao

On August 17, 2018, the University launched the Socio-Economic Research and Data Analytics Center or SERDAC, deemed as a one-stop shop to help researchers on data analysis and guide local government units in coming up with sound statistics-based policymaking. The DOST- PCAARRD provided the University with 4.89 Million pesos for the establishment of the Center that is handled by the School of Applied Economics. Having SERDAC in USEP, the only one in Mindanao and one of the three similar centers in the country, is significant in the realization of the vision to be a Premier Research University in the ASEAN especially that SERDAC advocates evidence-based policies. The Center shall provide socio-economic research services, trainings, and other technical assistance to researchers.

Strong Gender and Development Programs

The Commission on Higher Education awarded the University for its effective implementation of Gender and Development programs. This is significant in the part of the University as five percent (5%) of the budget given to us by the national government must be allocated for GAD programs.



DOST Renews USEP CRADLE Project



With the budget of Php 2,734,080.60, the goal of the CRADLE project is to design and develop a mobile agricultural disease surveillance system that will be used to gather and disseminate disease related information.

The DOST-USEP CRADLE (Collaborative Research and Development to Leverage Philippine Economy) Project Team presented its Year 1 accomplishments to DOST-PCAARRD on September 18, 2018 as a requirement for project renewal. Prior to the presentation, the Agricultural Resources Management Research Division of PCAARRD organized a mock presentation

for the division and provided comments and suggestions. The suggestions were essential, and refinements were made in the final presentation for the PCAARRD Directors' Council (DC) meeting.

Dr. Val A. Quimno, Project Leader and Institute of Computing Faculty, presented the project's significant accomplishments for three (3) quarters and the on-going activities for the last quarter of Year 1 implementation. The presentation went smoothly, and the project renewal was approved by the Council with a 2.265 million-peso budget for Year 2 implementation.

Meaningful Researches

Defined by its dynamic research innovation, the University addresses socio-political dilemmas that alleviate the lives of Filipinos, particularly those who come from impoverished backgrounds. USeP's discoveries in research have assisted small scale farmers, and help save the environment. The transfer of our technologies to communities has created effective ways in the production of goods and delivery of services for the local citizens.

This year, USeP has a research project that aims to design and develop a mobile agricultural disease surveillance system that will be used to gather and disseminate disease related information at a farm level. There are also two projects that are meant to develop best mine reclamation options of transforming specific mine disturbed areas into sustainable uses. The research on regional value chain analysis and investment roadmaps of durian, lanzones, mangosteen, rambutan and pummelo is also continuing. These are just few of the meaningful research programs and projects of USeP for 2018.

The Administration acknowledges that USeP won't be able to have these researches without the strong support of the partner agencies like the Australian Center for International Agricultural Research, the DOST-PCAARRD, the Department of Agriculture, the National Irrigation Administration, and the Austral Asia – Link Mining and Apex Mining Corporations, among others.

On Intellectual Property Applications and Technology Business Incubation program

The University continues to provide patent application assistance, and IP seminars and trainings to government agencies, and private individuals and agencies.



On Technology Business Incubation program, the DOST PCIEERD governing council approved on December 7, 2018 the 10 University Technology Business Incubators endorsed by the HEIRIT program. HEIRIT stands for HEI Readiness for Innovation and Technopreneurship. USeP got 10 Million funding for the establishment of AgiLAB:

USeP Technology Business Incubator.

Quick facts on the intellectual property rights applied and registered in 2018 are shown in the table below.

IPR	Applied	Registered
Patent	9	-
Utility Model	-	3
Industrial Design	3	-
Copyright	3	3
Trademarks	2	2

Agi:Lab

The University's project proposal titled "AgiLab: Establishment of USeP Technology Business Incubation Facility and Services for Internet of Things (IoT), Industrial Technology and Systems Application Development" has undergone deliberation of the Governing Council wherein the budget for the said project has been approved. The project has a 10 Million fund from the DOST- PCIEERD.



USeP as DigiHub

The Department of Science and Technology has chosen the University to implement the project "Establishment of Digital Design and Prototyping Hub" or DigiHub. DOST shall provide computer workstations, office equipment and other peripheral equipment to be used as tools to develop 3D visualization and fabrication skills. The DigiHub shall be located at the College of Technology. A MOA has been signed for this undertaking.

CHED approves IC Proposal as Center of Development with 1.5M Grant

The Institute of Computing (IC) was granted Center of Development for Information Technology Education by the Commission on Higher Education (CHED), effective January 1, 2016 to December 31, 2018. Relative to this, IC submitted to CHED a proposal for funding entitled "Information Technology Education Human Resource Capacity Building through Special Research Interests Groups" with the aim of providing enabling mechanisms to capacitate the IT researchers in the University and to be able to produce research outputs based on the following Special Research Interest Groups (SRIGs): Environmental Computing, Systems and Informatics and Internet of Things. In July 2018, CHED approved the proposal with a corresponding grant of 1.5M.

Sound Extension Programs

The University has empowered people in the region by capacitating local citizens, particularly the marginalized, with the necessary skills and values, competencies, and entrepreneurial abilities, in order to promote self-reliance and establish personal and professional growth while building better communities.

Aside from the SKP 2 program, other sound extension programs of the University include:

- Programang Agrikultura gamit and Teknolohiya aron Ayuda sa Bukid para Asenso ka (PATABA)
- Alalay sa Barangay Program (ABP)
- Agriculture Capability Advancement and Rehabilitation Extension Services (AgriCARES)
- Integrated Reading Enhancement Approach to Development Readers (I-READR)
- Project Tulong Alay Sa Pag-Angat Ng Buhay At Kaalaman Ng Nangangailangang Kabataan, Mga Magulang At Ginagabayan Ng Mga Guro (Tabang)
- Project INNOTeach: Innovation for 21st Century Teaching and Learning (INNOTeach)
- Eye-See Enabled Program (EEB II)
- Sustainable Services for Social Transformation and Indigenous Peoples' Empowerment and Development (SUSSTAINED)
- Barangay Integrated Strategies to Improve Land and Water Resources Management for Inclusive Growth (Project BISLIG)

The University also has an ongoing partnership with the Department of Agrarian Reform on the conduct of trainings for the farmers in Sarangani Province. In November 2018, the first batch of 150 farmers were able to complete the six-week extension program. DAR has allocated 8.3 Million pesos for these trainings delivered by the College of Business Administration, and the College of Agriculture and Related Sciences.

The summary of extension programs and projects is presented in the Appendix part of this Report.

IV. PRODUCTION

Acquisition of Business Permit

The University has various commercial or income generating projects in the Obrero campus like the commercial stalls that are being rented, the USeP Gymnasium and Cultural Center, and the Hostel, among others. The Resource Management Division of the University was able to secure the business permit on July 16, 2018.



Repair and Rehabilitation of Facilities for IGPs

The Administration recognizes the great help of our IGPs in the coffer of the University. That is why this year, the Management pushed for the repair and rehabilitation of facilities for IGPs, namely:

- A. Social Hall Repainting and Rehabilitation of Comfort Rooms
- B. University Hostel Renovation
- C. University Gymnasium and Cultural Center Rehabilitation (Ongoing)
- D. Commercial Stalls Renovation (Ongoing)

Non-Agriculture and Agri-Based Income Generating Projects

The non-agriculture income generating projects of the University are the following:

Obrero

1. Commercial Stalls
2. Concessions
3. Covered Court
4. Field/Ground
5. Hostel
6. Social Hall
7. USeP Gymnasium and Cultural Center
8. USeP Press and Bookstore
9. USeP Review Center

Mintal

1. Gymnasium

Tagum-Mabini

1. Gymnasium
2. Space Rental (i.e. stores)

The University's Agri-Based Income Generating Projects include Lakatan, Coconut and Orchard, Corn Seed Production, and Cardava Expansion intercrop with Cacao projects.

The CEDU in Tagum-Mabini is replanting and rehabilitating the existing lakatan sites, and also initiated the expansion and replanting of coconuts. The three hectares of corn are now on reproductive stage.

The gross income from the IGPs in Obrero and Tagum-Mabini Campuses presented per year from 2016-2018 is shown below. The decrease of income in 2018 is due to the repairs of the different IGP facilities.

CEDU Obrero IGP Summary (Gross Income)

IGPs	2016	2017	2018
Commercial Stall	863,890.48	1,301,518.56	1,084,905.78
Concessions	25,000.00	16,500.00	9,000.00
Corkage Fee (Catering)	-	33,345.00	20,903.00
Covered Court	26,200.00	20,000.00	20,200.00
Field/Ground	9,600.00	43,600.00	49,800.00
Hostel Halls	168,075.00	311,100.00	59,175.00
Hostel Rooms	1,679,260.00	1,416,280.12	906,290.00
Social Hall	330,988.28	451,558.30	479,352.70
USEP Gymnasium	292,005.60	3,769,787.30	3,365,130.00
USEP Press and Bookstore	-	1,627,368.92	1,920,537.73
Total	3,395,019.36	9,001,558.20	7,915,294.21

C

EDU Tagum-Mabini IGP Summary (Gross Income)

IGPs	2016	2017	2018
CEDU TAGUM			
Crop Production	924,347.80	326,591.90	293,526.57
Animal Production	622,979.25	127,730.50	
Rentals			558,725.60
Water			19,833.50
TOTAL	1,547,327.05	454,322.40	872,085.67
CEDU MABINI			
Crop Production	3,726,153.50	4,375,588.12	4,365,322.09
Animal Production	749,131.50	917,799.56	2,246,822.85
Rentals	589,659.28	517,205.53	103,686.00
Water	234,776.45	195,354.00	212,914.53
TOTAL	5,299,720.73	6,005,947.21	6,928,745.47
Total	6,847,047.78	6,460,269.61	7,800,831.14

Formulation of the IGP Manual

The IGP Manual of the University was formulated in 2018. It was already presented in the Board Finance Committee. The Admin is just complying with the requirements of the BFC so that it can be presented to the Board of Regents. Through the IGP Manual, USeP can standardize all business transactions across campuses.

Application for Special Economic Zone

On July 20 and 26, 2018, representatives from the Philippine Economic Zone Authority (PEZA) visited the University for a meeting. USeP was identified as one of the primary universities to be industrialized under special economic zone. The Tagum-Mabini Campus is working on the Application for Registration for Knowledge, Innovation, Science and Technology (KIST) Park Special Economic Zone.



V. SIGNIFICANT EVENTS

➤ Admin/Governance Activities

Second State of the University Address of Dr. Lourdes C. Generalao



To present the significant achievements of the University for year 2018, Dr. Lourdes C. Generalao, delivered her second State of the University Address (SOUA) on December 14, 2018 at the USeP Social Hall.

Dr. Generalao, as the 6th President of USeP, highlighted in her SOUA the significant developments and accomplishments of USeP for the entire year. Among these include the ISO 9001:2015 certification; establishment of a functional continuous quality improvement mechanism; the SUC level IV status; associate membership to the asean quality assurance network; capacitating people on planning and budgeting; the internationalization efforts of the University; personnel development; support to student development; rise of infrastructure projects across campuses; the data privacy manual of the University; separation of USeP Bislig Campus from the University; construction of Balay Alumni; emergency and disaster management; revision and offering of new academic programs; consistent graduates' performance in licensure examinations; offering of Juris Doctor degree; The first Socio-Economic Research and Data Center in Mindanao; meaningful researches; strong Gender and Development Programs; USeP as DigiHub; the Sagop Kinabuhi Program 2 and other sound extension programs; the acquisition of business permit; and repair and rehabilitation of facilities for IGPs.



The SOUA, conducted to promote transparency between USeP and its stakeholders, reflects the commitment of the University to provide academic, personal, and professional growth for everyone. With its capacity to influence individual lives and larger communities, Dr. Generalao encouraged USeP students, faculty members, and personnel to religiously make the USeP Catch-up Plan as guide and reference in providing our stakeholders with the best educational experience.

Celebration of USeP's 40th Founding Anniversary

In line with the 40th Founding Anniversary and Intramurals of USeP, a series of activities were prepared for the students, faculty members and non-teaching staff, alumni members, and retirees on December 10-15, 2018.

Centered on the theme *Sustaining quality, excellence, and resilience*, the weeklong celebrations gathered the USeP community for various sports competitions; literary and communication events; fellowship lunch; Mr. and Ms. USeP 2018; aerobics and Zumba marathon; visual arts, performing arts, and *Trashiklaban* events; and cheerdance and Battle of the Bands competitions.



To make the University's Ruby Anniversary more special, the retired employees of USEP assembled at the University Gymnasium and Cultural Center for the Rock n' Roll with the Legendaries: The USEP Retirees Gala on December 13, 2018. Outstanding graduates and loyal employees were also recognized during the *Adlaw sa mga Bahandi*.



One of the highlights of the event include the second State of the University Address of Dr. Lourdes C. Generalao, USEP President, on December 14, 2018 at the Social Hall.

The celebrations ended with the Grand Alumni Homecoming on December 15, 2018.



The Launching of the Anniversary

Administrative Council members, Obrero campus students, faculty members, non-teaching staff, and students leaders from external campuses gathered at the USEP Obrero grounds on November 7, 2018 for the Launching Program of USEP's 40th Founding Anniversary.

The University President, together with the Vice Presidents and Tagum-Mabini Campus Chancellor, led the unveiling of the USEP Eagle, a symbolism of

the University's milestones in the last 40 years. This was followed by a ceremonial toast and a Fire Dance performance from Tribu K'Mindanawan.

University-wide Family Day 2018

In celebration of the 118th Philippine Civil Service Anniversary, USEP organized a University-wide Family Day on September 28, 2018. Faculty members and non-teaching staff from all USEP campuses, including the members of the University top management, gathered in the Obrero campus to participate in the different games and sports activities.



The employees, who were grouped into different teams, also joined the dance exercises or Zumba sessions in the opening ceremony.

Info Dissemination on ISO 9001:2015 and Institutional Four-Year Plan



In its quest to become a premier research University in the ASEAN, USEP commits to improve its management system. By aligning its processes to international standards, the University fulfills its mission, which is to provide its stakeholders with quality yet affordable education.

Inspired by its ISO 9001:2008 certification, USEP targets to achieve another milestone this year: the ISO 9001:2015

certification. To encourage the full participation of all students, faculty members, and staff, by way of keeping them informed, the University conducted a series of orientation-seminars on the Catch-up Plan 2018-2021 and the ISO 9001:2015.



The USeP Catch-up Plan specifies the institutional objectives, strategies, initiatives and targets of the University in the next four (4) years, as well as the Plan implementation, monitoring and evaluation cycle.

President Lourdes C. Generalao believes that the realization of the grand vision of the University entails significant changes that will only happen when the critical mass understands the change process. The President encourages the members of the USeP community to co-own the four-year plan by committing to change.

The series of orientation-seminars, from April 11-13, in various campuses of USeP, was prepared by the management to enlighten the faculty/staff and the students—the primary stakeholders of the University—on the institutional goals of USeP. These goals, patterned after ASEAN standards and principles, are also centered in the Key Functions of the University, namely, Governance, Instruction, Research, Extension, and Production.

USeP FY 2019 Budget Consultation

The University conducted the FY 2019 budget consultation with the aim of ensuring the 2019 budget utilization, eliminate underspending, and align all the plans to the USeP Catch-up Plan, 2018-2021. One of the speakers was the Regional Director of Department of Budget and Management RO 11, Ms. Annabelle M. Atillo, who discussed on annual cash-based appropriations: closing the gap of underspending.

Relatedly, a workshop on preparations of Work and Financial Plan, Annual Procurement Plan, Project Procurement Management Plan happened last September 12, 2018.

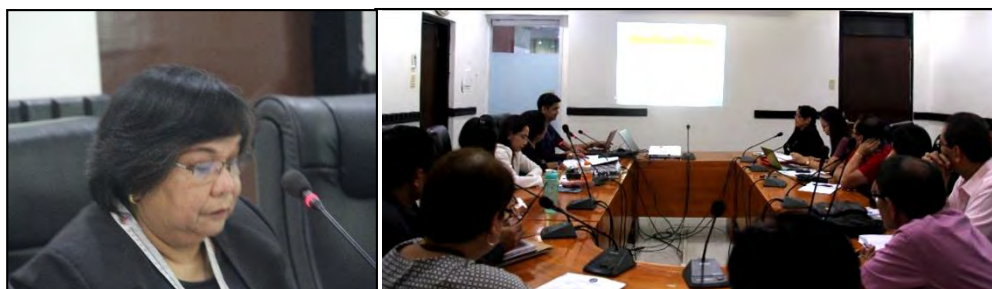
Meeting with CHED Commissioner J. Prospero De Vera, III



The USeP Top Management with the Deans met with Commission on Higher Education (CHED) Officer-in-Charge, Dr. J. Prospero De Vera, III on July 7, 2018 at the Board Room of USeP Obrero Campus, Davao City to discuss crucial concerns affecting the University. Among the matters informally discussed are the offering of school of medicine with the inclusion of dentistry; curriculum proposals;

CHED's support to the College Education Behind Bars program of USeP with partners; and acquisition of an area in USeP Mintal Campus by the Department of Public Works and Highways.

University Audit Team Exit Conference



The University Audit Team, led by State Auditor Pier Lolita David-Sy, conducted an exit

conference on February 26, 2018 at the Office of the President Boardroom.

The conference, which was attended by USeP officials and representatives from external campuses, was facilitated to review the Audit Observation Memorandum (AOM) and actions taken by the University management based on recommendations.

Launch of Career Alumni Center

Committed to provide graduating students and alumni with opportunities for professional advancement, the University launched its Career and Alumni Center (CAC) on April 19, 2018.

On the same date, CAC gathered 39 companies to participate in the Career Fair at the University Gymnasium and Cultural Center, where out of the 637 graduating students and alumni present, 13 were hired on the spot.



Industry visits by CAC

On August 1-3, 2018, the University Career and Alumni Center (CAC) conducted the first phase of the industry visit to the following private companies and government agencies: Department of Interior and Local Government, Department of Budget and Management, Davao City Water District, Wilcon Depot, Toyota Davao, Ateneo De Davao University Junior High School, Sutherland Global Services, and Awesome OS. CAC also visited the Civil Aviation Authority of the Philippines, Commission on Audit, Pag-Ibig Fund, Uraya Land Development, Inc., Sumifru Davao, Department of Agriculture Regional Field Office, Bureau of Plant Industry, and Philippine Coconut Authority.

The abovementioned companies and agencies have employed graduates from the University.

Induction and Orientation of Newly-hired Faculty and Staff



The Human Resource and Management Division (HRMD) conducted the Induction and Orientation of Newly-Hired Faculty and Staff on March 12 and October 12. The primary objective of the program is to have a well-informed University constituents on human resource policies on Recruitment, Personnel, Training and Development including national mandates.

To enlighten the new faculty members and non-teaching staff on the academic and human resource policies of the University, the HRMD gathered representatives from different offices to discuss Policies on Student Records, University Library Operations, HR Management-related Policies, and Employee Benefits.

Data Privacy Act of 2012 Orientation



The National Privacy Commission (NPC) conducted an orientation program on Data Privacy Act of 2012 on July 20, 2018, at the Social Hall, USeP Obrero Campus.

Representatives from offices and external campuses participated in the event. Among the topics discussed were Introduction to Data Privacy, Five Pillars of Compliance, Technical and Physical Security Measures of the Act, and Fines and Imprisonment.

Internationalization Learning Day



To make the Ruby Anniversary of the University more significant, the Office of Public and International Affairs organized the first Internationalization Learning Day for Doctor of Education (EDD) and Master of Education (MEd)

students who joined the International Educational Trip (IET) in Thailand and Malaysia, and undergraduate students who participated in the Student Internship Abroad Program (SIAP) in China and Vietnam. It was held on December 11, 2018 at the USeP Obrero Social Hall. The event also spurred awareness on student mobility opportunities for first years and student leaders from all USeP campuses.

Meeting on Mindanao Railway Project

Representatives from USeP, Ateneo de Davao University, University of Mindanao (UM), and University of Immaculate Conception attended the meeting regarding the Mindanao Railway



Project with the Department of Transportation (DoTr) at Ateneo de Davao University. USEP will forge a Memorandum of Agreement (MOA) with DOTr for this project.

Visit by Huawei Philippines for potential partnership



Officers from Huawei Philippines visited USEP on September 28, 2018 to discuss their proposal for the establishment of an ICT Academy in the University. The partnership will make way for the donation

of lab equipment to be used for instruction on topics covering Networking, Cloud, and Storage. The total amount of donation is at \$115,517.40 or approximately Php 6 million. USEP, in return, will provide the space for the equipment and the faculty to be trained on its use. Signing of the Memorandum of Understanding (MOU) is slated to be conducted in October 2018.

Kapehan sa Davao Press Conference



Dr. Bonifacio G. Gabales, Jr., Vice President for Planning, Quality Assurance, and Resource Management (PQuARM), and Ville John Alaba, President of the Obrero Campus Student Council (OCSC), represented the University of Southeastern Philippines (USEP) in the Kapehan sa Davao Press Conference on December 10, 2018, 10:45 AM at SM Ecoland Annex. Dr. Gabales presented the updates on the offering of new programs and invited the media to attend the 40th Founding Anniversary events.

Inclusive Innovation Conference

The University President and VP for Planning, Quality Assurance, and Resource Management participated in the Inclusive Innovation Conference (ICC) 2018 at Sofitel Philippines Plaza Manila on October 2-3, 2018. CII 2018 is organized by the DTI, in cooperation with the DOST. Its theme is "Filipinnovation for Entrepreneurship and Inclusive Growth".

QS Ranking Seminar

The University President and VP for PQuARM participated in the Quacquarelli Symonds (QS) Ranking Seminar on August 8 at CHED Auditorium in Quezon City.



Blessing of four (4) newly-purchased service utility vehicles of the University on August 7, 2018

- Three (3) service utility vehicles at ₱ 898,620.00/per unit
- One (1) utility van at ₱ 899,800.00/per unit



1st Alumni Friendship Games 2018

The University Sports Office organized the 1st Alumni Friendship Games which featured basketball, volleyball, and softball tournaments. It was participated in by 350 alumni members.



Davao Regional Development Plan Roadshow

As a member of the Communication for Development Network (C4DNet), the communication and advocacy arm of the Regional Development Council XI, USEP supported the Davao Regional Development Plan (DRDP) Roadshow on January 26, 2018 (North Cluster) at the Provincial Capitol in Nabunturan, Compostela Valley and on February 2, 2018 (South Cluster) at the Grand Men Seng Hotel in Davao City.



The event, which was organized by the National Economic and Development Authority (NEDA), gathered representatives from the media, government agencies, and non-government organizations from Region XI.

With the theme *Committing to Sustain Change*, the Roadshow aims to spur awareness among citizens on the DRDP 2017-2022. To encourage participation among the youth sector, a series of activities highlighting and promoting the DRDP will be conducted in different schools and colleges in Region XI next month.

Capacity-building Activities/Trainings Participated in by Faculty Members and Staff

Coaching and Mentoring for Best Results



The Human Resource and Management Division (HRMD) spearheaded a seminar-workshop on “Coaching and Mentoring for Best Results” on March 22-23, 2018. The workshop, which aims to manage people in order to achieve maximum efficiency and productivity, provide coaching and feedback, clarify expectations and identify development needs, was conducted by the Civil Service Commission (CSC) Director, Dir. Minda G. Ostique.

The participants were divided into two (2) batches, namely; Administrative Council members (Day 1), and Program Heads (Day 2). The workshop for the first batch was conducted at the College of Education Audio Visual Room (AVR) while the venue for the second batch was at the School of Applied Economics AVR.

Training-Workshop on Handling Sexual Harassment Complaints



The Committee on Decorum and Investigation (CODI), in partnership with the Office of the Vice President for Administration (VPAd) and Gender and Development (GAD), conducted a Training-Workshop on Handling Sexual Harassment Complaints on

July 16-17, 2018 at the RD Crab Shack, Prime Square Compound, F. Torres St., Davao City.

The CODI and representatives from the Human Resource Management Division; Office of the President; Office of the Vice President for Academic Affairs; Office of the Vice President for Planning, Quality Assurance, and Resource Management; Office of the Vice President for Research, Development, and Extension; and GAD participated in the two-day activity, which was organized to spur awareness on the rules and guidelines on handling sexual harassment cases.

Training-Workshop on Designing Outcomes-based Syllabus

A training-workshop on Designing Outcomes-based Syllabus was conducted on July 11-13 and July 23-25, 2018 at the University Social Hall for all faculty members of the University.

General Education faculty from all campuses and Bachelor of Agricultural and Biosystems Engineering faculty from the College of Agriculture and Related Sciences (CARS) also participated in the event, which was organized by



the Office of the Vice President for Academic Affairs (VPAA), Curriculum and Instruction Office (CIO), and the Human Resource Management Division (HMRD).

The activity was conducted with the following objectives: to define the 21st Century Learning and Teaching, to explain the Outcomes-Based Education Framework; to determine the learner's intended learning outcomes; to contextualize the learning plan; and to discuss the development of instructional materials.



Capability Building Series



July 2018.

The Human Resource Management Division facilitated a three-day Capability Building Series. Last July 3-6, 2018, faculty members of general education participated in the training. A seminar on retooling teachers for new generation learners is also set to happen in

Syllabus Making and Developing Instructional Materials

Some Bachelor of Science in Hospitality Management (BSHM) faculty members participated in the Syllabus Making and Developing Instructional Materials activity held on July 27-29, 2018 at the University Social Hall.

Faculty Retooling for Research/Capstone Project Advising



With the growing number of students taking thesis/capstone project, the Institute of Computing (IC) felt the need to capacitate and re-tool its faculty for student advising. The activity was conducted last July 26, 2018 at Malagos Garden Resort.

Training on FabLab Management, Design Application Installation and FabLab Equipment Operation

Dr. Norman O. Blancia, College of Technology (CT) Dean, represented the University in the Training on FabLab Management, Design Application Installation and FabLab Equipment Operation on August 28-31, 2018 at the University of the Philippines in Cebu City.



The training was conducted to enhance the knowledge and skills required to manage the operation of a FabLab facility, installation of design application software, appropriate operation of FabLab machines. The essential purpose of the training is to strengthen the capability of USeP in terms of operating a FabLab facility.

Training on AutoLPG Conversion, Maintenance, and Servicing; and Instrumentation and Process Control, Networking and Security, Autotronics, Computer Numerical Control, and Electrical Machines and Controls

Three faculty members from the College of Technology Automotive participated in a training on AutoLPG Conversion, Maintenance, and Servicing on June 24-30, 2018 at the Cavite State University (CavSU).



The training was facilitated by the Department of Energy (DoE) Alternative Energy Utilization Office.

Another faculty from the College of Technology participated in the training on Instrumentation and Process Control, Networking and Security, Autotronics, Computer Numerical Control, and Electrical Machines and Controls on July 19-21, 2018 at the Negros Oriental State University (NORSU).

The event was organized by NORSU in collaboration with the Philippine Association of Colleges and Universities in Industrial Technology (PACUIT).

Seminar-workshop on Records Management



Representatives from different offices and colleges participated in the Seminar-Workshop on Basic Records Management and Crafting of the University Records Disposition Schedule on December 17-18, 2018 at the College of Education (CEd) building, USeP Obrero campus.

Dr. Ronaldo C. Ferariza, Head of the Regional Archival Network (Davao) from the National Archives of the Philippines, facilitated the two-day activity, which was organized by the University Records' Office and the Human Resource Management Division.

Among the topics discussed include Records Management, Time and Utility Values of Records, Records Disposition Administration, and Archives Management.

Public Financial Management Competency Program (PFMCP)

The Public Financial Management Competency Program (PFMCP) was conducted on October 16-18, 2018 at the USeP Hostel Dining Hall for the PFMCP Transition Run. The event aims to equip participants with the right knowledge and skills as Public Financial Management practitioners.

Activities on Disaster Risk Reduction Management

Forum on Disaster Risk Reduction

Members of the USeP Emergency and Disaster Management Committee (EDMC), College Deans, and Obrero student leaders participated in the Forum on Disaster Risk Reduction on November 20, 2018,



1:00 PM – 5:00 PM at the University Social Hall. Organized by the Project Team of Enhancing USeP's Disaster Management Capacity, the event aims to enhance DRR governance through the disaster preparedness information dissemination and development of risk-sensitive policies, actions, and measures among the HEI/s and the USeP Community through increased awareness, and strengthened capacity of the University's administrators, faculty, staff, and students to spur

awareness on disaster risk management policies and practices.

1st Quarter Nationwide Simultaneous Earthquake Drill



The activation of the Emergency and Disaster Management Committee (EDRRMC) was witnessed during the 1st Quarter Nationwide Simultaneous Earthquake Drill on February 15, 2018.

2nd City-wide Shake Out



In observance of the National Disaster Resilience Month, the Davao City Risk Reduction and Management Office (DCRRMO), USeP students, faculty members, and non-teaching staff participated in the 2nd City-wide Shake Out on July 27, 2018 (Friday) at 9:00 AM.

The event was conducted to develop disaster resilience and equip the USeP community with knowledge on what to do in times of disasters such as earthquakes and tsunamis.

4th and 5th Red Cross 143 DRR Training Camp 2018



Red Cross Davao City Chapter catered participants from the academe in the 4th and 5th Red Cross 143 Disaster Risk Reduction (DRR) Training Camp held on July 26-30, 2018 and November 29-December 03, 2018, respectively, at the BSP Camp in Malagos, Baguio District, Davao City.

The University joined as the first ever 'guest participant' in the training, which was conducted in accordance with the provisions stipulated in Section 13 of RA 10121 or the Disaster Risk Reduction and Management System. The 10 representatives from USeP, composed of faculty members, students, and non-teaching staff, were taught to execute the following DRR activities: Basic Life Support (BLS), First Aid, Swiftwater Safety and Rescue, Water Sanitation (particularly the Mass Water Production & Water Treatment), Basic Rope Rescue Techniques, Camp Management, Personal Survival, Technology in Disaster, Incident Command System International Humanitarian Law, and Safer Access.

Part of the activities in the Camp include Quiz Bee and Management of the Dead and the Missing (MDM) events, where USeP's clusters ranked 3rd and 1st, respectively.

Handling Emergency Situation in the Workplace Seminar from Central 911



To prepare the Bachelor of Science in Hospitality Management (BSHM) 4th year students for their on-the-job (OJT) training, the Handling Emergency Situation in the Workplace Seminar was conducted on September 27, 2018 at the USeP Social Hall. An emergency medical technician from Central 911 participated as the resource speaker. He discussed points on responding to emergency situations.

Activities on Gender and Development

Mainstreaming Gender in SMAARRDEC Member Institutions: Clustering Gender-Partnerships in Research and Development, May 05, 2018 at the Grand Men Seng Hotel, Magallanes St., Davao City



Ms Rioliza B. Molina, Gender and Development Focal Person of USeP, delivered a talk to the members of SMAARRDEC Institutions. The whole-day program was centered on how to mainstream gender and apply gender lens in the research and extension proposals of the members of the consortium. The participants of the program were given the basic gender sensitivity training which was considered in identifying the gender issues, thus gender analysis. They were also introduced to the gender tools needed in determining the attributable or chargeable amount against the GAD funds as mandated by the Joint Circular Memo issued by PCW, NEDA, DBM, and DILG.

Training on Genderizing the Curriculum in the Context of Outcomes-Based Education

April 18-19, 2018 at Homitori Dormitel, F. Bangoy St., Davao City

In coordination with the Curriculum and Instruction Office led by Dr. Bonifacio G. Gabales, Jr., the seminar-workshop on *Genderizing the Curriculum in the Context of OBE* was held last April 18-19, 2018 at Homitori Dormitel.



The rationale of the seminar-workshop was introduced by Dr. Bonifacio G. Gabales, Jr. (Director for Curriculum and Instruction). Dr. Gabales discussed the following: a) Mapping of Performance Indicators across Subjects; b) Matching Performance Indicators with Learning Evidence, Assessment Rubric and Grading System; and c) Contemporary Teaching Pedagogies and Adult Learning Strategies. These

topics were processed through an encompassing workshop by which the participants were grouped by program/college and had to present a prototype sample of their respective syllabus. Dr. Lourdesita S. Chan, Research Council Directress of the Ateneo de Davao University, was the second speaker of the seminar. She focused on the process of Integrating Gender Concepts and Perspectives in the Learning Plans/Guides and Syllabi. She gave useful inputs on how to genderize a curriculum. The Deans or their Representatives, ICA Heads and GAD Heads were responsive throughout the event. Dr. Chan emphasized certain key points to adequately come up with syllabi that are gender-sensitive and responsive.

GENDER-SENSITIVITY TRAINING AND ANTI-SEXUAL HARASSMENT ORIENTATION FOR FACULTY and STAFF Series, April 27, 2018

In partnership with the Human Resource Management Division represented by the training coordinator, Dr. Jocel D. Ripdos, the Gender-Sensitivity Training and Anti-Sexual Harassment Orientation was conducted last April 27, 2018. Issues on HIV and sexual harassment surfaced during the forum.



Thinking and Leading Beyond Sports: A Gender Perspective Program



The Gender and Development (GAD) office, in partnership with the University Sports Office, conducted the Thinking and Leading Beyond Sports: A Gender Perspective Program on March 27, 2018 at the College of Education (CEd) AVR. (Photo Credit: Facebook, Rioliza B. Molina)

➤ Academic Affairs/Instruction Activities

39th Commencement Exercises of USeP Obrero Campus



The University of Southeastern Philippines (USeP) Obrero Campus held its 39th Commencement Exercises on June 22, 2018 at the University Gymnasium and Cultural Center.

Graduating students from the College of Engineering, College of Arts and Sciences, College of Technology, and Institute of Computing joined the morning program, where Davao City Mayor Sara Z. Duterte-Carpio served as the Commencement Speaker.

In her address, Mayor Duterte congratulated the graduates on behalf of the City Government of Davao. She expressed gratitude for being part of the ceremony—a celebration of the efforts and sacrifices of the graduates, including their family members and teachers.



Mayor Duterte explained to the graduates that there is no template for success, therefore, immediate success should not be sought at the expense of their health, happiness, and personal sense of fulfillment.

In the afternoon program, degrees were conferred upon the graduates from the College of Governance and Business, School of Applied Economics, and College of Education. Karlo Nograles, Representative

of the First Congressional District in Davao City, served as the Commencement Speaker.

Doctorate honoris causa conferred upon Cong. Karlo Nograles

The University conferred upon Karlo Nograles, Representative of the First Congressional District in Davao City, the degree of Doctor of Philosophy in Development Administration.



The doctorate honoris causa was conferred during the afternoon program of the 39th Commencement Exercises of USeP Obrero Campus, held on June 22, 2018 at the University Gymnasium and Cultural Center. Cong. Nograles attended the ceremony as the Commencement Speaker for the graduates from the College of Governance and Business, School of Applied Economics, and College of Education.

As a dedicated public servant, Cong. Nograles launched various Oplan K programs which highlighted the promotion of quality education, labor empowerment, youth employment, environment and agriculture, and community building.

Through noteworthy contributions, Cong. Nograles helped hundreds of scholars earn college degrees. He was also instrumental in the construction and completion of the 8,000-seater University Gymnasium.

During the conferment rites, Cong. Nograles was joined by his wife, Marga Maceda Montemayor-Nograles, and mother-in-law, Mary Ann Montemayor.

39th Commencement Exercises of USeP Tagum-Mabini Campus

A total of 791 students graduated from the USeP Tagum-Mabini Campus during the 39th Commencement Exercises on June 20, 2018 at the Physical Education and Cultural Center, USeP Tagum-Mabini Campus.



From the College of Agriculture and Related Sciences (CARS) and College of Teacher Education and Technology (CTET), 759 graduated under the Baccalaureate Programs, 27 graduated under the Graduate Programs, and 5 graduated under the Teacher Certificate Program for Non-Education Professionals.

M. Rosinda C. Garcia, Chief of Staff of Hon. Pantaleon D. Alvarez, Representative of the 1st District of Davao del Norte, graced the event.

The top passers of the 2018 Licensure Exam for Teachers (LET) and LEAE, along with their parents and friends, also attended the program. (Zula Xel Carrillo).

USeP Obrero Campus Baccalaureate and Recognition Program



To honor the USeP Obrero graduating class of 2018, Baccalaureate Services and Recognition Program were held on June 21, 2018 at the University Gymnasium

and Cultural Center.

On behalf of Dr. Lourdes C. Generalao, University President, Dr. Bonifacio Gabales, Jr., Vice President for Planning, Quality Assurance, and Resource Management (PQuARM), congratulated the graduating class.

Aside from the recipients of Latin honors, outstanding students were recognized and were given the following: Leadership and Athletic Awards, Special Recognition for Culture and the Arts, and other Special Awards.

In connection with the University's partnership with China Jiangsu Overseas Education Service Center (CJC), Mr. Qiu Hongjun and Ms. Chen Lixia, CJC Representatives on Culture and Arts, serenaded the graduates, parents, and guests with a Chinese song number.

Meeting for the offering of Dentistry program



Meeting at the CHED Central Office on July 17, 2018 regarding the establishment of a dentistry program at USeP. (l-r) WVSU - Dr. Marcos D.Bito-on (Vice President); WVSU - Dr Luis M. Sorolla (President); USeP - Lourdes C Generalao (President); UP Manila - Carmencita D. Padilla (Chancellor); CHED - Comm Prospero de Vera (CHED Chair); MSU – Dr. Habib W. Macaayong (President); MSU - Dr. Haydee G. Cabildo (Dean, College of Medicine); UPM - Dr. Michael L. Tee (Vice Chancellor for Planning and Development); UPM - Dr. Danny L. Magtanong (Dean, College of Dentistry); and UPM - Ms. Lovelle C. Saguid (Chief, Budget Office).

10th National PASUC Culture and the Arts Conference and Festival 2018



The University welcomed representatives from State Universities and Colleges (SUCs) in the Philippines for the 10th Philippine Association of State Universities and Colleges (PASUC) Culture and the Arts Conference and Festival 2018.

Scheduled from November 26-30, 2018, the event provided a venue for SUCs in the Philippines to promote peace through the spirit of sportsmanship, camaraderie, and fair play.

USeP, as the host institution, considers the PASUC Conference and Festival an opportunity for students to explore and showcase their artistic talents. The event centered on the theme “Positioning Higher Education for Strategic Global Transformation through Culture and the Arts”.

PASUC XI Culture and the Arts Forum and Festival 2018

Competing against State Universities and Colleges (SUCs) in Region XI, the University of Southeastern Philippines (USeP) North and South clusters emerged as top placers in the Regional Philippine Association of SUCs (PASUC) Culture and the Arts Forum and Festival 2018.

The USeP North cluster, composed of the USeP Tagum-Mabini and Bislig campuses, placed 2nd, while the South cluster, composed of participants from the Obrero and Mintal Campuses, placed 3rd in the overall ranking. USeP, in partnership with the Province of Davao del Norte, served as the host institution for the Regional PASUC Festival held on October 29-30, 2018 at the RDR Gym, Davao del Norte Sports Complex in Tagum City.



USeP also bagged awards in the following competitions: Standard Choir, Short and Sweet Play (Dialogue), Radio Drama, Charcoal Rendering, Poster Making, Painting, Pencil Drawing, Photography, Vocal Solo (Kundiman), Instrumental Solo (Banduria, Violin, and Classical Guitar), Pop Solo, Vocal Duet, Folk Dance, Live Band, Street Dance, and Indigenous Dance.

Eujay Regner and Rhesam Mae Quindoy from USeP-Obrero were crowned Mr. and Ms. PASUC XI 2018, while Amethyst Briones and Jaymes Hebron from USeP-Tagum-Mabini placed 1st runner-up and 3rd runner-up, respectively. Regner and Quindoy will represent Region XI (Davao Region) in the National PASUC Culture and the Arts Forum and Festival in November 2018. *(Photo courtesy of Brian Jay Cervantes)*



TTRC trains Secondary Teachers in Special Education



The Institution-based Summer Training Program for Secondary School Teachers in Special Education, organized by the Department of Education (DepEd) and the USeP College of Education, through its Teacher Training and Resource Center (TTRC), concluded on June 2, 2018.

A total of 72 secondary teachers from selected public schools of Regions VI-XIII and the ARMM participated in the Summer Training Program held from May 15 to June 2, 2018. The teachers were sent to the training under a DepEd scholarship program for two summers through the Bureau of Learning Delivery-Student Inclusive Division (BLD-SID).

This national training is in support of DepEd's thrust on improving education for learners with special educational needs. It aims to provide Special Education (SPED) and regular teachers with the knowledge and skills on various educational programs and interventions appropriate for learners with special educational needs in the secondary level.

For more than 19 years, TTRC of CEd-USeP has been providing DepEd with services for trainings on Special Education, Early Childhood Education, and Multi-grade Education.

84th National Book Week



The University Learning Resource Center (ULRC) kicked off the month-long celebration of the 84th National Book Week on November 12, 2018 with a launching event and ribbon cutting ceremony led by Dr. Shirley Villanueva, VP for Academic Affairs; Dr. Rec Eguia, Dean of Advanced Studies; and Dr. Maychelle Nugas, Director of Libraries. (Photo courtesy of ULRC)

Orientation Program for First Year Students



Incoming first year students attended the Orientation Program on August 1-2, 2018 at the University Gymnasium and Cultural Center.

USEP Agriculture Day Celebration 2018

The USEP Agriculture Day Celebration 2018 on January 26, 2018 was graced by the Office of Senator Cynthia Villar, represented by her Senior Political Adviser in Mindanao. The highlight of the event is the recognition of the 2017 Passers of the Agriculturist Licensure Examination. The event also turned-over the Faculty Invention of CARS, the Mechanical Cacao Fruit Bagger, to the 20 PATABA program farmer-cooperators. During this event, the agri-skills and literary-musical competition were also conducted in preparation for the regional competition of CoDPHARS. The event was also generously sponsored by some partner industries like TADECO, Del Monte Fresh Produce Phils., Inc., Stanfilco-DOLE Phils., Inc., Jocanima Corp., Bayer Crop Science, SDS-Biotech K.K., Yara, UNAHCO, and Masinag-Organic.

and Sciences (CAS), and College of Governance and Business (CGB) on January 15-16, 2018. A total of seven hundred eighty six (786) students participated in the event.

In coordination with the DOLE Phils., Inc., the CAC conducted a Campus Recruitment activity for the graduating students of the BS Electrical/Electronics Engineering, BS Civil Engineering, BS Mechanical Engineering, College of Technology, and BS Statistics students on February 14, 2018.

2nd PASUC Regional Coaches' Forum

Sports coordinators and coaches from State Universities and Colleges (SUCs) in Region XI gathered at the 2nd PASUC Regional Coaches' Forum on November 9-10, 2018 at the Regency Inn, Villa Abrille St., Davao City.



The Forum, which aims to equip coaches with skills on Science-based approach training, was organized to spur awareness

on injury prevention, sports rehabilitation, and the ethical standards in coaching.

Resource speakers who attended the Forum include Noil Ayo, Ateneo de Davao University (AdDU) Athletic Director; Rioliza Molina, University of Southeastern Philippines (USEP) Gender and Development Office Focal Person; Louise Karen Plaza, AdDU Special Projects Coordinator; Jose Alther Rivera, Philippine Association of State Universities and Colleges (PASUC) XI Sports Director; Kris Mishael Junasa, Davao del Norte Sports Science Officer; Dr. Paolo Alan B. Tabar, Orthopedic Surgeon, Tabar Orthopedics; and Edward Manteza, Physical Therapist, Top Kinesio Physical Therapy and Sports Habilitation.

Dr. Lourdes C. Generalao, USEP President and PASUC XI Chairperson, also graced the Forum's Opening Program. *(Photo courtesy of Brian Jay Cervantes)*

CARS Action Planning and Direction Setting



In response to the University Catch-Up Plan 2018-2021, the College of Agriculture and Related Sciences (CARS) conducted an Action Planning and Direction Setting cum Team Building Activity on September 26-27, 2018 at Magnaga, Pantukan, Compostela Valley.

Inputs developed during the meeting were incorporated into the finalization of Action Plans, which will be consolidated to form the College's Action Plan.

Capacity-Building Activities for Students

Pre-deployment Seminar on Emotional Wellness for OJT Students



The Career and Alumni Center (CAC) Office, through its Directress, Dr. Mary Ann C. Cacananta, and in coordination with the University Guidance and Testing Office (UGTO), conducted the Pre-

deployment Seminar on Emotional Wellness for the On-the-Job (OJT) students.

Basic Mandarin Lessons

Mr. Wangan “Andy” Gui, Career and Development Officer, facilitated the basic Mandarin Class for selected College of Engineering (CoE) and College of Technology (CT) students on April 6, 2018. The students are slated to undergo internship in China in June to August 2018.



Training on Product Development: Vegetable Pickling, Noodle and Chips Making



The College of Business Administration (CBA) Hospitality Management Program, together with the Department of Agrarian Reform (DAR) XII and Italian Agency for Development, conducted a series of Training on Product Development in three Agrarian Reform Beneficiary Organizations (ARBOs) on September 18-20, 2018.

Seminar on the Basics of Flower Arrangement

The College of Business Administration (CBA) conducted the Basics in Flower Arrangement Seminar for Hospitality Management students on September 24, 2018. Bernie G. Parong served as the event resource speaker.



Training-workshop on Basic Data Analytics Tools



In coordination with the Graduate School of Computing and Davao Central College, the 2nd Year

Students undertaking Master in Information Technology conducted a half-day training-workshop on the Basic Data Analytics Tools at the Davao Central College, Toril, Davao City on September 10, 2018. The activity aims to equip the Bachelor of Science in Information Technology students with the knowledge and skills on basic data analytics. Selected MIT students were invited as resource speakers.

10th Young Economists' International Conference



graced by students from all over the Philippines.

USEP-SAEc students participated as delegates in the 10th Young Economists' International Conference held on July 20-21, 2018 at De La Salle University, Manila. The International Conference served as an avenue where students all over the ASEAN region met to discuss and debate about pressing economic issues especially about the lagging infrastructure and linkage situation in the Philippines. The event was

How to Get Key Decision Makers to Say YES to Your Project Ideas



Governing Council and other key decision makers. Participants were taught as well how to create a simple 10-slide presentation that would leave an impact to their target audience.

USEP-SAEc participated in the Training-Workshop on How to Get Key Decision Makers to Say YES to Your Project Ideas: A Training Course for Project Implementers on July 26-28, 2018 in WD Dar Room, PCAARRD, Los Banos, Laguna.

The training workshop was conducted to enhance presentation skills of participants by equipping them with the art and science of selling their project ideas and proposals to DOST-PCAARRD Director's Council,

Technical Writing for Publication in a Refereed Journal



USEP-SAEc participated in the Training-Workshop on Technical Writing for Publication in a Refereed Journal on July 30-August 1, 2018 in BPK Function Room DOST-PCAARRD, Los Banos, Laguna. DOST-PCAARRD conducted the said training that aims to enhance the technical writing skills of participants in writing research results for publication in local or international journals, especially those that are recognized by the International Scientific Information.

➤ Research, Development and Extension Activities

31st Uniwide RDE Symposium



Centered on the theme *Revolutionizing RDE into Greater Heights*, the Office of the Vice President for Research, Development, and Extension (RDE) of the University conducted the 31st Uniwide RDE Symposium on July 18-19, 2018 at D'Leonor Inland Resort and Adventure Park in Davao City.

Researchers from all campuses of the University participated in the activity, where they presented papers on topics grouped into the following clusters: Social Sciences and Education; Business and Economics; Engineering, Technology, and Computing; and Agriculture, Aquatic, Environment, and Natural Resources.

Among the research papers that were ranked first (1st) place in each cluster include the following: *Women Entrepreneurship through Alalay sa Barangay (ABP) in Davao City* by Dr. Rosfe Corlae D. Badoy, *Philippine Rice Programs in Retrospect* by Prof. Joeteddy B. Bugarin, and *Pilot Testing of Pre-, On-, and Post-Harvest Facilities for Mango at the Island Garden City of Samal (IGACOS), Davao del Norte* by Engr. Ben-Hur C. Rafosala, PhD.

The two-day symposium was also conducted to develop a strong research culture in USeP, which envisions to become a premier research university in the ASEAN.

ACIAR Banana Project Team Meeting with the Australian Officers

Australian officers, Tony Pattison, Stewart Lindsay, and Paul Dennis had a meeting with the ACIAR Banana Project Team on October 8-9, 2018 at the USeP Office of the President's Board Room. Among the Filipino Project Partners are Dr. Lourdes Generalao, Dr. Cesar Limbaga, Ms. Anastacia Notarte and Agustin Mollina.

Meeting between the IC Extension Unit and CEBB



The Institute of Computing (IC), through its Extension Unit, represented by Dr. Randy Gamboa, Nancy S. Mozo, and Gresiel Ferrando, met with Dr. Aland David Mizell and Atty. Susan Cariaga, the founder and co-founder, respectively, of the College Education Behind Bars (CEBB) on September 12, 2018 at Bistro Rosario in Davao City to present IC's proposed partnership and designed project for CEBB.

The IC initiated and conceptualized an extension project based on some data gathered from the ocular inspection on the CEBB facility on June 19, 2018, and through constant communication with CEBB authorities. The proposal involves the design and development of an organization website, an online repository of learning resources or virtual learning

environment, and library services and information resources. The proposal was very well-appreciated by CEBB. The two parties were able to come up with more comprehensible content and clearly defined objectives.

Skills Training Enhancement Project (STEP)



the project launching on August 31, 2018.

The College of Development Management (CDM) Research Office initiated the Skills Training Enhancement Project (STEP) for Research and Extension Practitioners with an approved budget of Php 349,500.00 from the Research Division. Dr. Danilo B. Pacoy and Dr. Mervin G. Gascon presented the USeP Research Structure, System, Processes, Policies and Guidelines during

Cacao FIESTA



Cacao took the center stage in the Farms and Industry Encounters through Science and Technology Agenda (FIESTA) held on August 23-25, 2018 at Mati City in Davao Oriental.

Organized by the Southern Mindanao Agriculture Aquatic and Natural Resources Research and Development Consortium (SMAARRDEC) and hosted by Davao Oriental State College of Science and Technology (DOSCST) and the Provincial Government of Davao Oriental (PLGU-DavOr), the FIESTA gathered more than 100 cacao farmers from all

over Davao Oriental and neighboring provinces as well as investors and buyers.

Dr. Lourdes Generalao, USeP President and chair of the Regional Research and Development Council, which oversees SMAARRDEC, said that the FIESTA is a platform for sharing science and technology research breakthroughs to stakeholders, linking farmers to the market. She added that thanks to cacao, Davao has been gaining international attention, and that the region accounts for 81 percent of the country's total cacao production.

Dr. Danilo Pacoy, SMAARRDEC director, shared that the Department of Science and Technology-Philippine Council for Agriculture Aquatic and Natural Resources Research and Development (DOST-PCAARRD) invested P3.8 million for the Improved Integrated Crop Management Practices for Cacao Rehabilitation project which was implemented by DOSCST.



Representing USeP in the Wow Cacao FIESTA sa Dabaw cum 31st SMAARRDEC Regional Symposium on Research and Development Highlights on August 23-25, 2018 at Honey's Hotel, Mati City, Davao Oriental, the College of Agriculture and Related Sciences bagged the 3rd Place for Best Dressed Booth, showcasing various technologies for Cacao generated from the College RDE outputs. Prof. Belly T. Dionio also got the 3rd Place for Best Research Paper while the Bachelor of Science in Agriculture Student, Gierel Mar O. Cempron placed 3rd in the Jar Painting Contest.

National Science and Technology Week



The Southern Mindanao Agriculture, Aquatic and Natural Resources Research and Development (SMAARRDEC) participated in the 2018 National Science and Technology Week (NSTW)-Mindanao celebration held on July 6-8, 2018 at the SMX Convention Center in SM Lanang Premier, Davao City.

Through different exhibit booths, the activity showcased the technologies produced by the DOST-PCAARRD and Mindanao Consortia such as the SMAARRDEC, Cotabato Agriculture, Aquatic and Natural Resources Research and Development Consortium (CAARRDEC), Western Mindanao Agriculture, Aquatic and Natural Resources Research and Development Consortium (WESMAARRDEC), Northern Mindanao Consortium for Agriculture, Aquatic and Natural Resources Research and Development (NOMCAARRD), ARMM Agricultural and Aquamarine Resources Research, Development and Extension Consortium (ARMMAARRDEC) and Caraga Consortium for Agriculture, Aquatic, Forestry, and Natural Resources Research and Development (CCARRD). It also featured agriculture, aquatic, forestry, and natural resources (AAFNR) innovations and science and technology (S&T) discovery and inventions made by students and researchers. *(Photo and text credits: Angie Tobias FB)*

USeP Extension Review of Progress and Planning 2018

The USeP Extension Division participated in the USeP Extension Review of Progress and Planning 2018 on March 26-27, 2018 at Seda Abreeza Hotel in Davao City.

The event intends to assess the updates and progress of extension programs and projects of the various colleges, as well as lay down the plans and calendar of activities for the year to align the extension direction of each college with that of the Extension Division and the University.



The two-day activity was conducted to create awareness as well as foster camaraderie among extension program implementers in the University. Moreover, college extension heads and program leaders are expected to produce financial and action plans or activity designs that will guide the direction of the extension programs. *(LDGalicha)*

Capacity-Building Activities

Final Packaging of On-going Researches



On September 25-26, the Institute of Computing conducted the 2nd and 3rd “Final Packaging of On-going Researches” at Malagos Garden Resort. The aim of the activity is to capacitate the researchers in packaging their research papers— making it more publishable. The researchers also presented the progress of their studies and were given with comments to put more

quality and substance in their papers.

The Institute of Computing has also used this opportunity to draft the manual for undergraduate Thesis and Capstone Project.

Training-Writeshop on the Preparation of Research Proposals and Setting of CARS Research Agenda



The Research Office of the College of Agriculture and Related Sciences, headed by Prof. Belly T. Dionio, conducted a two-day live-in training-writeshop on August 16-17, 2018 at Lanikai Hijo Estate Resort in Madaum, Tagum City. This activity aimed to generate fundable research proposals aligned to the priority agenda of Davao Region and to develop quality researches that has relevance and significant

impact to the agriculture and natural resources sector in the country.

As an output of the activity, the faculty members of CARS were able to present several research proposals such as:

1. “Fostering Safe and Economic Water Supply for Rural Communities Through Automated Rainwater Harvesting Technology” from BSABE Department;
2. “Economic and Market Analysis of Exporting Guyabano Wine and Other Processed Products” from BSA Department;
3. “Economic Valuation of Natural Resources: Land Utilization in Davao Region” from BSA Department;
4. “Development of Rapid Plant Nutrient Deficiency Diagnostic Kit for Major Fruit Trees in Southern Philippines” from BSA Department;
5. “Enhancing Yield of Established Tropical Fruits Trees Through Fertilization and Canopy Management” from BSA Department;
6. “Utilization of Indigenous Entomopathogenic Nematodes as Biological Control Agent against Insect Pests of Pummelo” from BSA Department; and
7. “Food Security and Environmental Protection: Extension Strategies Adoptable for Indigenous Communities in Mindanao” from BSA Department.

College of Engineering Agenda Setting Writeshop on October 11-12, 2018 at the D’ Leonor Inland Resort, Communal, Davao City

Highlights:

- Formulated the College Research Agenda
- Crafted research proposals that are aligned with the College Research Agenda, and aligned with the University RDE agenda



USeP In-house Training on RDE Project Proposal Development on October 25-26, 2018 at Davao Eagle Ridge Resort, Upper Ulas, Davao City

Highlights:

- Trained faculty, staff and students on how to develop a good research proposal incorporating the DOST's 6Ps
- Drafted research proposals for possible funding

Finalization of CAS Research Agenda and Research Writeshop on October 25-26, 2018 at the Lanikai Hijo Plantation, Madaum, Tagum City

Highlights:

- Finalized the College Research Agenda identified from the University Agenda
- Empowered and enhanced the faculty's capability in writing research proposals
- Crafted research proposals congruent to the College Research Agenda

Standardized Questionnaire Writeshop for the USeP Alumni Tracking System Project on October 29-30, 2018 at the Waterfront Insular Hotel, Lanang, Davao City

Highlight:

- Crafted a standardized questionnaire on employer's feedback and tracer study



Writeshop on Journal Publication Phase II on November 15-16, 2018 at the Heroben Homotel, Tagum City

Highlights:

The University envisions to have a CHED-accredited journal, which is why, a writeshop on journal publication (phase 1) has been conducted in order to guide and help capacitate the researchers in acquiring techniques on how to develop publishable researches. This second phase of writeshop on journal publication was conducted to assess the development of the researchers in writing publishable researches.

Research Proposal Writeshop of College of Technology on November 21-22, 2018 at the Waterfront Insular Hotel, Lanang, Davao City

Highlights:

- Developed research proposals relevant to the College Research Agenda

- Prepared the researches to be presented in the University-wide In-house Review
- Packaged the CT-GAD research

College of Development Management Research Ethics and Intellectual Property Rights on December 6, 2018

Training-Writeshop on Geographical Information System on December 17-19, 2018 at Punta de Gloria, IGACOS

Highlights:

- Knowledgeable faculty and staff about the principles and applications of Geographical Information System
- Skilled faculty and staff on using the QGIS software
- Knowledgeable faculty and staff on producing and presenting a GIS mini project
- Knowledgeable faculty and staff on writing a GIS-engaged proposal



Qualitative Research Training and Workshop Series 1 by the Continuing Education Center on May 29-31, 2018 at Highway 81, Marilog, Davao City

Sagop Kinabuhi Program 2 (SKP 2) Activities

Meeting with the Parole and Probation Administration



The SKP2 management team, spearheaded by the Vice President for Research, Development and Extension, met with the Parole and Probation Administration (PPA) Regional Director, Benjamin C. Cutay, Jr., and PPA Assistant Regional Director, Amites B. Butiong, on March 13, 2018 to propose the integration of selected Region 11 parolees and probationaries in the SKP2.

As part of its goal to make the program grow not only in number but also in scope, the SKP2 seeks to engage the participation of selected parolees and probationaries convicted of illegal drugs and other related offenses to help them become productive members of the society once again.

The team also held a meeting with representatives from the SKP2's agency partners from Region 11 to discuss the progress for the year 2017 and the plans of action for 2018. Twenty five VSRPs and 10 family members have completed the 15-week Skills Training for Shielded Metal Arc Welding NCI, Driving NC II, and Motorcycle/Small Engine Serving NC II from September to December 2017 at USeP.

SKP2 Moving Up Ceremony and Recollection



The USEP Extension Division spearheaded the Moving Up Ceremony and Recollection for the SPK2 beneficiaries on April 3, 2018 at Loleng's Mountain Spring Resort in Davao City.

SKP 2 Forum

The University held the SKP 2 Forum and Action Planning on Community Drug Rehabilitation and After Care Program on July 20, 2018 at Davao Eagle Ridge Resort in Ulas, Davao City. Barangay Councils and Sangguniang Kabataan officials from Talomo District participated in the activity.



SKP2 Annual Fun Day

The University held its Annual Fun Day and Launching of DSWD Skills Training for the Voluntary Submission for Reformation Persons (VSRPs) on September 23-24, 2018 at Eden Nature Park and Resort in Toril, Davao City.

The activity served as an annual gathering of the VSRPs, formal welcoming of newly-recruited VSRPs, recollection activity for the VSRPs, and launching of the Technical Skills Training funded by the Department of Social Welfare and Development (DSWD).

Project BISLIG



The USEP Bislig Campus and the City Government of Bislig, through its City Environment and Natural Resources Office (CENRO), City Social Welfare and Development Office, and the Barangay Council of Caguyao, successfully launched Project BISLIG in Barangay Caguyao,

Bislig City on March 15, 2018.

Project BISLIG is an acronym for Barangay Integrated Strategies to Improve Land and Water Resources Management for Inclusive Growth. Its primary objective is to provide smallholder tree farmers and

fisher folks in the area with a social, economic, and political empowerment platform to enhance their livelihood and wellbeing. Through the use of the science and technology interventions developed by USEP, Project BISLIG also endeavors to enhance adopters' political capabilities and leadership and financial literacy skills.

Project BISLIG, which will run for at least three (3) years, will engage with 15 tree farmers and 15 fisher folks.

Project TABANG



Project TABANG was launched by the College of Teacher Education and Technology (CTET) Extension on July 14, 2018. The highlight of the activity was the signing of the Memorandum of Agreement (MOA) for the project.

PATABA Midyear Evaluation, July 26-27, 2018



MOA signing between the University and the Cogonon PATABA Farmers Association, Inc. Signing party present were Mr. Orlando B. Tuyor Sr., President of the Cogonon PATABA Farmers Association Inc., Dr. Danilo B. Pacoy, Vice President of the Research and Development Extension, Engr. Filmann T. Simpao, Director of KTTD, Dr. Cecirly G. Puig, Program Leader, PATABA.

Training for Youth Leaders by the Continuing Education Center

Youth leaders from 59 barangays in Davao City participated in the Sangguniang Kabataan (SK) Mandatory Training on May 19 and 21-22, 2018 at Seda Abreeza Hotel.

The University, in partnership with the Department of Interior and Local Government (DILG), served as the local resource institute (LRI) for the 135 newly-elected SK officials who will soon take their oaths of office.



Community Outreach and Medical Mission by USeP-CGB



The College of Governance and Business (CGB) of the University, through the Health and Sanitation Project of the CGB Extension Program called Alalay sa Barangay Program (ABP), conducted an outreach activity on April 22, 2018.

In partnership with the CGB Graduate School - Supreme Student Council (SSC) and USeP MBA Circle officers, the ABP Program Leader, SSC Adviser, and CGB Associate Dean, Xennie Tupas, led the turnover of a hand wash facility to San Miguel Project Hope Day Care Center in San Miguel Village, Barangay Centro in Agdao, Davao City.



The College also conducted a Medical Mission at its adopted community, Barangay Centro, San Juan, Agdao, Davao City, on May 6, 2018. The activity is part of its Health and Sanitation Project, the outreach component of the College's extension program called Alalay sa Barangay Program (ABP). The said undertaking was delivered in

partnership with the USeP CGB Alumni Association, Inc. and the CGB Graduate School – SSC.

TBI Proposal Writeshop

The proposed TBI for USeP which capsule proposal was crafted during the 2-day TBI Proposal Writeshop last September 13-14, 2018 was presented for Technical Panel Evaluation on October 10, 2018 at the University of the Philippines – National Engineering Center, Quezon City, Philippines. Engr. Filmann T. Simpao, KTTD Director together with Engr. Franch Maverick A. Lorilla, TBI Manager attended the said event.



Roving Seminar on Patents and the Effective Use of the Patent Cooperation Treaty (PCT) System

The Intellectual Property Office of the Philippines (IPOP HL) in collaboration with the Innovation and Technology Support Office (ITSO) of the Knowledge and Technology Transfer Division that served as the host conducted a Roving Seminar on Patents and the Effective Use of the Patent Cooperation Treaty (PCT) System.

The said event on October 16-18, 2018 was participated in by the different State Universities and Colleges (SUCs) and Higher Education Institutions (HEIs) in the Philippines. A total of 35 participants attended the event.



The overall objective of the project is to provide ITSOs, SUCs, HEIs and local applicants the needed technical assistance to obtain protection for their inventions locally and in foreign countries via the PCT route.

During the seminar, participants were able to file their technologies and other inventions for patent

applications.

Success stories of individuals involved in Technology and Innovation Support Center (TISC) activities



Ms. Natalia Rodriguez, a communication and digital media expert from the World Intellectual Property Office (WIPO) went to the University to collect success stories from the technologies that have been commercialized/utilized by the University. The success stories featured individuals and institutions involved in Technology and Innovation Support Center (TISC) activities

worldwide and highlighted challenges faced by these individuals/institutions as well as innovative solutions employed by them. Along with USEP, the UP Manila, Adamson University and the University of San Carlos were also interviewed.

Hackathon



The first ever PreHackathon ideation workshop took place in Social Hall and was attended upon by more than 170 students from all over USEP. They were grouped into clusters for idea generation. They

were also given an opportunity to pitch, and the best proposal was selected per cluster. They will be

working until December 12th for their proposals to develop an app or a working prototype in the Hackathon proper.

Business Plan presentation/consultation



The technology “Development of Pre- and Postharvest Tools and Facilities for Mango Production in Region XI” was chosen to be one of the technologies to be included for the business plan development for the PCAARRD-funded project “Towards a Strengthened Technology Commercialization Process (TCP) through Facilitation and Preparation of Business Plan of PCAARRD – Generated/Assisted Technologies.” The Business Plan presentation/consultation was conducted on

November 15, 2018 in Pasay, Metro Manila. It was attended by the Mr. Karl P. Campos, TTU Deputy Director. The said presentation/consultation enabled the proponent to discuss the Business Plan and address questions.

Rainmakers: The Search for the Startup Community Champions

The training activity entitled “Rainmakers: The Search for the Startup Community Champions” of the Department of Information and Communications Technology (DICT) through the ICT Industry Development Bureau (IDB) in partnership with IdeaSpace was conducted on November 15-17, 2018 at IdeaSpace, 4th Flr. PhilCOx Bldg., Salcedo St., Legaspi Village, Makati City where Engr. Lorilla attended the said event and designated as the startup champion who will be the key person for Region 11.

The said project promotes and develops the country’s startup ecosystem by bringing together the industry’s stakeholders and enabling them to work towards common goals.



Pilot testing of Pre- and Postharvest Facility for Mango Production



said activity.

The technology “Pre- and Postharvest Facility for Mango Production” has undergone a pilot-testing at the Island Garden City of Samal on November 29, 2018. As one of the technologies incubated, the Division monitored the said activity in order to determine whether problems exist that need to be addressed. Bernard Rañola, Science Research Assistant and Beverly Jane Tecson, KTTD Technical Assistant attended the

The technology “Pre- and Postharvest Tools and Facilities for Mango Production” was shortlisted for Leaders in Innovation Fellowship (LIF) Program Batch 5 under the Newton-Agham Cooperation

Scheme. The said technology underwent a dry-run presentation at the DOST-PCAARRD Innovation and Technology Center (DPITC), PCAARRD, Los Baños, Laguna on December 3, 2018 and was pitched on December 4, 2018 at the Lopez Caserom, G/F of the Asian Institute of Management (AIM) Main Building, Makati City.



IP Workshop and Demo Day



The University participated in the IP Workshop and Demo Day on December 10-11, 2018 in Quezon City where it opened more opportunities for the development of technology ventures such as establishing a start-up, spin-off and/or licensing. The said event is one of the many series activities under HEIRIT program.

NesKafe and Innofiesta



NestKafe and Final Pitch of Innofiesta was successfully held on December 12, 2018 at the University Social Hall. It was attended by over 250 students from different colleges of the University.

Ms. Julia Romana, COO of Mental Pictures PH talked about Artificial Intelligence and Big Data in Social Media. Mr. Han Koichhi Dayanan, founder of blockchain Davao, talked about Blockchain and introduced bitcoin technology. Ms. Jessica Madrazo, operations director of Coffee Bot, talked about Vlogging as a Digital Marketing Strategy. Finally, Mr. Jafford Mamacus, Director for Knowledge Management of Ingenuity, talked about bootstrapping and launching start-ups.

The afternoon portion was the final pitch. Ten start-ups that were mentored in the pre-hackathon event on November 10, 2018 delivered their five-minute pitch. These start-ups have been developing apps and prototypes, as well as business plans for a month now. Sectoral partners, investors, representatives from the academe and the DOST served as the panel of judges. Judges' scorecard was computerized using Google Sheets.

Minor and major awards were then given. Water Line Monitoring System was chosen as President's Choice Award. FishIoT is champion, closely followed by Beep Bip and Foodelizer for first runner-up and second runner-up respectively.

This event is in pursuit of the Catch-Up Plan of the University, particularly Strategic Area of Concern 04: Extension, thru Strategic Objective 03: Improve Technology Packaging Through Extension or Business Incubation for Commercialization.

Ideaspace Startup Competition Roadshow



The University, through the KTTD, hosted the conduct of Ideaspace Startup Competition Roadshow which was held at the University Social Hall on December 17, 2018. The said event was a gathering of startups, entrepreneurs, professionals and people who are interested to do a startup. There was an info-session on the Ideaspace program and its competition prizes, and discussions on entrepreneurship.

APPENDICES

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**The USeP Board of Regents
(as of December 2018)**



HON. J. PROSPERO E. DE VERA III

Chair, Commission on Higher Education
Chair, USeP Board of Regents



HON. LOURDES C. GENERALAO

President, University of Southeastern Philippines
Vice Chair, USeP Board of Regents



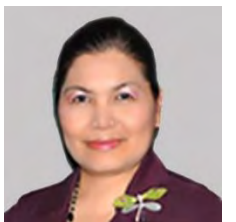
HON. FRANCIS JOSEPH GUEVARRA ESCUDERO

Chair, Senate Committee on Education, Culture and the Arts
Member, USeP Board of Regents



HON. PAOLO EVERARDO S. JAVIER

Chair, House of the Representative Committee on Higher and Technical Education
Member, USeP Board of Regents



HON. MARIA LOURDES D. LIM

Regional Director, National Economic Development Authority XI
Member, USeP Board of Regents



HON. ANTHONY C. SALES

Director, Department of Science and Technology XI
Member, USeP Board of Regents



HON. ARMAN A. CAPIN

President, USeP Alumni Federation
Member, USeP Board of Regents



HON. CARMELITA P. MARTINEZ

President, USeP Faculty Federation
Member, USeP Board of Regents



HON. TEOFILO U. SEVILLA, JR

President, Supreme Student Government
Member, USeP Board of Regents



HON. ROGELIO G. LARGO

Private Sector Representative
Member, USeP Board of Regents



HON. ISIDRO V. ALBANO

Private Sector Representative
Member, USeP Board of Regents



DR. JOAN D. GERVACIO

Secretary of the University
Secretary to the Board of Regents

**University Officials
(as of December 2018)**

DR. LOURDES C. GENERALAO

President

DR. SHIRLEY S. VILLANUEVA

Vice President for Academic Affairs

MS. MARIA LUISA B. FAUNILLAN

Vice President for Administration

DR. BONIFACIO G. GABALES, JR.

Vice President for Planning, Quality Assurance and Resource Management

DR. DANILO B. PACOY

Vice President for Research, Development and Extension and SMAARDRDEC Director

DR. JOAN D. GERVACIO

Secretary of the University

DR. BEN-HUR C. RAFOSALA

Chancellor - Tagum-Mabini Campus

MS. MELANIE C. PAGKALIWAGAN

Executive Assistant IV

DR. ANGEL V. DE VERA, JR.

Dean - College of Engineering

DR. ANA P. OCENAR

Dean - College of Arts and Sciences

DR. REYNALDO M. NOGODULA

Dean - College of Education

MS. JENNIFER E. HINLO

Dean - School of Applied Economics

DR. EDELIZA S. GONZALES

Dean - College of Governance and Business

DR. TAMARA CHER R. MERCADO

Dean - Institute of Computing

DR. ALMA MAEG. SALINAS

Dean - College of Technology

DR. JOCELYN A. MATILDO

Dean - College of Teacher Education and Technology

DR. CESAR A. LIMBAGA, JR.

Dean - College of Agriculture and Related Sciences

DR. EULALIO C. PATAYON

Dean - College of Development Management (Mintal Campus)

FOR. WHELSON C. PASOS

Dean - Bislig Campus

DR. GENNA J. CARMELO

Director - Office of Public and International Affairs

DR. DANILO C. GALARION

Director- Office of the University Registrar

DR. FEDELIS C. BONOCAN

Director – Office of Student Affairs and Services

DR. JUSELYN P. HIPONIA

Director – Curriculum and Instruction Office

DR. JENNIFER M. ARBIOL

Directress – University Guidance and Testing Office

DR. MAYCHELLE M. NUGAS

University Librarian – University Learning Resource Center

ASST. PROF. LIZA C. ASOMBRADO

Director – Expanded Tertiary Education Equivalency and Accreditation Program

DR. MARY ANN C. CACANANTA

Director – Career and Alumni Center

DR. JOSE ALTHIER M. RIVERA

University Sports Director

MS. ELENA B. GEMENTIZA

Director – Office of the University Cultural Affairs

DR. CYNTHIA S. ALPAS

Director – Human Resource Management Division

MR. ROLANDO B. ENRIQUEZ

Director, Finance Division

DR. REYNILO D. GARCIA

Chief Admin Officer, Admin Services Division

DR. ZENAIDA D. TALATTAD

University Medical Officer – Health Services Division

DR. RANDY G. GAMBOA

Director – Knowledge Management System Division

ARCH. ERICSON P. EUROPA

University Architect and Director – Physical Development Division

DR. GILBERT A. IMPORTANTE

Director – Research Division

DR. MERVIN G. GASCON

Director – Extension Division

ENGR. FILMANN T. SIMPAO

Director – Knowledge and Tech Transfer Division

MS. RIOLIZA B. MOLINA

Gender and Development Coordinator/Focal Person

DR. DAISY T. BESING

OIC, Institutional Planning Division

DR. HENRY C. ENCABO

OIC, Quality Assurance Division

MS. STEPHANIE F. PALCONIT

Acting Director – Resource Management Division

DR. CARMELITA P. MARTINEZ

USEPFFed President

DR. EVELYN A. GECALE

USEP Non-Teaching Staff President

Vision, Mission, Goals, Core Values, and Institutional Graduate Attributes

VISION

Premier Research University in the ASEAN

MISSION

USEP shall Produce World-Class Graduates and Relevant Research and Extension through Quality Education and Sustainable Resource Management.

Particularly, USEP is committed to:

- Provide quality education for students to grow in knowledge, promote their well-rounded development, and make them globally competitive in the world of work;
- Engage in high impact research, not only for knowledge's sake, but also for its practical benefits to society; and,
- Promote entrepreneurship and industry collaboration.

GOALS

Aligned with the university's vision and mission are specific goals for Key Result Areas (KRA) on Instruction; Research, Development, and Extension; and Resource Management:

KRA 1. Instruction

Produce globally competitive and morally upright graduates.

KRA 2. Research, Development, and Extension (RDE)

Develop a strong RDE culture with competent human resource and responsive and relevant researches that are adopted and utilized for development.

KRA 3. Resource Management

Produce an effective and efficient generation, allocation, and utilization of resources within the academe.

CORE VALUES

The **University of Southeastern Philippines (USEP)** is a community of scholars that values:

Unity

Stewardship

Excellence

Professionalism

As a Learning Organization, we shall demonstrate **PROFESSIONALISM** in all our dealings, promote **UNITY** among our stakeholders and us, and harness **STEWARDSHIP** in managing our resources, in order to exemplify **EXCELLENCE** in Instruction, Research, Extension, Production, and Development.

INSTITUTIONAL GRADUATE ATTRIBUTES (IGA)

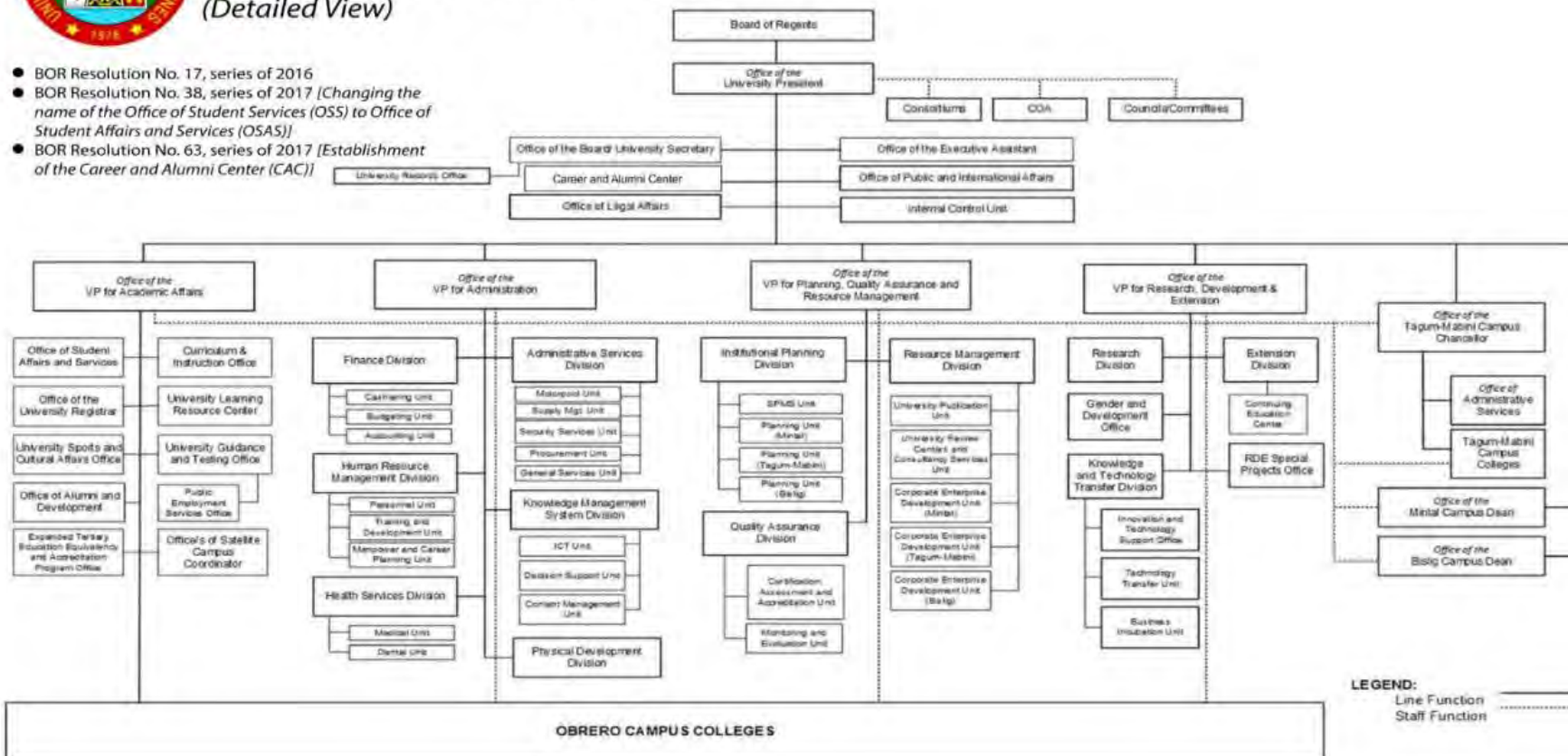
What does it mean to be a USeP graduate? The graduate attributes represent the characteristics that the University wants to instill and develop to its students during their stay in the institution. These attributes are aspirational in nature, rather than a purely statement of current practice.

Institutional Graduate Attributes	Institutional Graduate Outcomes
LEADERSHIP SKILLS	Creates and inspires positive changes in the organization; exercises responsibility with integrity and accountability in the practice of one's profession or vocation.
CRITICAL AND ANALYTICAL THINKING SKILLS	Demonstrates creativity, innovativeness, and intellectual curiosity in optimizing available resources to develop new knowledge, methods, processes, systems, and value-added technologies.
SERVICE ORIENTED	Demonstrates concern for others, practices professional ethics, honesty, and exemplifies socio-cultural, environmental concern, and sustainability.
LIFELONG LEARNING	Demonstrates enthusiasm and passion for continuous personal and professional development.
PROFESSIONAL COMPETENCE	Demonstrates proficiency and flexibility in the area of specialization and in conveying information in accordance with global standards.



University of Southeastern Philippines Organizational Structure (Detailed View)

- BOR Resolution No. 17, series of 2016
- BOR Resolution No. 38, series of 2017 *[Changing the name of the Office of Student Services (OSS) to Office of Student Affairs and Services (OSAS)]*
- BOR Resolution No. 63, series of 2017 *[Establishment of the Career and Alumni Center (CAC)]*



LIST OF ACADEMIC PROGRAM OFFERINGS

OBRERO CAMPUS

COLLEGE OF ARTS AND SCIENCES

Undergraduate Programs

- Bachelor of Science in Mathematics
- Bachelor of Science in Statistics
- Bachelor of Science in Biology specializing in:
 - Animal Biology
 - Plant Biology
- Bachelor of Arts in Literature and Cultural Studies

Graduate Programs

- Master of Science in Biology
- Master of Science in Applied Mathematics
- Master of English in Applied Linguistics
- Master of Arts in Literature

COLLEGE OF EDUCATION

Undergraduate Programs

- Bachelor of Elementary Education
- Bachelor of Early Childhood Education
- Bachelor of Special Needs Education
- Bachelor of Secondary Education major in:
 - Mathematics
 - Science
 - English
- Bachelor of Physical Education
- Bachelor of Technology and Livelihood Education major in Home Economics
- Bachelor of Technical-Vocational Teacher Education major in:
 - Automotive Technology
 - Civil Construction Technology
 - Computer Systems Servicing
 - Electrical Technology
 - Electronics Technology
 - Mechanical Technology
 - Heating, Ventilating and Air-conditioning Technology

Graduate Programs

- Master of Education major in:
 - Educational Management
 - Early Childhood Education
 - Alternative Learning Systems
 - Instructional Leadership
 - Language Teaching (*Major in English*)
 - Special Education
 - Stream: Gifted and Talented
 - Visual Impairment
 - Hearing Impairment
 - Intellectual Disability
- Master of Arts in Science Teaching

Major in Biology
Physics

- Master of Arts in Teaching Mathematics
- Doctor of Education major in Educational Management

COLLEGE OF ENGINEERING

Undergraduate Programs

- Bachelor of Science in Civil Engineering
Major in Transportation Engineering
Geotechnical Engineering
Structuring Engineering
- Bachelor of Science in Electronics Engineering
- Bachelor of Science in Electrical Engineering
- Bachelor of Science in Mechanical Engineering
- Bachelor of Science in Geodetic Engineering
- Bachelor of Science in Geology
- Bachelor of Science in Mining Engineering
- Bachelor of Science in Sanitary Engineering

Graduate Programs

- Master of Engineering Program
Major in Civil Engineering
Electrical Engineering
Electronics and Communications Engineering
Mechanical Engineering
Energy Technology

INSTITUTE OF COMPUTING

Undergraduate Programs

- Bachelor of Science in Information Technology
Specializing in Information Security
Business Technology Management
- Bachelor of Science in Computer Science Specializing in Data Science
- Bachelor of Library and Information Science

Graduate Programs

- Master in Information Technology
- Master of Science in Library Information Science
- Doctor in Information Technology

COLLEGE OF BUSINESS ADMINISTRATION

Undergraduate Programs

- Bachelor of Science in Business Administration specializing in Financial Management
- Bachelor of Science in Entrepreneurship
- Bachelor of Science in Hospitality Management
Specializing in Culinary Arts Management
Hotel Administration

Graduate Programs

- Doctor of Philosophy Major in Organization Studies
- Master of Business Administration

Major in Corporate Management
Enterprise Management

- e-Master of Business Administration major in Enterprise Development

SCHOOL OF APPLIED ECONOMICS

Undergraduate Programs

- Bachelor of Science in Economics specializing in
Development Economics
Monetary and Financial Economics
Resource and Environmental Economics

Graduate Programs

- Master of Science in Economics
- Master of Science in Econometrics
- Graduate Diploma in Economics
- Graduate Diploma in Econometrics

COLLEGE OF TECHNOLOGY

Graduate Programs

- Master of Industrial Technology
Major in Automotive Technology
Electrical Technology
Electronics Technology
Mechanical Technology
- Master of Technology Education
Clustered Majors in
Automotive/Mechanical/Refrigeration and Air Conditioning Technology
Computer/Electrical/Electronics Technology

MINTAL CAMPUS

COLLEGE OF DEVELOPMENT MANAGEMENT

Undergraduate Programs

- Bachelor of Science in Agricultural Economics
- Bachelor of Science in Agricultural Business
- Bachelor of Science in Community Development
- Bachelor of Public Administration
- Bachelor of Science in Development Anthropology

Graduate Programs

- Master of Business Administration
Major in Agricultural Business Management
- Doctor of Philosophy
Major in Development Administration
Development Research Administration
- Master of Public Administration
Major in Local Governance and Administration
Fiscal Administration
Public Policy
Organization Studies
Public Safety Administration

- Master of Science in Development Administration
- Master of Science in Development Communication

Pamulaan Center for Indigenous People's Education – Mintal Campus

Undergraduate Programs

- Bachelor of Science in Entrepreneurship
Specialization in Social Entrepreneurship for Indigenous People
- Bachelor of Agricultural Technology for Indigenous People
- Bachelor of Elementary Education
Specialization in Indigenous People's Education
- Certificate in Indigenous Agricultural Technology
- Certificate in Teaching Indigenous People

TAGUM-MABINI CAMPUS

COLLEGE OF TEACHER EDUCATION AND TECHNOLOGY

Undergraduate Programs

- Bachelor of Elementary Education
- Bachelor of Special Needs Education
- Bachelor of Early Childhood Education
- Bachelor of Secondary Education
Major in Mathematics
English
- Bachelor of Science in Information Technology specializing in Information Security
- Bachelor of Technical-Vocational Teacher Education
Major in Agricultural Crops Technology
Animal Production

Graduate Programs

- Doctor of Education in Educational Management
- Master of Education major in Educational Management
- Master of Education in Language Teaching major in English

COLLEGE OF AGRICULTURE AND RELATED SCIENCES

Undergraduate Programs

- Bachelor of Science in Agriculture
Major in Animal Science
Soil Science
Entomology
Agronomy
Horticulture
Enterprise Management
Plant Pathology
- Bachelor of Science in Agricultural and Biosystems Engineering
Major in Land and Water Resources Engineering
Machinery and Power Engineering
Process Engineering
Structures and Environment Engineering
- Bachelor of Science in Forestry

Graduate Programs

- Doctor of Philosophy in Horticulture
- Master of Science in Agriculture Engineering
 - Major in Land and Water Resources Engineering and Technology
- Master of Science in Forestry
 - Major in Forest Resource Management
- Master of Science in Agriculture
 - Major in Agronomy
 - Animal Science
 - Horticulture
 - Crop Protection
 - Soil Science
- Master of Extension Education
- Master of Science in Environment Resource Management

BISLIG CAMPUS

- Bachelor of Technical-Vocational Teacher Education
 - Major in Automotive Technology
 - Electrical Technology
 - Civil and Construction Technology
- Bachelor of Science in Forestry
- Bachelor of Science in Mechanical Engineering

USEP Accomplishment Report based on Targets Set in GAA 2018

Particulars	FY 2018	
	Target	Accomplishment
MFO1: HIGHER EDUCATION SERVICES		
Outcome Indicators		
1. Percentage of first-time licensure exam-takers that pass the licensure exams.	48%	80.02%
2. Percentage of graduates (2 years prior) that are employed.	1%	10.13%
Output Indicators		
1. Percentage of undergraduate student population enrolled in CHED-identified and RDC-identified priority programs.	72%	71.14%
2. Percentage of undergraduate programs with accreditation.	76%	87.50%
MFO2: ADVANCED EDUCATION PROGRAM		
Outcome Indicators		
1. Percentage of graduate school faculty engaged in research work applied in any of the following: a. pursuing advanced research degree programs (Ph.D). b. actively pursuing in the last three (3) years (investigative research, basic and applied scientific research, policy research, social science research). c. producing technologies for commercialization or livelihood improvement. d. whose research work resulted in an extension program.	1%	5%
Output Indicators		
1. Percentage of graduate students enrolled in research degree programs.	64%	100%
2. Percentage of accredited graduate programs.	80%	75%
MFO3: RESEARCH PROGRAM		
Outcome Indicators		
1. Number of research outputs in the last three years utilized by the industry or by other beneficiaries.	1	18
Output Indicators		
1. Number of research outputs completed within the year.	24	27
2. Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year.	16%	31.18%

MFO4: TECHNICAL ADVISORY EXTENSION PROGRAM		
Outcome Indicators		
1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities.	8	29
Output Indicators		
1. Number of trainees weighted by the length of training	3600	3760.25
2. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	8	12
3. Percentage of beneficiaries who rate the training course/s and advisory services as satisfactory or higher in terms of quality and relevance.	90%	91%

**Processes that were subjected to evaluation in view of the application
for ISO 9001:2015 certification**

Office	Procedure Manual	Document Number
Mandatory		
UDCO, CDCO, DCC	1. Control of Records	PM-USEP-COR
	2. Control of Documents	PM-USEP-COD
	3. Control of External Reference	PM-USEP-CER
IQA Team	4. Internal Quality Audit	PM-USEP-IQA
Top Management / QMC	5. Handling of Non-Conformance	PM-USEP-HNC
Top Management / QMC	6. Corrective Action	PM-USEP-CAR
Top Management / QMC	7. Objectives Target Setting	PM-USEP-OTS
Top Management / QMC	8. Conduct of Management Review	PM-USEP-CMR
QMC Risk Committee	9. Risk and Opportunity Management	PM-USEP-ROM
Office of the President		
University Records Office (URO)	10. Handling of Request for Access to Information	PM-USEP-HRA
	11. Management of Correspondence	PM-USEP-MOC
Office of Public and International Affairs (OPIA)	12. Sending of Students for International Study Tour	PM-USEP-SIS
Career and Alumni Center (CAC)	13. Request for Campus Recruitment	PM-USEP-RCR
	14. Handling of Career Fair	PM-USEP-HOC
Office of the VP for Academic Affairs		
Office of the Student Affairs and Services (OSAS)	15. Handling of Scholarships and Grants	PM-USEP-HSG
	16. Handling of Student Complaints	PM-USEP-HSC
	17. Accreditation of Student Organization	PM-USEP-ASO
	18. Management of Student Labor	PM-USEP-MSL
Office of the University Registrar (OUR)	19. Request for Student Credentials	PM-USEP-RSC
	Evaluation of Student's Academic Records	
	20. Request for Correction of Student's Records	PM-USEP-RSR
University Sports Office (USO)	21. Selection of University Athletes	PM-USEP-SUA
Cultural Affairs Office (CAO)	22. Selection of University Artists	PM-USEP-SUR
ETEEAP	23. Admission Assessment of ETEEAP Applicant	PM-USEP-AEA

Office	Procedure Manual	Document Number
Curriculum and Instruction Office (CIO)	24. Preparation/ Revision of Curriculum	PM-USEP-PRC
University Guidance and Testing Office (UGTO)	25. Guidance and Counseling Service	PM-USEP-GCS
	26. Crisis Intervention Service	PM-USEP-CIS
	27. USEP Admission Test (USEPAT) Service	PM-USEP-USEPAT
University Library Resource Center (ULRC)	28. Availment of AVR Services	PM-USEP-AAS
	29. Book Borrowing Services	PM-USEP-BBS
	30. Library Resources Acquisition	PM-USEP-LRA
	31. Provision of Library Access to External Clients	PM-USEP-PLA
Colleges	32. Management of Instructional Delivery	PM-USEP-MID
	33. Preparation of Instructional Material	PM-USEP-PIM
	34. Preparation of Periodic Examinations	PM-USEP-PPE
	35. Preparation/ Revision of Syllabus	PM-USEP-PRS
	36. Admission and Enrolment of New Students	
Office of the VP for Administration		
Finance Division (FD)	37. Submission of Financial Reports	PM-USEP-SFR
	38. Inquiry on Outstanding Balance	PM-USEP-IOB
	39. Issuance of Statement of Accounts	PM-USEP-ISA
Human Resource Management Division (HRMD)	40. Training and Development of Employees	PM-USEP-TDE
	41. Procurement of Employees	PM-USEP-POE
Health Services Division (HSD)	42. Medical and Dental Services	PM-USEP-MDS
	43. Issuance of Medical Certificate	PM-USEP-IMC
Administrative Services Division (ASD)		
ASD/ General Services Unit (GSU)	44. Preventive Maintenance Scheduling	PM-USEP-PMS
	45. Handling of Repair	PM-USEP-HOR
ASD/ Security Services Unit (SSU)	46. Accessing the CCTV	PM-USEP-ATC
Supply Management Unit	47. Supplier Performance Evaluation	PM-USEP-SPE
ASD/ Motorpool Unit	48. Request for Vehicles	PM-USEP-RFV
Knowledge Management System Division (KMSD)	49. Provision of Official University Email Address	PM-USEP-PUE

Office	Procedure Manual	Document Number
Physical Development Division (PDD)	50. Design for Infrastructure Projects	PM-USEP-DIP
Office of the VP for Planning, Quality Assurance and Resource Management		
Institutional Planning Division (IPD)	51. Submission of Annual Planning Forms	PM-USEP-APF
Strategic Performance Management System (SPMS)	52. Handling Customer's Feedback	PM-USEP-HCF
Quality Assurance Division (QAD)	53. Conduct of IQuA	PM-USEP-COI
	54. Endorsement of External Accreditors	PM-USEP-EEA
Resource Management Division (RMD)	55. University Printing Services	PM-USEP-UPS
	56. Rental of University Facility	PM-USEP-RUF
Office of the VP for Research, Development, and Extension		
Research Division (RD)	57. Conduct of Research Programs	PM-USEP-CRP
Extension Division (ED)	58. Conduct of Extension Programs	PM-USEP-CEP
Gender and Development Office (GAD)	59. Conduct of GAD Activities	PM-USEP-CGA
Knowledge Technology Transfer Division (KTTD)	60. Facilitation for Copyright and Related Rights Registration	PM-USEP-FCR
	61. Registration for Patent and Industrial Property	PM-USEP-RPP

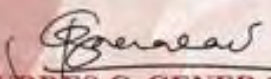
Quality Policy



As a Learning Organization, the *University of Southeastern Philippines* commits to promote **UNITY**, harness **STEWARDSHIP**, exemplify **EXCELLENCE** and demonstrate **PROFESSIONALISM** in the conduct of its key functions for the attainment of its *Vision, Mission, Goals, and Objectives*.

The Key Functions of the University - *Governance, Instruction, Research, Extension, and Production* - have corresponding quality objectives and principles covered by the Policy. These include achieving recognitions that are comparable to ASEAN ideals and principles; aligning academic programs and student services to ASEAN standards; nurturing a strong and vibrant research culture; intensifying innovations and technology transfers; and increasing resource generation of the University. *In fulfilling all these, the University is determined to build dreams without limits.*

To these ends, the University is dedicated to a process of continual improvement, satisfying applicable requirements of the standard, addressing risks, and maximizing opportunities. The Top Management pledges to regularly review and monitor strategic implementation of the *Quality Management System* in all aspects and at all levels.


LOURDES C. GENERALAO
University President

www.usep.edu.ph

RESEARCH STATISTICS

For 2018, the University has the following statistics in the area of research:

- 16 externally funded projects that are ongoing with a total cost is PHP 25,838,548.93.
- 41 completed research projects/studies
- 11 industry partners
- 5 Centers established
- 6 research outputs utilized by the industry
- 34 Publications to refereed journals
- 20 capability-building activities
- 2 SMAARRDEC-initiated capability-building activities

Number of Externally-funded projects ongoing in 2018

No.	Project Title	Duration	Funding Agency	Amount (in PhP)
1	Integrated Management of Fusarium Wilt of Bananas in the Philippines and Australia	June 2014 – December 2019	ACIAR	3,970,068.29
2	Revitalizing the Abaca Industry through S&T Intervention for Higher Crop Productivity using High Yielding and Bunchy-Top Resistant Abaca Hybrids	March 2016 - 2019	DOST-PCAARRD	1,703,679.00
3	Pilot testing of Pre, On- and Post-Harvest facilities for Mango Production in Island Garden City of Samal (IGACOS), Davao del Norte	January 2018 - 2019	DOST-PCAARRD	2,862,359.00
4	Optimum Fertilization to Enhance Yield and Quality of Fresh Durian in Southern Mindanao	March 2018 – September 2019	DOST-PCAARRD	625,355.00
5	Application and Improvement of Embryo Transfer (ET) and Artificial Insemination Technologies as Tools Toward Achieving the Desired Number of Genetically Superior Breeder Dairy Cattle	December 2018 – November 2023	DOST-PCAARRD	1,347,632.04
6	A STAR for Organic Champion (SciCAT): A Science and Technology-based Tourism for Agri-aqua and Natural Resources for Organic Farming of a Champion Family in Davao Oriental	August 2018 – July 2020	DOST-PCAARRD	3,001,377.60
7	The Use of Geospatial Analysis of Gall Rust in Falcata to Reduce Pest Occurrence in Compostela Valley, Philippines	November 2018 – October 2020	DOST-PCAARRD	3,500,000.00
8	Synergize Academe-Industry Research Undertaking to Improve Productivity	October 2017-	DOST-CRADLE	4,999,438.00

	through Development of Banana Disease Surveillance System	November 2019		
9	Field Assessment of Actinomycete Inoculant for Enhancing the Growth and Yield of Rainfed Lowland and Upland Rice in the Philippines	June 2017 – May 2018	PRRI	300,000.00
10	Impact Study and Evaluation of Mining Operations in Identified Mining Sites using Tool Economic Valuation (TEV)		DENR	1,200,000.00
11	Labor Demand and Supply Assessment in Region XI: A 6-year Region XI Labor Outlook Technical Proposal		DOLE	450,000.00
12	Farmers Satisfactory Survey	January-March 2018	NIA	45,990.00
13	Mine Reclamation of the Pujada Nickle: To Multi-Criteria Decision Analysis & Mine Rehabilitation Practice of Large-Scale Mining in the Philippines	April – June 2018	Austral Asia-Link Mining Corporation	250,000.00
14	Carbon Audit: Basis for AMCI Corporate GHG reduction Plan	May – October 2018	AMCI	650,000.00
15	Development and Harmonization of Technical Standards for the Conversion of Overhead Lines to Underground Cables	June 2017 – March 2018	ICASEA	482,650.00
16	Economic Valuation of Unesco World Heritage and Heritage Park: The Case of Mt. Hagimitan Range Wildlife Sanctuary in the San Isidro Davao Oriental	May 2018 – April 2019	DENR	450,000.00
TOTAL				25,838,548.93

No.	LIST OF COMPLETED RESEARCHES 2018				
	Program Title	Project Title	Study Title	Duration	
				Start	End
1	Evaluation of Ced Programs: Learning, Realizations and Implications <i>Program Leader: Velma Labad</i>	Impact evaluation of the extension programs of the College of Education	Study 1 Study 2	Nov-17	Apr-18
2		An evaluation of the practicum programs of the College of Education	Study 1 Study 2		

No.	LIST OF COMPLETED RESEARCHES 2018				
	Program Title	Project Title	Study Title	Duration	
				Start	End
3		Feasibility studies for the degree Doctor of Education (Ed. D) in the different disciplines	Feasibility Studies for the degree Doctor of Education in English Language Teaching (Ed.D-ELT)		
4			Feasibility Study for the Doctor of Education in Early Childhood Education (Ed.D-ECE)		
5			Feasibility Study for the Doctor of Education in Mathematics (Ed.D-MT)		
6			Feasibility Study for the Doctor of Education in Science Teaching (Ed.D-ST)		
7			Feasibility Study for the Doctor of Education in Special Education (Ed.D-SPeD)		
8		High-Level Comparison of Different Contemporary Data Visualization Tools to Determine Their Effectiveness in Visualizing the DSWD FO XI Listahanan Data Set		Apr-18	Dec-18
9		Development of A data Privacy Policy Module for the University of Southeastern Philippines		Apr-18	Dec-18

No.	LIST OF COMPLETED RESEARCHES 2018				
	Program Title	Project Title	Study Title	Duration	
				Start	End
10		Design And Development of An E-Learning Licensure Examination Review Platform for the University of Southeastern Philippines		Apr-18	Dec-18
11		Development of USEP Online Decision Support System		Apr-18	Dec-18
12		FBAAlert: An Application for Natural Disaster Response		Apr-18	Dec-18
13		Incoming Freshmen Students' Conceptions of Computer Programming: A Phenomenographic Case Study		Apr-18	Dec-18
14	Learning Competencies, Adaptability and Employability of BSEd Students <i>Program Leader: Jocelyn Matildo</i> <i>Project 1. Learning Competencies of BSEd Students (COMPLETED)</i>	Project 2. Adaptability of BSEd Pre-Service Teachers in DepEd Teaching	Study 1. Readiness of BSEd Pre-Service Teachers in DepEd Teaching *No Narrative Terminal Report on file	May-17	Jul-18
15			Study 2. Stories of Beginning Teachers in their Induction Years in DepEd		
16	Labor Demand and Supply Assessment in Region XI: A 6-Year Regional Labor Outlook Project <i>Program Leader: Roperto S. Deluna</i>	Labor Demand Assessment in the Manufacturing Industry in Region XI		May-17	Extended (Waiting for Approval)
17		Labor Demand Assessment in the Services Sector			

No.	LIST OF COMPLETED RESEARCHES 2018				
	Program Title	Project Title	Study Title	Duration	
				Start	End
18		(Cluster 1) in Region XI			
19		Labor Demand Assessment in the Services Sector (Cluster 2) in Region XI			
20		Stock and Flow Analysis of Labor Supply in the Different Industries in Region XI			
21		Labor Demand Assessment in the Construction, Mining and Quarrying Industries in Region XI			
22		Labor Demand of Agricultural, Fishery and Forestry (AFF) Sector in Region XI			
23		Field Assessment of Actinomycete Inoculant for Enhancing the Growth and Yield of Rainfed Lowland and Upland Rice in the Philippines		Jun-17	Jun-18
24		Farmers' Satisfaction Survey		Jan-18	Mar-18
25		Value Chain Analysis (VCA): Sarangani Vegetables for Pinakbet of ARCs covered by IARCDSP <i>Project Leader: Rey Castillo</i>	Value Chain Analysis (VCA): Support Markets and Enabling Environment	Apr-18	Jul-18
26			Value Chain Analysis (VCA): Market and Market Opportunities		
			Value Chain Analysis (VCA): Overview of the Industry		

No.	LIST OF COMPLETED RESEARCHES 2018				
	Program Title	Project Title	Study Title	Duration	
				Start	End
27			Value Chain Analysis (VCA): Competitive Direction		
28	<i>Terminal Report c/ Ma'am Martinez</i>	Mine Reclamation of the Pujada Nickle: To Multi-Criteria Decision Analysis		Apr-18	Jun-18
29		Mine Rehabilitation Practice of Large-Scale Mining in the Philippines			
30		Carbon Audit: Basis for AMCI Corporate GHG reduction Plan <i>Project Leader: Marvin Batiancela</i>	Greenhouse Gas Inventory: Community	May-18	Oct-18
31			Greenhouse Gas Inventory: Tailing Pond		
32			Greenhouse Gas Inventory: Plant and other Properties		
33			Carbon Stocks: Live Trees		
34			Carbon Stocks: Soil		
35			Carbon Stocks: Understorey Vegetation		
36			Date of Land Use in Foot Land to Agriculture in APEX Mining Area		
37			Development of GHG Plan for AMCI		
38	<i>c/o Engr. Simpao</i>	Development and Harmonization of Technical Standards for the Conversion of Overhead Lines to Underground Cables		Jun-17	Mar-18

No.	LIST OF COMPLETED RESEARCHES 2018				
	Program Title	Project Title	Study Title	Duration	
				Start	End
39		Value Chain Analysis and Investment Roadmap of Selected Agricultural Commodities in Region XII		May-18	...
40		Farmers' Satisfaction Survey		Dec-17	Jan-18
41		Institutional Analysis of Administrative Repositioning for Bislig Campus: Cost and Benefit Approach			

List of industry partners

No.	Industry Partner	Project Title	Amount	Status
1	Apex Mining Corporation, Inc.	Biodiversity Assessment and Carbon Storage Determination in AMCI Influence Area, Masara, Maco, Compostela Valley	517,500.00	Completed
2		Carbon Audit: Basis for AMCI Corporate GHG reduction Plan	650,000.00	Completed
3		Mining Rehabilitation of Mine-out Land using Phytoremediation and Bio Fertilizer		For funding
4	Australia Awards	Rapid Assessment on the Effectiveness of Institutional Linkage Between Australia and Philippines	1,800,000.00	Completed
5	Austral Asia-Link Mining Corporation	Mine Reclamation of the Pujada Nickle: To Multi-Criteria Decision Analysis & Mine Rehabilitation Practice of Large-Scale Mining in the Philippines	250,000.00	Completed
6	Hijo Resources Corporation	Synergize Academe-Industry Research Undertaking to Improve Productivity through Development of Banana Disease Surveillance System		On-going

7	LEADTECH, Inc.	PISOLAR: Payment Innovation of SHS Ownership via Lay Away Routine	4,960,091.60	On-going
8	High Meridian Technologies	UH1 Shofar: Mass Notification and Emergency System in Sto.Nino, Talaingod		On-going
9	Cocolink/ Franklin Baker	Development and Pilot Testing of Tree Climbing Device and Mobile Mechanical Dehusker for Coconut		For funding
10	Hinatuan Mining Corporation	Mining Transition Alternatives of Hinatuan Mining Corporation for Small Island Community		For funding
11	Asian Development Bank	Community Flood Risk Adaptation Readiness for Three Major River Basins in Mindanao: TLRB, Agus, Malungon Case Studies		For funding

List of Centers established.

No.	Name of Center	Brief Description	Status
1	Mindanao Center for Policy Studies (MCPS) at USeP Obrero, Davao City	The MCPS is mandated to conduct policy studies at both the macro and the micro levels in the areas of education, manpower and employment; industry, agriculture, fisheries and forestry; environment and sustainable development; science and technology; organization and institutional development; cultural communities; and rural, urban, and regional development. It is also mandated to provide technical or advisory assistance to government and non-government organizations, upon request. The MCPS shall conduct seminars or related training programs in the area of development planning and policy analysis.	Existing
2	Socio-Economic Research and Data Analytics Center (SERDAC), the first in Mindanao, at USeP Obrero, Davao City	The SERDAC is designed to enhance the country's capacity in socioeconomic research and tap the potential of the socioeconomic R&D sector in providing technical assistance to the other research sectors (e.g crops, livestock, forestry and fishery). It aims to: 1) establish a venue for excellence in socioeconomics R&D; 2) enhance socioeconomic researchers' access to licensed software and relevant journals; 3) provide facilities equipped with appropriate equipment of research; 4) provide training, seminars and	Existing

No.	Name of Center	Brief Description	Status
		coaching on socioeconomic analysis; 5) provide socioeconomic technical assistance to the other R&D sectors; 6) provide assistance to PCAARRD on capacity building-related initiatives; and 7) provide repository of socioeconomic and demographic data in Mindanao.	
3	Affiliated Renewable Energy Center (AREC) at USeP Obrero, Davao City	The Affiliated Renewable Energy Center (AREC), as an extension arm of the Department of Energy (DOE), is mandated to advocate the promotion, utilization and commercialization of renewable energy technologies and resource assessment for renewable energy system in Region XI. The Center undertakes the implementation of any project, such as, but not limited to, the Household Electrification Program (HEP), Barangay Electrification Program (BEP) and other renewable energy-related programs, projects and activities to be assigned by the DOE or the University. The Center's advocacies on renewable energy technologies have created tremendous impact on awareness on the utilization of the renewable energy system particularly on the establishment of non-conventional energy system pilot models to be used for demonstrating the applicability of non-conventional energy system in satisfying a rural demand in the Region XI.	Existing
4	USeP-HRC Agri-Tech Center (UHAC) at USeP Obrero, Davao City	The UHAC serves as the Research and Development Center for Agricultural products of both the University of Southeastern Philippines and the Hijo Resources Corporation. It is designed to: 1) conduct research and training as maybe required by HRC and USeP; 2) develop proposals for external funding; 3) develop strategic plan for the center to ensure sustainability of its operations; 4) collaborate with other players in the agricultural products industry to leverage industry's competitive advantage in the global market; 6) coordinate with other agencies and industry players for technology transfer; and 7) establish partnerships to further enhance industry engagements.	Signed MOA Strategic Planning Workshop to be conducted on April 8-9, 2019.
5	USeP-Kennemer Foods International Knowledge Center (UKKC) at USeP Obrero, Davao City	The UKKC serves as the Research and Development Center for Cacao and other agricultural products of the University of Southeastern Philippines and the Kennemer Foods International. It is designed to: 1) conduct research and training as maybe required by KENNEMER FOODS INTERNATIONAL and USeP; 2) develop proposals for external funding; 3)	Active discussion with KFI and funder from Netherlands government

No.	Name of Center	Brief Description	Status
		develop strategic plan for the center to ensure sustainability of its operations; 4) collaborate with other players in the cacao industry to leverage industry's competitive advantage in the global market; 5) coordinate with other agencies and industry players for technology transfer; and 6) accredit trainees with TESDA and other accreditation bodies (Halal, Kozier and others) that maybe required in agricultural market.	

List of research outputs utilized by the industry

No.	Industry Partner	Project Title
1	Apex Mining Corporation, Inc.	Biodiversity Assessment and Carbon Storage Determination in AMCI Influence Area, Masara, Maco, Compostela Valley
2		Carbon Audit: Basis for AMCI Corporate GHG reduction Plan
3	Australia Awards	Rapid Assessment on the Effectiveness of Institutional Linkage Between Australia and Philippines
4	Austral Asia-Link Mining Corporation	Mine Reclamation of the Pujuda Nickle: To Multi-Criteria Decision Analysis & Mine Rehabilitation Practice of Large-Scale Mining in the Philippines
5	Hijo Resources Corporation	Synergize Academe-Industry Research Undertaking to Improve Productivity through Development of Banana Disease Surveillance System
6	High Meridian Technologies	UH1 Shofar: Mass Notification and Emergency System in Sto.Nino, Talaingod

Publications to refereed journals

No.	Article Title/Author(s)	Journal Title	ISSN/ISBN/Web site
1	The Impact of Industry Exposure on Machine Shop Skills Development of Mechanical Engineering Students <i>Rosello Lyndon H. Roble</i>	International Journal of Scientific & Engineering Research Volume 4 Issue 8 August 2016	E-ISSN: 2347-3878
2	Performance of Irrigated Lowland Rice (Oryza Sativa) Production under Different Irrigation Techniques in Sto. Tomas, Davao del Norte, Philippines <i>Elmer B. Degorio</i> <i>Ireneo P. Amplayo</i>	University of Mindanao International Multidisciplinary Journal 2016, 1(2) 164-171	P-ISSN: 2467-5806 E-ISSN: 2467-5814

No .	Article Title/Author(s)	Journal Title	ISSN/ISBN/Web site
3	Lexicalization of profanity in Tausug and Kagan languages, Mindanao, Philippines <i>Sajed S. Ingilan</i>	University of Mindanao International Multidisciplinary Journal 2016, 1(2) 140-148	P-ISSN: 2467-5806 E-ISSN: 2467-5814
4	Discourse Analysis of Research Introduction and its Pedagogical Implications to ESL Writing Classroom <i>Irish Mae G. Fernandez</i>	The Philippines ESL Journal Volume 17 July 2016	ISSN: 1718-2298
5	Exploring the Accounting System and Recording Practices of Indigenous Entrepreneurs in Marilog District, Davao City, Philippines <i>Clarita G. Patayon</i>	IAMURE International Journal of Business and Management Volume 12 April 2016	P-ISSN: 2244-1492 E-ISSN: 2244-1506
6	Identification of Aphids (hemipteran: Aphididae) on Taro (<i>Colocasia</i> spp.) and Abaca (<i>Musa textilis</i> Nee) in the Experimental Area of National Abaca Research Center, Visayas State University <i>Esmer V. Avelino</i> <i>Leslie T. Ubaub</i>	IAMURE International Journal of Ecology and Conservation Volume 20 October 2016	P-ISSN: 2244-1573 E-ISSN: 2244-1581
7	Performance of Irrigated Lowland Rice (<i>Oryza Sativa</i>) Production under Different Irrigation Techniques in Sto. Tomas, Davao del Norte, Philippines <i>Elmer B. Degorio</i> <i>Ireneo P. Amplayo</i>	IAMURE International Journal of Ecology and Conservation Volume 20 October 2016	P-ISSN: 2244-1573 E-ISSN: 2244-1581
8	Resource and Ecological Assessment of Bislig Bay, Philippines: Basis for Coastal Resource Management Development Interventions <i>Rosalyn C. pantaleon</i> <i>Frnaco G. Pantaleon</i>	IAMURE International Journal of Ecology and Conservation Volume 20 October 2016	P-ISSN: 2244-1573 E-ISSN: 2244-1581
9	Upland Erosion Processes and Farmer's Perception of Land Conservation in Simulao Watershed <i>Alona L. Jualo</i> <i>Ireneo P. Amplayo</i>	IAMURE International Journal of Ecology and Conservation Volume 20 October 2016	P-ISSN: 2244-1573 E-ISSN: 2244-1581

No .	Article Title/Author(s)	Journal Title	ISSN/ISBN/Web site
10	Sericulture, silkworm egg, relative humidity, refrigerants, t-test, experimental design, Philippines <i>Alona L. Jualo</i> <i>Ireneo P. Amplayo</i>	IAMURE International Journal of Ecology and Conservation Volume 20 October 2016	P-ISSN: 2244-1573 E-ISSN: 2244-1581
11	Organic farming adoption: A probability analysis <i>Aubrey G. Edpan</i>	University of Mindanao International Multidisciplinary Journal 2016, 1(2) 27-33	P-ISSN: 2467-5806 E-ISSN: 2467-5814
12	A Model Communicative Competence Test: Basis for Syllabus Enhancement <i>Catherine M. Roble</i>	International Journal of English and Education Volume 5 Issue 4 October 2016	ISSN: 2278-4012
13	k-domination and connected k-domination in graphs <i>F.P. Jamil</i> <i>S.R. Canoy</i> <i>J.L. Pimentel</i> <i>R.N Paluga</i> <i>E.P. Deligero</i>	Journal of Analysis and Applications Volume 14 (2016) Number 1, pp 1-19	ISSN: 0972-5954
14	Occurrence and Distribution of Entomopathogenic Nematodes in Sweet Potato Fields in the Philippines and Their Implication in the Biological Control of Sweet Potato Weevil <i>R.M Gapasin</i> <i>J.L Lim</i> <i>E.L Oclarit</i> <i>L.T Ubaub</i> <i>M.C Alde</i>	Horticulturae 2017, 3(10, 22 December 30, 2016	DOI: 10.3390/horticulturae3010022
15	Common Fungi Contamination Affecting Tissue-Cultures Abaca (<i>Musa textiles</i> Nee) during Initial Stage of Micropropagation <i>Jojine S. Cobrado</i> <i>Alminda M. Fernandez</i>	Asian Research Journal of Agriculture 1(2): 1-7, 2016 Article No. ARJA.28353	DOI: 10.9734/ARJA/2016/28353
16	Vesicular Arbuscular Mycorrhizae and Trichoderma Harzianum as Biological Control Agents against Panama Disease of 'Cavendish' Banana Caused by <i>Fusarium oxysporum</i> F. Sp. <i>Cubense</i> Tropical Races 4 <i>Leslie Ubaub</i> <i>Jermely Requina</i>	Asian Research Journal of Agriculture 1(2): 1-11, 2016 Article No. ARJA.28386	DOI: 10.9734/ARJA/2016/28386

No .	Article Title/Author(s)	Journal Title	ISSN/ISBN/Web site
17	Potential of Vesicular- Arbuscular Mycorrhizae Supplemented with Vermi Tea against Fusarium Wilt on Cavendish banana	Imperial Journal of Interdisciplinary Research Volume 2 Issue-8, 2016	ISSN: 2454-1362
18	Vesicular- Arbuscular Mycorrhizae Fungi and Seaweed Extract for the Control of Fusarium Wilt of Potted Cavendish Banana under Nursery Condition <i>Leslie Ubaub</i> <i>Liza Belle Poblacion</i>	International Journal of Scientific Research in Environmental Sciences, 4(7), pp. 0208-0218, 2016	ISSN: 2322-4983
19	Growth of Tissue-Cultured Abaca Hybrid Plantlets using Bio-Forge Supplement <i>Alminda M. Fernandez</i> <i>Joy L. Sabay</i>	Imperial Journal of Interdisciplinary Research Volume 2 Issue-8, 2016	ISSN: 2454-1362
20	Duration of different developmental stages, mortality rate and adult longevity of rice grain bug <i>Paraeucosmetus pallicornis</i> on rice <i>Oryza Sativa</i> and string beans <i>Vigna sesquipedalis</i> under controlled condition <i>L.T. Ubaub</i> <i>E.A Cadalin</i>	Journal of Phytopathology and Pest Management 3(2) 85-93, 2016	P-ISSN: 2356-8577 E-ISSN: 2356-6507
21	Estimating Environmental Sustainability of Broiler Farms in Davao City <i>Joeteddy Bugarin</i>	ICREMS Vol No. 1 & Issue No. 1	2467-4915
22	Environmental Sustainability Assessment of Agricultural Practices in the Malagos Watershed, Davao City <i>Hector Cadena</i> <i>Ma. Leah Cadena</i>	IAMURE Volume 18	2244-1573
23	Shadow Economy: Efficiency and Resiliency of Informal Trading Industry of Non-Convention Size Ships (NCSS) in Tawi-tawi Province <i>Rec. E. Eguia</i>	BIMP-EAGA Volume 5	2232-10603
24	Organic Farming Adoption: A Probability Analysis <i>Moises Torrentira</i>	Asian Intellect Volume 3	2467-4885
25	What Research Communities Say About Merger of Higher Education Institutions? <i>Sherlito C. Sable</i>	Governance & Business Journal Volume 1	2650-8035

No .	Article Title/Author(s)	Journal Title	ISSN/ISBN/Web site
26	Financial and Economic Resiliency of Consumer Cooperatives in Disaster Context: The Case of Compostella Valley <i>Jimnanie R. Anter, Enrico C. Yee, Jr.</i>	International Journal of Education Research for Higher Learning Volume 24 Number 1 April 2018	Print ISSN 1656-0604 Online ISSN 2244-6532
27	Implementation of Mechanical Technology and Engineering Ladderized Curriculum <i>Rosello Lyndon H. Roble</i>	International Journal of Education Research for Higher Learning Volume 24 Number 1 April 2018	Print ISSN 1656-0604 Online ISSN 2244-6532
28	Indicators of Metal Pollution in Prospective Mining Regions: A Case Study from Philippines <i>Kathleen Cedeño, Mansour Edraki, Neil McIntyre, Trang Huynh, Ian Callow</i>	Environmental Geochemistry and Health (Accepted July 12, 2018)	https://doi.org/10.1007/s10653-018-0152-6
29	Exploring the Directives and Politeness in Tausug Parang Sabil <i>Sajed Ingilan</i>	International Journal of Education Research for Higher Learning Volume 24 Number 1 April 2018	Print ISSN 1656-0604 Online ISSN 2244-6532
30	Predicting Successful Collaboration in a Pair Programming Eye Tracking Experiment <i>Maureen Villamor Ma. Merced Rodrigo</i>	UMAP 2018 Adjunct Publication of the 26 th Conference on User Modelling, Adaptation and Personalization Pages 263-268	ISBN: 978-1-4503-5784-5 DOI: 10.1145/3213586.3225237
31	Identifying Students' Persistence Profiles in Problem Solving Task <i>Cristina Dum Dumaya Michelle Banawan Ma. Mercedes Rodrigo</i>	UMAP 2018 Adjunct Publication of the 26 th Conference on User Modelling, Adaptation and Personalization Pages 281-286	ISBN: 978-1-4503-5784-5 DOI: 10.1145/3213586.3225237

No .	Article Title/Author(s)	Journal Title	ISSN/ISBN/Web site
32	Modelling Student Persistence in a Learning-By-Teaching Environment <i>Cristina Dum Dumaya</i>	UMAP 2018 Adjunct Publication of the 26 th Conference on User Modelling, Adaptation and Personalization Pages 349-352	ISBN: 978-1-4503-5784-5
33	Securing One Time Password (OTP) for Multi-Factor Out-of-Band Authentication through a 128-bit Blowfish Algorithm <i>Ariel Roy Reyes</i> <i>Enrique Festijo</i> <i>Ruji Medina</i>	International Journal of Communication Networks and Information Security Volume 10 Number 1 April 2018	P-ISSN: 2076-0930 E-ISSN: 2073-607X
34	Blowfish-128: A modified blowfish algorithm that supports 128-bit block size <i>Ariel Roy Reyes</i> <i>Enrique Festijo</i> <i>Ruji Medina</i>	WCSE (2018)	https://bit.ly/2T0sPNe

List of capability-building activities

No.	Year	Title of Activity	Date	Number of Participants (Faculty & Staff)
1	2018	Research Proposal Writeshop	November 21-22, 2018	32
2		Training/Writeshop/ Final Report Writing of Research Project "Licensure Examination Performance Model for Selected Programs in the USEP"	April 3-4, 2018	20
3		Basic Research Training-Workshop for Faculty, Students and Staff	March 22-23, 2018	45
4		Research Proposal Writeshop	July 26-27, 2018	40
5		Skills Training Enhancement Project (STEP)		
6		<i>Presentation of Awareness and Understanding on USEP-Research Structure, System, Process, Policies and Guidelines</i>	June 2018	50
7		<i>Training on Project Proposal Development (How to develop a Good Research Proposal:An Application of 6Ps)</i>	July 2018	50

No.	Year	Title of Activity	Date	Number of Participants (Faculty & Staff)
8		<i>Training on Framework Development and RRL Writing</i>	August 2018	50
9		<i>Data Collection, Processing and Analysis Techniques</i>	August 2018	50
10		<i>Writing scholarly Research Journal</i>	September 2018	50
11		<i>Research and Extension Technology Generation and Commercialization towards a Greater Impact</i>	October 2018	50
12		<i>Research Ethics Training: The University Context</i>	October 2018	50
13		<i>Plagiarism Checker: The Use of Turnitin to Improve Research Writing</i>	November 2018	50
14		<i>GIS: Tool for Monitoring, Evaluation and Auditing</i>	December 2018	50
15		Finalization of CAS Research Agenda and Research Writeshop	September 27-28, 2018	40
16		Training-Workshop on Geographical Information System	December 17-20, 2018	30
17		College of Engineering Agenda Setting Writeshop	October 11-12, 2018	40
18		USEP In-house Training on RDE Project Proposal Development	October 25-26, 2018	30
19		Writeshop on Journal Publication Phase II	November 15-16, 2018	25
20		Writeshop for the Enhancement of Research and Extension Unfunded Proposal 2016, 2017, 2018	November 19-20, 2018	40

List of SMAARRDEC-initiated capability-building activities

No.	Training Title	Date	Venue	# of Participants	Budget	Funding Agency
2018						
1	Mainstreaming Gender in SMAARRDEC Member Institutions: Fostering Gender-Partnerships in Research and Development	March 5, 2018	Grand Men Seng Hotel, Davao City	40	25,000.00 25,000.00	USEP SMAARRDEC
2	Skills Upgrading on IEC Materials Preparation using Adobe InDesign with Basic Photography Training Workshop	June 4-6, 2018	Eagle's Ridge Resort, Davao City	40	258,000.00	DOST-PCAARRD

Summary of Extension Programs/Projects

PROGRAM	PROJECT COMPONENTS	FACULTY MEMBERS INVOLVED	COLLEGE
Sagop Kinabuhi Program 2 (SKP2)	Key Partner-Players Organizing, VSR Assessment, Monitoring and Evaluation (After Care/Case Management)	Dr. Mervin G. Gascon	CDM
	Family, Community, Health and Wellness Development (Social Services)	Assoc. Prof. Gladys Florangel I. Ortiz	CGB
	Spirituality and Moral Recovery	Dr. Rosfe Corlae D. Badoy	CBA
	Educational and Skills Enhancement	Dr. Orvil M. Basug	CT
Programang Agrikultura gamit and Teknolohiya aron Ayuda sa Bukid para Asenso ka (PATABA)	Capacitating Farmer-Cooperators and other Community Groups/Sectors	Dr. Larry V. Aceres	CARS
	Marketing and Livelihood Support	Prof. Mercy C. Leano	CDM
	Development of S & T – Based Integrated Farming System	Mr. Ruel F. Tuyugon	CARS
Alalay sa Barangay Program (ABP)	Health Services	Dr. Rosfe Corlae D. Badoy	CBA
	Entrepreneurial Skills	Ms. Xennie Tupas	CBA
Agriculture Capability Advancement and Rehabilitation Extension Services (AgriCARES)	Community Organizing and Mobilization, Monitoring and Evaluation/Impact assessment, Community outreach and Barangay Integrated Development Planning (COMMEIACOBIDP)	Dr. Fernando V. Magdato, Jr.	CARS
	Livelihood and Entrepreneurship Development (LED)	Bryle I. Maningo	CARS
	Environmental Resources Protection and Management - Bamboo	Nymha E. Branzuela	CARS
	Beekeeping Livelihood Project	Marvin A. Batiancela	CARS
	Science and Technology Farm Demonstration Project	Ronie O. Lusaes	CARS
Integrated Reading Enhancement Approach to Development Readers (I-READR)	Community Organizing, Mobilizing, Monitoring and Evaluation	Jose G. Tan, Jr.	CTET
	Mentoring the Mentors	Michael B. Dodongan	CTET
	Summer Big Brother/Sister: Learning is Fun	Donna G. Magallanes	CTET

PROGRAM	PROJECT COMPONENTS	FACULTY MEMBERS INVOLVED	COLLEGE
	Parent Education: Intergenerational Initiatives	Dr. Jocelyn A. Matildo	CTET
Project <u>T</u> ulong <u>A</u> lay Sa Pag-Angat Ng <u>B</u> uhay <u>A</u> t Kaalaman Ng <u>N</u> angangailangang Kabataan, Mga Magulang At Ginagabayan Ng Mga <u>G</u> uro (Tabang)	Over-all Project Management, Partnership Building, Reading Literacy Remediation and Action Research	Dr. Jeanette G. Pedriña	CTET
Project INNOTeach: Innovation for 21 st Century Teaching and Learning (INNOTeach)	Project INNOTeach: Innovation for 21 st Century Teaching and Learning (INNOTeach)	Dr. Emmie M. Cabanlit	CED
Eye-See Enabled Program (EEB II)	Implementation of other ICT- related system needs; and Action Research	Dr. Val A. Quimno	IC
	Needs Assessment	Dr. Tamara Cher R. Mercado	IC
	Computer Literacy	Engr. Jamal Kay B. Rogers	IC
	Barangay Records Management (with embedded electronic health record for barangay constituents)	Mr. Hermoso J. Tupas, Jr.	IC
	Monitoring and Evaluation with Impact Assessment	Dr. Randy S. Gamboa	IC
Sustainable Services for Social Transformation and Indigenous Peoples' Empowerment and Development (SUSSTAINED)	Marketing and Livelihood Support Organizing/Linkages, Monitoring and Evaluation, and Documentation and Action Research	Prof. Ma. Leah E. Cadena	CDM
	Partnership Building and Framework Development	Dr. Analiza P. Aguilar	CDM
	Community Capacitation through Livelihood Trainings	Prof. Emmalinda A. Garillos	CDM
Barangay Integrated Strategies to Improve Land and Water Resources Management for Inclusive Growth (Project BISLIG)	Organizing/Linkages, Monitoring and Evaluation, and Documentation and Action Research	Mr. Jennifer B. Calipusan	Bislig
	Coastal and Upland Forest Resources Management	For. Carlo D. Alvarez	Bislig

Summary of Extension Activities and Trainings
Faculty Involvement in Extension by College

COLLEGE/PROGRAM	TRAININGS CONDUCTED	INCLUSIVE DATES	NO. OF PERSONS TRAINED
CTET – Project TABANG	Launching, MOA signing and STEP UP Learning Fair	July 14, 2018	156
EXTENSION-LED	Extension Summit	July 9-11, 2018	43
UNIVERSITY-LED PATABA	Training of Trainers	July 12-13, 2018	18
UNIVERSITY-LED SKP2	Forum and Action Planning on Community Drug Rehabilitation	July 19, 2018	60
UNIVERSITY-LED PATABA	Mid-year Evaluation of Progress cum Team Building	July 26-27, 2018	43
EXTENSION-LED	Extension Orientation for Faculty, Non-Teaching Staff, and Students	August 16, 2018	135
UNIVERSITY-LED PATABA	Cacao Cultural Management and Practices	August 30-31, 2018	60
CONTINUING EDUCATION CENTER	Qualitative Research Training Workshop	Sept. 19-21, 2018	15
UNIVERSITY-LED SKP2	Launching of DSWD-led Skills Training, Seminar on HIV/AIDS 101 and Leadership Training	Sept. 23-24, 2018	50

College	Number of Faculty	College	Number of Faculty
CAS	6	CBA	16
CARS	20	BISLIG	5
CDM	20	IC	6
CTET	15	CT	6
SAEc	5	CoE	0
CED	21	TOTAL	121 (30%)

Intellectual Property Protection

A. Intellectual Property Rights Applied and Registered (Internal)

IPR	Applied	Registered
Patent	9	-
Utility Model	-	3
Industrial Design	3	-
Copyright	3	3
Trademarks	2	2

Patents

 INTELLECTUAL PROPERTY OFFICE OF THE PHILIPPINES 1501 ALABANG AVENUE, 3RD FLOOR, ALABANG TOWN CENTER PASAYEN, PHILIPPINE POSTAL CODE 1305		
REQUEST FOR GRANT OF A PHILIPPINE PATENT		
APPLICATION NO.	151018001	FILED DATE 25 January 2015
TITLE OF THE INVENTION		
Speed Detector and Notifier System		
APPLICANT(S)		
Name	University of Southeastern Philippines	
Address	Ramp St., San Clemente, Davao City, 8005, Davao del Sur	
Country	Philippines	
email	Ramp@uep.edu.ph	
INVENTOR(S)		
Name	RICHELLE J. Jansen	
Address	U.S.F.P., Ramp St., San Clemente, Davao City, 8005, Davao del Sur	
Country	Philippines	
Name	MICHAEL P. Jansen	
Address	U.S.F.P., Ramp St., San Clemente, Davao City, 8005, Davao del Sur	
Country	Philippines	
Name	FRANZ J. Jansen	
Address	U.S.F.P., Ramp St., San Clemente, Davao City, 8005, Davao del Sur	
Country	Philippines	
Name	RICHELLE J. Jansen	
Address	U.S.F.P., Ramp St., San Clemente, Davao City, 8005, Davao del Sur	
Country	Philippines	
Name	CORDOBA, Ana	
Address	U.S.F.P., Ramp St., San Clemente, Davao City, 8005, Davao del Sur	
Country	Philippines	
Name	MICROCHA, Michael V.	
Address	U.S.F.P., Ramp St., San Clemente, Davao City, 8005, Davao del Sur	
Country	Philippines	
AGENT/REPRESANTATIVE		
Name	MICROCHA, Michael V.	
Address	U.S.F.P., Ramp St., San Clemente, Davao City, 8005, Davao del Sur	
email	microcha@uep.edu.ph	
PRIORITY CLAIM		
-NONE-		
DOCUMENTS SUBMITTED		
Description	Speed Detector and Notifier System Systematized.pdf (1 page)	
Abstract	Speed Detector and Notifier System System.pdf (1 page)	
Claims	Speed Detector and Notifier System.pdf (1 page)	
Description	Speed Detector and Notifier System Description.pdf (1 page)	
CLAIMS		
Number of Claims	8	

 INTELLECTUAL PROPERTY OFFICE OF THE PHILIPPINES OFFICE OF THE SECRETARY (Rm. 501) 12th Floor, Lungsod Center, 1015 P. O. Box 110, Manila 1000	
REQUEST FOR GRANT OF A PHILIPPINE PATENT	
APPLICATION NO.	13181050147
FILING DATE	23 March 2019
TITLE OF THE INVENTION	
A MECHANICAL TRICHODERMA SOIL INJECTOR	
APPLICANT	
Name	University of Southern Philippines
Address	1069 St. Clara, Davao City, 8000, Davao del Sur
City	Philippines
eMail	he-ang@u-sp.edu.ph
INVENTOR(S)	
Name	MONTEPO, Roger C
Address	University of Southern Philippines Tagon-Matani Campus, Taguri City, Davao del Norte
Country	Philippines
Name	ABECIL, Yusef M
Address	University of Southern Philippines Tagon-Matani Campus, Taguri City, Davao del Norte
Country	Philippines
Name	CATAYAT, Jose D
Address	University of Southern Philippines Tagon-Matani Campus, Taguri City, Davao del Norte
Country	Philippines
Name	TEJOSING, Ruel P
Address	University of Southern Philippines Tagon-Matani Campus, Taguri City, Davao del Norte
Country	Philippines
AGENT/REPRESENTATIVE	
Name	EMAPAC, Elmer T
Address	University of Southern Philippines, Claveria, Davao City, 8000, Davao del Sur
eMail	he-ang@u-sp.edu.ph
PRIORITY CLAIM	
- NONE -	
DOCUMENTS SUBMITTED	
Description	A Mechanical Trichoderma Soil Injector - 10 pages
Claims	A Mechanical Trichoderma Soil Injector - Claims pdf (2 pages)
Abstract	A Mechanical Trichoderma Soil Injector - Abstract.pdf (1 page)
Drawings	A Mechanical Trichoderma Soil Injector - Drawings.pdf (6 pages)
CLAIMS	
Number of Claims	8

 INTELLECTUAL PROPERTY OFFICE OF THE PHILIPPINES 12th Floor, 20 Ayala Avenue, Corner 68, Last Center, Financial Center II, Alabang, Muntinlupa City		
REQUEST FOR GRANT OF A PHILIPPINE PATENT		
APPLICATION NO.	12P185675	FILING DATE 02 August 2018
TITLE OF THE INVENTION		
AN IoT BASED ENVIRONMENT AND SOIL MONITORING DIAGNOSIS, CONTROL AND INFORMATION DELIVERY SYSTEM IN AGRICULTURAL CROPS		
APPLICANT(S)		
Name	University of Agricultural Philippines	
Address	Hight St., Obispo, Davao, 8000, Davao del Sur	
Country	Philippines	
(email)	iprc@uap.edu.ph	
INVENTOR(S)		
Name	LORELLA, Francis Maricela A	
Address	89 Cofas St., Sancti Spirit, Pinar Agona, Sagada, Davao City, 8100,	
	Davao del Sur	
Country	Philippines	
Name	ALTYG, Jane Rose	
Address	Newport Village, Candelaria, Davao City, 8100, Davao del Sur	
Country	Philippines	
Name	VALDEZ, Ed Jr	
Address	638 Talarico St. Amante st. V. Castillo, Davao City, 8000, Davao del Sur	
Country	Philippines	
AGENT/REPRESENTATIVE		
Name	SMPAC Patents 7	
Address	High St., Obispo, Davao, 8000, Davao del Sur	
(email)	Brenten.droson@smipat.com.ph	
PRIORITY CLAIM		
- NONE -		
DOCUMENTS SUBMITTED		
Drawings (Claims)	INVENTOR + POF (1 page) An IoT Based System in Agricultural Crops + Claims (1 page) INVENTOR + POF (1 page)	
Abstract (Claims)	INVENTOR + POF (1 page) INVENTOR + POF (3 pages)	
CLAIM		
Number of Claim(s) 6		
FEE		
 (Stamp) (Payer)	GSA No. 18040000000000000000 Application No. 12P185675	

 INTELLECTUAL PROPERTY OFFICE OF THE PHILIPPINES 3/F, 1001 Market Street, 1000 Metro Manila, Philippines TEL: (632) 5269 8000 FAX: (632) 5269 8001		
REQUEST FOR GRANT OF A PHILIPPINE PATENT		
APPLICATION NO.	101000029	FILING DATE 02 August 2010
TITLE OF THE INVENTION		
ENERGY SAVING CABLE		
APPLICANT(S)		
Name	University of Southern Philippines	
Address	Wage St., Cebuano, Davao, 8000, Davao del Sur	
Country	Philippines	
email	Bnq@unsp.edu.ph	
INVENTOR(S)		
Name	BRILLAS, Elmy Mae Q	
Address	Pia E. Magueta, Segun City, Davao, 8000, Davao del Sur	
Country	Philippines	
Name	ERANA, Christine Dales Jr	
Address	San Miguel Corporation, Compostela Valley	
Country	Philippines	
Name	REARTE, Paul John P	
Address	Luisitana, San Pedro St., La Verne Hills Subd., Cebu City, 8000, Cebu del Sur	
Country	Philippines	
Name	PETER, Roderic Asensio E	
Address	GRAND Eminent Town San Miguel, Cebu, Davao del Sur	
Country	Philippines	
Name	YAP, Felicia U	
Address	Wage St., Cebuano, Davao, 8000, Davao del Sur	
Country	Philippines	
AGENT/REPRESENTATIVE		
Name	BAMPA, Fabian T	
Address	Wage St., Cebuano, Davao, 8000, Davao del Sur	
Country	Philippines	
PRIORITY CLAIM		
- NONE -		
DOCUMENTS SUBMITTED		
Abstract	Energy Saving Cable - Description (pt) [0 pages]	
Claims	Energy Saving Cable - Claims (pt) [0 pages]	
Drawings	Energy Saving Cable - Abstract (pt) [1 pages]	
	Energy Saving Cable - Drawings (pt) [0 pages]	
CLAIMS		

 INTELLECTUAL PROPERTY OFFICE OF THE PHILIPPINES (Patent, Trademark, Copyright, Industrial Design, and Geographical Indication) 1000, 10th Avenue corner, Alabaster, Quezon City Tel: (632) 7388-1000, 7388-1001			
APPLICATION FOR GRANT OF A PHILLIPINE PATENT			
REQ. NO.	120-100000	FILED DATE	11 SEPTEMBER 2018
TITLE OF THE INVENTION A Cacao Dryng System			
APPLICANT(S) Name: University of Southern Philippines Address: University of Southern Philippines, Higay, H. Orosa, Davao del Sur City: Philippines eMail: info@usph.edu.ph			
INVENTOR(S) Name: 1. BOCITO, James Ray Address: University of Southern Philippines, Higay, H. Orosa, Davao City, 8000 City: Philippines eMail: jbochito@usph.edu.ph Name: 2. JACKENIEL, LOREL Address: 815 Lila, Orosa View Center (Homes, Near, Zambo City, 8000 Davao del Sur City: Philippines eMail: jackeniel@usph.edu.ph Name: 3. DUCATAN, Ann Doreen B Address: 113 Santa Fe, Juveta, Agutay, Davao City, 8000, Davao del Sur City: Philippines eMail: annaducatan@usph.edu.ph Name: 4. VASQUEZ, Lynn Jane R Address: 701-A Vasilan Drive, 1224 (Vasilan, Marikina, Davao City, 8000, Davao del Sur City: Philippines			
AGENT/REPRESENTATIVE Name: BARRO, Plarmin T Address: University of Southern Philippines, Higay, H. Orosa, Davao City, 8000, eMail: barro@usph.edu.ph Address: Barro@usph.edu.ph			
PRIORITY CLAIM -NONE-			
CASINGS SUBMITTED: Description: A Cacao Dryng System. Description only. 12 pages Claims: A Cacao Dryng System. Claims only. 2 pages Abstract: A Cacao Dryng System. Abstract only. 1 page Drawings: A Cacao Dryng System. Drawings only. 8 pages			
CLAIMS Number of Claims: 5			
FEES			
Basic Fee Total Amount Due	Paid (Date Paid) (Date of Receipt Paid)	1,000.00 1,000.00	1,000.00 1,000.00

[illegible]

SRPAO, Finance T
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
OSORIO CAMP

SOA No. : 0002018003197
Application No. : 12018002018
Filing Date : 23 October 2018
Applicant : UNIVERSITY OF SOUTHEASTERN PHILIPPINES
Title : MECHANICAL BANANA BLOSSOM INJECTOR

ACKNOWLEDGEMENT
This is to acknowledge receipt of the above identified application on October 23, 2018. This application is filed for the purpose of the grant of a patent. Processing of the application will now proceed. The Office will be sending to the applicant (Official Address) a Notice to the effect.

In any filing made before the Office, for a query, following or submission of documents, regarding this application, the applicant is limited to the APPLICATION NUMBER, FILING DATE, OR RECEIVED DATE. For Filing Date, the applicant is limited to the APPLICATION NUMBER, FILING DATE, OR RECEIVED DATE. For RECEIVED DATE, the applicant is limited to the APPLICATION NUMBER, FILING DATE, OR RECEIVED DATE. For RECEIVED DATE, the applicant is limited to the APPLICATION NUMBER, FILING DATE, OR RECEIVED DATE. For RECEIVED DATE, the applicant is limited to the APPLICATION NUMBER, FILING DATE, OR RECEIVED DATE.

This serves also as STATEMENT OF ACCOUNT for the following assessed fees:

Type of Fee	Amount (Php)
P001 Filing Fee	2,000.00
P100 Fee each claim in excess of five (5)	160.00
P111 Publication Fee	100.00
Total Assessed Fee	2,260.00
1% LRP	22.60
Grand Total	2,282.60

NOTICE: ALL CHECK PAYMENTS SHOULD BE MADE PAYABLE TO INTELLECTUAL PROPERTY OFFICE

Note:

Rule 401. Payment of Fees. - An application shall be subject to the full payment of the filing fee, the search fee, and the publication fee (the publication within six (6) months after the filing date of the application).

Rule 401.1. Effect of non-payment of fees. - An application may be deemed to have been abandoned if the applicant has not paid the fees within the period prescribed in Rule 401. A failure to pay the fees within the period prescribed in Rule 401.1 shall be deemed to be a failure to pay the fees within the period prescribed in Rule 401.1.

Very Truly Yours,
Janel C. Cruz

SRPAO, Finance T
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
OSORIO CAMP

SOA No. : 0002018003197
Application No. : 12018002018
Filing Date : 23 October 2018
Applicant : UNIVERSITY OF SOUTHEASTERN PHILIPPINES
Title : A SYSTEM AND METHOD FOR SOA INVENTOR ANALYSIS

ACKNOWLEDGEMENT
This is to acknowledge receipt of the above identified application on October 23, 2018. This application is filed for the purpose of the grant of a patent. Processing of the application will now proceed. The Office will be sending to the applicant (Official Address) a Notice to the effect.

In any filing made before the Office, for a query, following or submission of documents, regarding this application, the applicant is limited to the APPLICATION NUMBER, FILING DATE, OR RECEIVED DATE. For Filing Date, the applicant is limited to the APPLICATION NUMBER, FILING DATE, OR RECEIVED DATE. For RECEIVED DATE, the applicant is limited to the APPLICATION NUMBER, FILING DATE, OR RECEIVED DATE. For RECEIVED DATE, the applicant is limited to the APPLICATION NUMBER, FILING DATE, OR RECEIVED DATE.

This serves also as STATEMENT OF ACCOUNT for the following assessed fees:

Type of Fee	Amount (Php)
P001 Filing Fee	2,000.00
P100 Fee each claim in excess of five (5)	160.00
P111 Publication Fee	100.00
Total Assessed Fee	2,260.00
1% LRP	22.60
Grand Total	2,282.60

NOTICE: ALL CHECK PAYMENTS SHOULD BE MADE PAYABLE TO INTELLECTUAL PROPERTY OFFICE

Note:

Rule 401. Payment of Fees. - An application shall be subject to the full payment of the filing fee, the search fee, and the publication fee (the publication within six (6) months after the filing date of the application).

Rule 401.1. Effect of non-payment of fees. - An application may be deemed to have been abandoned if the applicant has not paid the fees within the period prescribed in Rule 401. A failure to pay the fees within the period prescribed in Rule 401.1 shall be deemed to be a failure to pay the fees within the period prescribed in Rule 401.1.

Very Truly Yours,
Janel C. Cruz

SRPAO, Finance T
UNIVERSITY OF SOUTHEASTERN PHILIPPINES
OSORIO CAMP

SOA No. : 0002018003197
Application No. : 12018002018
Filing Date : 23 October 2018
Applicant : UNIVERSITY OF SOUTHEASTERN PHILIPPINES
Title : A SYSTEM AND METHOD FOR SOA INVENTOR ANALYSIS

ACKNOWLEDGEMENT
This is to acknowledge receipt of the above identified application on October 23, 2018. This application is filed for the purpose of the grant of a patent. Processing of the application will now proceed. The Office will be sending to the applicant (Official Address) a Notice to the effect.

In any filing made before the Office, for a query, following or submission of documents, regarding this application, the applicant is limited to the APPLICATION NUMBER, FILING DATE, OR RECEIVED DATE. For Filing Date, the applicant is limited to the APPLICATION NUMBER, FILING DATE, OR RECEIVED DATE. For RECEIVED DATE, the applicant is limited to the APPLICATION NUMBER, FILING DATE, OR RECEIVED DATE. For RECEIVED DATE, the applicant is limited to the APPLICATION NUMBER, FILING DATE, OR RECEIVED DATE.

This serves also as STATEMENT OF ACCOUNT for the following assessed fees:

Type of Fee	Amount (Php)
P001 Filing Fee	2,000.00
P100 Fee each claim in excess of five (5)	160.00
P111 Publication Fee	100.00
Total Assessed Fee	2,260.00
1% LRP	22.60
Grand Total	2,282.60

NOTICE: ALL CHECK PAYMENTS SHOULD BE MADE PAYABLE TO INTELLECTUAL PROPERTY OFFICE

Note:

Rule 401. Payment of Fees. - An application shall be subject to the full payment of the filing fee, the search fee, and the publication fee (the publication within six (6) months after the filing date of the application).

Rule 401.1. Effect of non-payment of fees. - An application may be deemed to have been abandoned if the applicant has not paid the fees within the period prescribed in Rule 401. A failure to pay the fees within the period prescribed in Rule 401.1 shall be deemed to be a failure to pay the fees within the period prescribed in Rule 401.1.

Very Truly Yours,
Janel C. Cruz

Copyrights

REPUBLIC OF THE PHILIPPINES
THE NATIONAL LIBRARY OF THE PHILIPPINES AND THE INTELLECTUAL PROPERTY OFFICE OF THE PHILIPPINES
Certificate of Copyright Recordation and Deposit
Registration No. 0-2018-00218

Be it known that on March 1, 2018, Sarah Mae B. Villarosa of Davao City caused the recordation and deposit with the National Library of the Philippines (NLP), through the Intellectual Property Office of the Philippines (IPOPHL), of the work with the following specifications:

Title: Effectiveness of the Braille Instruction Using Modified Braille for Braille
Author (s): Sarah Mae B. Villarosa
Class: Class O (Other literary, scholarly, scientific and artistic works, including reports, studies, research, theories and other academic papers, examinations, online courses, presentations)
Creation Date: December 2017
Period of Protection: Life of the author and for fifty (50) years after his death

Recordation and deposit is made for the purpose of completing the records of the NLP in accordance with Section 191 of Republic Act No. 8293, the Intellectual Property Code of the Philippines.

Issued on March 1, 2018 in the City of Taguig, Philippines.

Jorge R. Santiago, L.L.M.
Director General
Intellectual Property Office of the Philippines

N.B. A certified true copy of the affidavit of ownership is filed at the back of this certificate and forms an integral part of the certificate.

REPUBLIC OF THE PHILIPPINES
THE NATIONAL LIBRARY OF THE PHILIPPINES AND THE INTELLECTUAL PROPERTY OFFICE OF THE PHILIPPINES
Certificate of Copyright Recordation and Deposit
Certificate No. 0-2018-00429

Be it known that on May 16, 2018, Roderic Cordeiro Dominga Basko of Davao City, Davao Del Sur caused the recordation and deposit with the National Library of the Philippines (NLP), through the Intellectual Property Office of the Philippines (IPOPHL), of the work with the following specifications:

Title: My Journey From Here To There
Author (s): Roderic Cordeiro Dominga Basko
Class: Class O (Other literary, scholarly, scientific and artistic works, including reports, studies, research, theories and other academic papers, examinations, online courses, presentations)
Creation Date: August 1, 2017
Period of Protection: Life of the author and for fifty (50) years after his death

Recordation and deposit is made for the purpose of completing the records of the NLP in accordance with Section 191 of Republic Act No. 8293, the Intellectual Property Code of the Philippines.

Issued on May 16, 2018 in the City of Taguig, Philippines.

Jorge R. Santiago, L.L.M.
Director General
Intellectual Property Office of the Philippines

N.B. A certified true copy of the affidavit of ownership is filed at the back of this certificate and forms an integral part of the certificate.

REPUBLIC OF THE PHILIPPINES
THE NATIONAL LIBRARY OF THE PHILIPPINES AND THE INTELLECTUAL PROPERTY OFFICE OF THE PHILIPPINES
Certificate of Copyright Recordation and Deposit
Certificate No. 0-2018-00941

Be it known that on September 25, 2018, Jovelyn Baragaza Bugarin of Davao City caused the recordation and deposit with the National Library of the Philippines (NLP), through the Intellectual Property Office of the Philippines (IPOPHL), of the work with the following specifications:

Title: Philippine Rice Program in Retrospect: An Input to Philippine Prospective Rice Productivity and Sufficiency Program
Author (s): Jovelyn Baragaza Bugarin
Class: Class O (Other literary, scholarly, scientific and artistic works, including reports, studies, research, theories and other academic papers, examinations, online courses, presentations)
Creation Date: May 17, 2018
Period of Protection: Life of the author and for fifty (50) years after his death

Recordation and deposit is made for the purpose of completing the records of the NLP in accordance with Section 191 of Republic Act No. 8293, the Intellectual Property Code of the Philippines.

Issued on September 25, 2018 in the City of Taguig, Philippines.

Jorge R. Santiago, L.L.M.
Director General
Intellectual Property Office of the Philippines

N.B. A certified true copy of the affidavit of ownership is filed at the back of this certificate and forms an integral part of the certificate.

REPUBLIC OF THE PHILIPPINES
THE NATIONAL LIBRARY OF THE PHILIPPINES AND THE INTELLECTUAL PROPERTY OFFICE OF THE PHILIPPINES
Certificate of Copyright Recordation and Deposit
Certificate No. 0-2018-00296

Be it known that on March 15, 2019, Dr. Milson Cananay Barrientos, Jr. of Davao City caused the recordation and deposit with the National Library of the Philippines (NLP), through the Intellectual Property Office of the Philippines (IPOPHL), of the work with the following specifications:

Title: Incorporating Cacao Production Through Narrative and Supportive Programming: An Intervention in Cultural Practice
Author (s): Dr. Milson Cananay Barrientos, Jr.
Class: Class O (Other literary, scholarly, scientific and artistic works, including reports, studies, research, theories and other academic papers, examinations, online courses, presentations)
Creation Date: June 1, 2018
Period of Protection: Life of the author and for fifty (50) years after his death

Recordation and deposit is made for the purpose of completing the records of the NLP in accordance with Section 191 of Republic Act No. 8293, the Intellectual Property Code of the Philippines.

Issued on March 15, 2019 in the City of Taguig, Philippines.

Jorge R. Santiago, L.L.M.
Director General
Intellectual Property Office of the Philippines

N.B. A certified true copy of the affidavit of ownership is filed at the back of this certificate and forms an integral part of the certificate.

The Situation of Environmental and Food Security in the Human Capital Inclination of Bislig City

Registration Number : Pending
College: Bislig Campus
Author : Anastacio G. Pantaleon Jr.

	Intellectual Property Center, 28 Upper McKinley Rd. McKinley West Center, Fort Bonifacio, Taguig City 1634, Philippines Tel. No. 258-6300 Website: www.usp.edu.ph e-mail: publicaffairs@usp.edu.ph Publication date: September 19, 2019
Application No.:	4/0018/0001/16408
Mark:	UNIVERSITY OF SOUTHEASTERN PHILIPPINES, 1976 
Filing date:	30 June 2018
Applicant/s:	University of Southeastern Philippines [PIL]
Address:	# 28-00 STREET, GERRERO, DAVAO CITY, DAVAO DEL NORTE, 8000, Philippines
Translation:	None
Classification:	University, Southeastern Philippines, 1976
Priority claim(s):	None
Goods / Services:	Class 16: Paper, cardboard and goods made from these materials, not included in other classes; printed matter, bookbinding materials: photographic stationery, adhesives for stationery or bookbinding purposes; letters, materials, post to teacher; typewriters and office notebook (except furniture); institutions and teaching material (except apparatus); plastic materials for packaging (not included in other classes); primary type printing blocks Class 17: Rubber, gutta-percha, gum, asbestos, mica and goods made from these materials and not included in other classes; sheets in roll (other than for use in transactions); sheeting; drapings and hanging materials; textile paper, non-textile Class 18: Leather and imitations of leather, and goods made of these materials and not included in other classes; trunks and trawling bags; luggage, parcels, suitcases, vanity cases (toilet sets), vanity cases and saddlebags, handbags, purses and wallets, clutches, and bags; handkerchiefs Class 20: Furniture or kitchen utensils and containers (not of precious metal or coated therewith); combs and sponges; brushes (except paint brushes); brush-making materials; articles for cleaning purposes; towelbars, towelrings or towelholders; glass (except glassware in building); glassware (except mirrors and glassware not included in other classes) Class 21: Ropes, twine, nets, lines, wire, twines, tapestries, mats, sacks and bags (not included in other classes); padding and stuffing materials (except of rubber or plastic); new fibrous textile materials

Intersect Property Center: 23 Upper Hickory Rd. Hickory Hill Town Center, Fort Belvoir, Tampa City, FL 33610 Tel: 813-631-6300 Website: http://www.bpcn.org e-mail: info@bpcn.org Publication date: September 17, 2014	
Application No:	4201800010427
Mail:	UNIVERSITY OF SOUTHEASTERN PHILIPPINES
Filing date:	22 June 2018
Applicants:	University of Southeastern Philippines [Ph]
Address:	P.O. BOX STREET, ORBAGO, DAVAO CITY, Davao Del Norte, 8000, Philippines
Translation:	None
Disclaimer:	University, Philippines
Priority claims:	NONE
Class 16: Paper, cardboard and goods made from these materials, not included in other classes; printed matter, bookbinding materials, photographic, stationery, adhesives for stationery or household purposes; artists' materials; paint brushes, typewriters and office machines (except furniture), instructions and teaching materials; printed educational aids; plastic materials for packaging (not include in other classes); primer-type printing blocks. Class 17: Rubber, gutta-percha, gum, asbestos, mica and goods made from these materials and not included in other classes; plastics in extruded form for use in manufacture; packing, stuffing and insulating materials; flexible goods, not of metal. Class 18: Leather and imitations of leather and goods made of these materials and not included in other classes; animal skins, hides; woods and travertine barks; umbrellas, parasols and walking sticks; whips, harness and saddlery. Class 20: Furniture, mirrors, picture frames; goods (not included in other classes) of wood, cork, reed, cane, wicker, horn, bone, ivory, whalebone, shell, amber, mother-of-pearl, meerschaum and substitutes for all these materials, or of plastics. Class 21: Household or kitchen utensils and containers (not of precious metal or coated therewith); combs and comb-like articles; brushes (not of hair or bristles); toothbrushing materials; articles for cleaning purposes; sponges; unadorned or semi-adorned glass (except glass for buildings); glassware, porcelain and earthenware not included in other classes. Class 22: Ropes, string, nets, tents, awnings, tarpaulins, sails, sacks and bags (not included in other classes); padding and stuffing materials (except of rubber or plastics); fur (except real furs). Class 23: Clothing, footwear, headgear. Class 24: Laces and embroidery, ribbons and trims; buttons, hooks and eyes, pins and needles; artificial flowers. Class 28: Playing cards. Class 41: Education; providing of training; entertainment; sporting and cultural activities. Class 42: Scientific and technological services and research and design relating thereto; computer analysis and research services; design and development of computer hardware and software. Class 45: Legal services.	

[illegible][illegible]

SIGNED (Print) SECRETARY OF EDUCATION/PRINCIPAL TITLE: _____	DATE: _____ SIGNATURE: _____ TITLE: _____ APPROVAL: _____
TITLE: _____	
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TITLE: _____	
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TITLE: _____	
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SIGNATURE: _____	
TITLE: _____	

Title of Invention	Service Rendered
Multi-Channel Bluetooth and SMS Remote Control System	Patent Search
Audio Visual Cart	Patent Service Package
Continuous Rice Grain Blender	Patent Draft
Vertical Helophyte System	Patent Search
Innox	Patent Service Package
Double Glass Frame	Industrial Design
Air Generator	Patent Search and Draft

Gender Activities for 2018

Date/Venue	Activity	Speakers / Facilitators	Participants
March 2, 2018 College of Education AVR	Forum on SOGIE	Mr. Jeff Y. Fuentes Dr. Bernadeth L. Gerodias Benjamin T. Petillos	Student leaders, Social Science and Literature Faculty Members, UGTO and OSAS representatives
March 5, 2018 Grand Men Seng Hotel	Mainstreaming Gender in SMAARRDEC Member Institutions: Clustering Gender-Partnerships in Research and Development	Asst Prof. Rioliza B. Molina	SMAARRDEC Member Institutions
March 8, 2018 USEP Center Stage	International Women's Day	Asst Prof. Rioliza B. Molina	USEP Students
March 14- 15, 2018 USEP	Dangling Events - Pahalipay kay Juana - Movie Night	----oOo----	USEP Faculty Members, Staff and Students
March 22, 2018 USEP Gymnasium and Cultural Center	National Forum on Women Inspire Women (Mindanao Leg)	Ms. Farahnaz Ali Ghodsinia Ms. Alane Jae Tabamo Ms. Catherine Gordo Ms. Noreen B. Capili	Local Government Units, Non-government and People's Organization, Private Sectors and Students in Mindanao
March 26, 2018 USEP Gymnasium and Cultural Center (DUG-OUT B)	Training on Mainstreaming Gender in the Infra Projects of the University	Asst Prof. Rioliza B. Molina	Representatives from BAC, IPD, PDD, and RMD
March 27, 2018 USEP College of Education Audio- Visual Room	Seminar Thinking and Leading Beyond Sports: A Gender Perspective	Ms. Jonas P. Piore Mr. Michael L. Ayala Mr. Emmanuel Rene S. Ayo	Student Athletes and Faculty Coaches
April 18-19, 2018 Homitori Dormitel	Training on Genderizing the Curriculum in the Context of Outcomes-Based Education	Dr. Bonifacio G. Gabales, Jr. Dr. Lourdesita S. Chan	College Deans, ICA Heads, Program Heads, and GAD Heads
April 27, 2018 CAS SB 14- 15	Gender-Sensitivity Training and Anti-Sexual Harassment Orientation	Ms. Lorna B. Mandin	CAS and CT Faculty Members
July 16-17, 2018 RD Crab Shack	Training-Workshop on Handling of Sexual Harassment Complaints	Atty. Charmaine P. Valentin and Atty. Norman Solis	CODI Members (All Campuses), GAD Heads and Top Management

August 13, 23, and 24, 2018 USEP Social hall	HIV-AIDS and Anti-Sexual Harassment Awareness Campaign	Dr. Bernadeth Gerodias and Ms. Janice Pinky Moreno	All Students
September 13-15, 2018 Highland Function Farm, Mangagoy, Bislig City	Gender-Sensitivity Training and Anti-Sexual Harassment Orientation	Dr. Bernadeth L. Gerodias	USEP Bislig Campus Faculty and Non-teaching Personnel
September 19, 2018 RDE Conference Room	GAD TWG Quarterly Meeting	-----oOo-----	GAD TWG
September 20, 2018 USEP Social Hall	Gender-Sensitivity Training and Anti-Sexual Harassment Orientation	Ms. Janice Pinky Moreno	College of Business Administration and School of Applied Economics Faculty and Staff
October 11-12, 2018 Villa Amparo Resort, IGACOS	GAD Accomplishment Report 2018 and Planning and Budgeting 2019-2020 Seminar-Workshop	Asst. Prof. Rioliza B. Molina	GAD Technical Working Group Committee
October 19, 2018 USEP Social Hall	Empowering Women at Work (International Baby-Wearing Week Celebration)	Ms. Sarah Hilomen-Velasco, Ms. Stephanie Dawn Goc-ong, Alexandra Borja-Dionisio, Ms. Jessa Sumagaysay, and Ms. Ara Casas-Tumuran	Open to all Interested
November 23, 2018 College of Arts and Sciences AVR	Violence Against Women and Children Campaign	Women Studies and Resource Center (WSRC) and Southern Mindanao Region Incorporated (SMRI)	Indigenous Women of Davao Region
December 5, 2018 USEP Center Stage	World AIDS Day Commemoration	Family Planning Organization of the Philippines	Open to all Students
December 6-7, 2018 Eden Nature Park Resort	Preliminary Review and Planning of the project <i>Annotated Bibliography of Mindanao Studies</i>	-----oOo-----	Faculty members from different colleges
December 10, 2018 Brokenshire Resort and Convention Center	Gender-Sensitivity Training and Anti-Sexual Harassment Orientation	Dr. Bernadeth Gerodias and Atty. Charmaine P. Valentin	Non-Teaching Staff Association

Committees Created/Reconstituted

1. Committee tasked to prepare the transition plan of the separation of the Bislig Campus from the University and its transfer to Surigao del Sur State University (SDSSU) with the VP for PQuARM as Chair; VP for Academic Affairs and VP for Administration as Co-chairs; and Dean, USEP Bislig Campus; Chief Administrative Officer, Administrative Services Division; Director, Finance Division; Director, Human Resource Management Division; Director, Institutional Planning Division; Secretary of the University; and Executive Assistant to the President as members.
2. Committee tasked to spearhead the USEP's partnership with China Jiangsu Overseas Education Service Center (CJC) for the implementation of the China-Philippines Friendly Ecological Model Garden with the VP for Administration as Chair.
3. Committee tasked to spearhead USEP's engagement with the Institute of Botany, Jiangsu Province and Chinese Academy of Sciences (JIB) with the VP for Academic Affairs as Chair.
4. Reconstitution of the 2018 Internal Quality Assessment Team (IQuAT) with Dr. Amparo B. Lacandula as the Chairperson. The IQuAT is tasked to assess/evaluate the readiness of specific programs based on the AACUP instruments (OBQA for regular visits), and with reference to the results of the evaluation, make the appropriate recommendation on whether or not to push through with the AACUP visit.
5. Reconstitution of the University Scholarship Committee with the Directress, Human Resource Management Division as Chair and the following as Members: President, USEP Faculty Federation; Director, Finance Division; Dr. Danilo G. Galarion; Dr. Amparo B. Lacandula; Dr. Tamara Cher R. Mercado; Dr. Eulalio C. Patayon; and Ms. Marivic I. Dumaran. The Committee is tasked to assess and recommend, to the University President, faculty scholarship applicants based on the criteria specified in Article 3, Sections 10-16 of the University Scholarship Manual.
6. Committee to Standardize the Allocation of Unit Credits with the VP for Academic Affairs as Chair and the following as Members: USEPFed President; VP for PQuARM; HRMD Directress; CBA Dean; IC Dean; and CoE Dean.
7. University Event Management Committee with Asso. Prof. Liza C. Asombrado as Chair and the following as Members: Mr. Junil A. Altes; Ms. Elena B. Gementiza; Dr. Jose Alther M. Rivera; Dr. Jay J. Acerbo; Asst. Prof. Rioliza B. Molina; Ms. Estela S. Magandi; Public Information Officer; and Cultural Affairs Coordinator (External Campuses). The Committee is tasked to plan and supervise the conduct of graduation ceremonies, founding anniversary celebrations, and hosting of international/national conferences.
8. Reconstitution of the Committee to review the University Organizational Structure with Vice President for Planning, Quality Assurance and Resource Management as Chair; Vice President for Academic Affairs, Vice President for Administration, and Vice President for Research, Development and Extension as Co-Chairs; and the following as Members: Secretary of the University/ Secretary of the Board of Regents; Director, Institutional Planning Division; Director, Office of Public and International Affairs; Chairperson, Council of Deans; Executive Assistant of the Office of the President; and Dr. Tamara Cher R. Mercado.
9. Reconstitution of the Committee, tasked to develop a comprehensive proposal on governance architecture of the academic roadmap of the University for a more competitive undergraduate programs, with VP for Academic Affairs as Chair; VP for PQUARM as Co-Chair; and the following as Members: VP for Administration; CAO, Admin Services Division; Dean,

CAS; Dean, CARS; Program Head BSAE, CARS; Acting Dean, Bislig; Dr. Henry C. Encabo; and Dr. Moises C. Torrentira, Jr.

10. Reconstitution of the Committee on Decorum and Investigation in the Obrero Campus, tasked to handle sexual harassment complaints, with the VP for Admin as Chair and the following as members: USeP Faculty Federation President; Non-Teaching Staff Association President; HRMD Director; GAD Focal Person; Second and First Level Representatives; and the OCSC President. The External Campuses are also mandated to create their respective CODI with the same membership.
11. Committee on Student Discipline and Evaluation (CSDE) for Obrero Campus mainly tasked to investigate and recommend appropriate sanction on various student violations like (1) Tampering with student identification cards; (2) Forging of signatures and falsification of documents; (3) Theft; and (4) Robbery, among others.
12. Committee tasked to study the possible separation of the USeP Bislig Campus from the University with the Regional Directors of Commission on Higher Education – RO XI and National Economic Development Authority – ROXI as Chair and Vice Chair, respectively.

Significant Memoranda

1. **Schedule of payroll processing**

The submission of duly signed Daily Time Records (DTR) and Accomplishment Report to the Human Resource Management Division must be made within two (2) days after the 15th and 30th day of each month unless the succeeding day falls on a Saturday, Sunday, or Holiday.

2. **ISO 9001:2015 Audit Visit**

The Obrero and External Campuses are requested to respond with zeal to the scheduled audit by the AJA Registrars is on 5-7 September 2018.

3. **New Vision, Goals, and Quality Policy of the University**

In view of the approval of the Catch-Up Plan 2018-2021, everyone is enjoined to update all existing documents to bear the University's new Vision and Institutional Goals.

4. **Guidelines in the review and compliance procedure of Statement of Assets, Liabilities, and Net Worth (SALN)**

Pursuant to Section 8. Statements and Disclosure of Republic Act No. 6713 "Code of Conduct and Ethical Standards for Public Officials and Employees," the officials and employees of the University, except those who serve in a honorary capacity, Job Order, and Contract of Service, are required to submit their accomplished SALNs using the prescribed format per CSC Resolution No. 1500088.

5. **2018 University-wide Family Day**

The Civil Service Commission is spearheading the 118th Anniversary of the Philippine Civil Service with the theme Lingkod Bayani: Maka Diyos, Makatao, Makabayan. With this, the University shall celebrate the 2018 University-wide Family Day for all personnel (Regular, Job Order, Contract of Service, and Outsourced) on September 28, 2018 at the USEP Obrero campus field.

6. **Clarification on the use of Controlled Documents and Records for Exhibits during Accreditation**

In preparation for the accreditation visits, offices are enjoined to facilitate the issuance of relevant documents necessary for the exhibits of various programs. Accreditation Heads are requested to make a list of these documents and accordingly forward to the concerned offices so the issuance can be easily facilitated.

7. **Required Documents for Liquidation of Travel Cash Advances and Reimbursements**

All faculty and staff are reminded to attach the After Travel (for staff who participated in seminars, trainings, or workshops with the exemption of drivers who are no longer required to submit) and Narrative (for faculty who participated in trainings, seminars, or workshops) Reports in the liquidation documents.

8. **Monetization 2018 (Third Quarter)**

Faculty and staff are informed that the University will be requesting an amount from the Department of Budget and Management (DBM) for the Monetization of Leave Credits.

9. Color Coding Scheme for the University Accounting Forms

The University shall be adopting a color coding scheme for the Disbursement Voucher (DV), Obligation Request and Status (ObRS) and Budget Utilization Request and Status (BURS) to facilitate easier review of documents during the Audit Period, to wit:

- a. ObRS and BURS will be printed on yellow bond paper; and
- b. DV will be printed on green bond paper.

10. Compliance to External Audit Observations (ISO 9001:2015 Certification)

All Process Owners are informed that the observations made by the External Auditors will be considered as minor non-conformances in the University's system. This is to prevent future non-conformances during the next external audit. All Process Owners are hereby required to submit a Corrective Action Report using the FM-USEP-CAR-01 within three (3) working days upon receipt of the Non-Conforming Service Report (FM-USEP-HNC-01).

11. Posting of Laymanized Flow Chart

In preparation for the upcoming Transition Audit to ISO 9001:2015, all Process Owners are hereby directed to post the laymanized version of their Procedures Manual in their respective offices, particularly in areas frequently visited by clients.

12. Use of Social Network Accounts Bearing the Name and Logo of USEP

While the University acknowledges and respects freedom of expression, it would like to remind creators of these accounts to be mindful of posting contents that place the University in a bad light. Since the accounts are not officially recognized and regulated by the University, the people behind them are advised to exercise caution in publishing information that do not come from University officials and mislead the public.

To preserve the integrity of the University, all offices/units, and student and alumni organizations that have existing social network accounts and those who intend to create new ones bearing the name and logo of USEP are required to email directly to pio@usep.edu.ph for permission; and provide the names and contact details of their account administrators to the Public Information Office.

13. Holdover of Chancellery and Deanship

Given the ongoing academic development, and the groundwork for the ISO 9001:2015 Certification, the current Chancellor and Deans are informed that they shall continue to perform their duties and functions in a holdover capacity until revoked by competent authority.

14. Budget Utilization Status of Programs/Projects under FY 2018 GAA

In consonance with the government's thrust to promote budget efficiency and transparent and accountable delivery of public service, all government agencies must implement their projects and program in a timely manner. For this purpose, the Office of the University President is monitoring the budget utilization of the University projects and programs especially those under the General Appropriations Act (GAA) of 2018.

The respective Offices of the Vice Presidents were provided a copy of the FY 2018 GAA as well as the current utilization rate of the programs/projects included in the Act. The Vice Presidents

are instructed to check the utilization rate of those programs under their respective offices, for monitoring and evaluation, to ascertain that we will progress from our performance last year.

15. Reiteration: Use of Official Electronic Mail (E-mail) Address

It has been observed that some personnel in certain offices use their personal email addresses in sending official issuance and correspondence. The Office of the University President reiterated the previous memorandums on the use of official electronic mail (e-mail) address under the domain of *usep.edu.ph* for official issuances and correspondences, either internal or external.

The Vice Presidents, Campus/College Deans, Directors, and Office/Unit Heads are directed to strictly implement this and assign someone to regularly check official college/office email.

All faculty and staff are enjoined to check their emails as the University Records Office now implements the routing/dissemination of official issuances with University-wide concerns through “e-mail” to concerned office and/or personnel.

16. Submission of Rated 2018 IPCR (July-Dec 2018), OPCR (Jan-Dec 2018), and CPCR (Jan-Dec 2018) (Released on December 21, 2018)

The Vice Presidents, Chancellor, Tagum-Mabini Campus, College Deans, and Directors/Heads of Units are reminded to submit their rated Individual Performance Commitment and Review (July-December 2018) together with the IPCR Summary Form, Office Performance Commitment and Review (Jan-Dec 2018), and College Performance Commitment Review (Jan-Dec 2018) to the SPMS Unit not later than 15 January 2018.

17. Review and Revisions of Procedure Manuals 18 January 2019 (Released on December 19, 2018)

In line with the preparations for the Surveillance Audit in May 2019, all Process Owners and Document Control Custodians are required to review and submit revisions of the Procedures Manual, New procedures, Review and update Risk and Opportunities, Action Plan for Risk with medium (5-9) risk level and Pursuit Plan for Opportunities with medium (4-6) benefit level, and Review of Quality Objectives. The updated documents are requested to be submitted on 18 January 2019.

18. Renewal of Contracts of Job Order and Contract of Service Personnel (Released on December 7, 2018)

All College Deans and Heads of Offices are informed of the deadline of submission of requirements for the renewal of contracts of the Job Order and Contract of Service personnel on December 14, 2018.

19. USEP 40th Founding Anniversary Opening Program, Fellowship Lunch, SOUA, and Faculty and Staff Night (Released on December 7, 2018)

All faculty members, staff, and students are reminded to participate in the different activities of USEP’s 40th Founding Anniversary on December 10-15, 2018.

20. Seminar on Sexual Harassment on December 10, 2018 (Released on December 6, 2018)

The Non-teaching Staff Association (NTSA), in coordination with the Gender and Development (GAD) Office and the Human Resource and Management Division (HRMD), will hold a Seminar on Sexual Harassment on December 10, 2018 at the Brokenshire Hotel-Resort Convention Center, Madapo Heights, Davao City.

21. Seminar Workshop on Basic Records Management and Crafting of the University Disposition Schedule (Released on December 6, 2018)

The University will be conducting a Seminary Workshop on Basic Records Management and Crafting of the University Disposition Schedule on December 17-18, 2018 at the College of Education Building.

22. Teacher's Leave for Christmas Break (Released on December 6, 2018)

All Faculty Members are informed that the Teacher's Leave for faculty members without designation and those with load release less than six (6) units will be on December 22, 2018 to January 6, 2019. All faculty members must report to work on January 7, 2019.

23. Timeline of Activities for the 40th Founding Anniversary celebrations (Released on December 4, 2018)

In celebration of the University's 40th Founding Anniversary, different activities have been lined up on December 10-15, 2018.

24. Operation Bunot (Released on December 6, 2018)

The USeP Health Services Division will conduct free tooth extraction for all USeP students, faculty, and staff on December 7, 2018, 8:00 AM – 4:00 PM at the USeP Clinic.

25. Submission of FY 2018 Annual Performance Review Report (Released on December 3, 2018)

All offices and colleges are hereby directed to submit the FY 2018 Annual Performance Review Report (APFR) to the Institutional Planning Division (IPD) not later than December 27, 2018.

26. Forum on Disaster Risk Reduction (Released on November 18, 2018)

Members of the USeP Emergency and Disaster Management Committee, College Deans, and concerned student leaders are enjoined to attend the Forum on Disaster Risk Reduction (DRR) on November 20, 2018, 1:00 MPM – 5:00 PM at the University Social Hall.

27. USeP Operational Planning Workshop (Released on November 16, 2018)

Administrative Council members, Office/Unit Heads, Faculty Federation Officers, Alumni Federation Officers, Non-Teaching Staff Association Officers, and Student Supreme Government Officers are directed to attend the Operational Planning Workshop on December 19, 2018.

28. USeP's 40th Founding Anniversary Launching Program (Released on November 5, 2018)

Members of the Administrative Council, Obrero faculty members and non-teaching staff, and student leaders from all campuses are invited to the Launching Program of the USeP's 40th Founding Anniversary celebration on November 7, 2018, 5:00 PM at the USeP Obrero Grounds. All participants are encouraged to wear something red. All classes in the Obrero Campus shall be suspended at 5:00 PM onwards.

29. Submission of 2018 3rd Quarter Report on the Information and Publicity on Non-Infrastructure Programs/Activities (Released on November 5, 2018)

In view of Circular No. Circular No. 2013-004 issued by the Commission on Audit (COA), all offices and colleges are required to submit to the Institutional Planning Division (IPD) the 3rd Quarter Report on the Information and Publicity on Non-Infrastructure Programs/Activities using the given template. This supersedes Memorandum dated 18 September 2018.

30. Seminar on Sexual Harassment (Released on October 31, 2018)

The Gender and Development (GAD) Office will conduct a Seminar on Sexual Harassment on December 11, 2018 for all regular non-teaching personnel and selected personnel under Job Order and Contract of Service status in the Obrero Campus.

31. Withholding Taxes for Purchases Paid Thru Reimbursement and Cash Advance (Released on October 31, 2018)

This has reference to Audit Observation Memorandum (AOM) No. 2018-OBR-018 dated August 28, 2018 on the non-withholding Creditable Income Tax on purchases made through Reimbursement and Cash Advances amounting to more than Ten Thousand Pesos (Php 10,000.00). In view of this, everyone is reminded that all purchases amounting to more than Php 10,000.00 which will be disbursed through Reimbursement or Cash Advances must be deposited with the aforementioned taxes.

32. Implementation of BOR Resolution No. 12 s. 2017 Requiring All Faculty with Ranks of Assistant Professors, Associate Professors, and Professors to Engage in Research (Released on October 29, 2018)

In response to the vital need of the University to strengthen and increase the research engagements of its faculty members, the Board of Regents favorably approved, through BOR Resolution No. 12 s. 2017, to require all faculty with the ranks of Assistant Professors, Associate Professors, and Professors to engage in research by way of producing at least one (1) research output for every academic year.

33. Participation to TNT Tropang Ready Events (Released on October 17, 2018)

The University has a partnership with SMART in the conduct of TNT Tropang Ready on October 24-26, 2018 at the USEP Obrero Campus.

34. In compliance with Civil Service Commission (CSC) Resolution No. 01-0490 (Rules on Administrative Sexual Harassment), all external campuses are hereby ordered to constitute a Committee on Decorum and Investigation (CODI) with the Chancellor or Campus Dean as the Chair.

35. Teacher's leave for school year 2017-2018 of faculty members without designation and those with load release less than six (6) units commenced on May 20, 2018 and will end on August 5, 2018. Hence, all faculty members must report to work on August 6, 2018. Faculty members, on teacher's leave, who will render services during the enrolment period are entitled to service credits.

36. With the commitment of the University to uphold quality standards in its services and operations and to keep the public and our stakeholder well-informed, all heads of offices in

the University are mandated to disseminate the USeP Quality Policy and Strategy Map 2018-2021. As part of information dissemination drive, they are enjoined to cause the printing and display of the Quality Policy and Strategic Map 2018-2021 posters on bulletin boards and screen monitors, among others.

- 37.** Monitoring of the budget utilization status of University project/programs which are approved under GAA 2018.
- 38.** Reiteration on the use of official electronic mail (e-mail) address under the domain of *usep.edu.ph* for official issuances and correspondences, either internal or external.

Student Organizations in 2018

1. Agape Campus Ministry
2. Applied Economics Association
3. Association of Biology Students
4. Association of Business Economics Students
5. Association of Civil Construction Technology Students
6. Association of Early Childhood Education Students
7. Association of Electronics Engineering Students
8. Association of Geology Students
9. Basic Ecclesial Community
10. CAS Honor Society
11. Catholic Faith Defenders
12. Civil Engineering Students Association
13. Civitan International
14. College League of United English Students
15. College Red Cross Youth Club of Davao
16. Computer Science Society
17. Daigaku, Anime, Manga Nation
18. Friends of Philippine Eagle
19. Geodetic Engineering Students Society
20. Guild of English Major Students
21. Guild of Livelihood and Technology Students
22. Guild of Sanitary Engineering Students
23. Guild of Young Information Specialists
24. International Youth Fellowship
25. League of Entrepreneurship Students
26. League of Computer Technology Students
27. Mathematics Educators Student
28. Mathematics Students Organization
29. Mining Engineering Students
30. Organization of Second District Scholars
31. Paragon
32. Philippine Agricultural Economics and Development Association
33. Philippines Students Alliance Lay Movement
34. Regeneration Seeds
35. Senior Students' Organization
36. Science Majors' Society
37. Sigma Delta Tau
38. Society of Electrical Engineering Students
39. Society of Elementary Education Students
40. Society of Information Technology Students
41. Society of Peer Facilitators
42. Students Association of Mechanical Engineering
43. Student Athlete Organization
44. The Overcomers
45. Tribe of United Literary Artists
46. United Muslim Students' Association
47. United School of Physical Education Majors
48. United Special Education Students
49. United Statistics Students Organization

50. WOW Generation Youth Ministry
51. Young Flames for Jesus
52. Young Marketers Society
53. Youth for Christ
54. Youth Revival Movement
55. Youth to the Nations

Source: Office of Student Affairs and Services

USEP's CY 2018 ANNUAL INVESTMENT PROGRAM (AIP 2018)

In view of the Annual Investment Planning of the University, the Year 2018 Annual Investment Program (AIP 2018) amounting to Php 1,277,607,640.00 contains various proposed Projects, Activities and Programs (PAPs) from across the four campuses of the University that are in line with the *President's PPP 2016-2019* and the *USEP's Master Infrastructure Plan 2016-2019*.

The proposed PAPs are divided into five key areas, to wit:

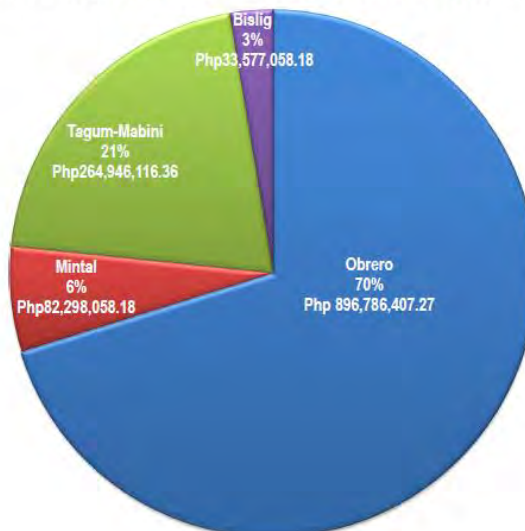
MFO 1	:	Higher Education Services
MFO 2	:	Advanced Education Services
MFO 3	:	Research Services
MFO 4	:	Extension Services
Others	:	Production Services and Income-Generating Projects

The AIP 2018 has a total cost breakdown of **Php 1,277,607,640.00**.

The creation of this document was discussed during the Top Management Team Meeting. The Administrative Council endorsed this per AdCo Resolution No. 2017-04. This proposed AIP 2018 was submitted to NEDA Region XI last 31 January 2017 as USEP's reference during the RDC XI FY 2018 Budget Review and Consultation Meeting and submitted to and has been duly endorsed by the RDC-XI). Further, this document is pertinent for the procurement and realization of the approved PAPs under GAA 2018.

The University Administration endorses the CY 2018 Annual Investment Program (AIP 2018) herein attached, as well as the graphical presentation of the 'spatial coverage' as to which campuses which will receive the investment/projects (to show the distribution of investment for the year).

Spatial Coverage of the PAPs of the Proposed AIP 2018 per Campus



CY 2018 ANNUAL INVESTMENT PROGRAM

Agency: **UNIVERSITY OF SOUTHEASTERN PHILIPPINES (USEP)**
 Chapters: Chapter 5: Science, Technology and Innovation
 Chapter 7: Human Resource Development

Program/Project	Project Description	Spatial Coverage		RDP Results Matrices	Cost Breakdown by Fund Source					Remarks
		Province	Congressional District		NG	LGU	ODA	Others	Total Cost	
Sectoral Outcome: Quality, adequacy & accessibility of infrastructure facilities and services enhanced										
INFO 1: HIGHER EDUCATION SERVICES & INFO 2: ADVANCED EDUCATION SERVICES										
CONSTRUCTION/COMPLETION OF BUILDING STRUCTURES										
1	Completion of Academic Building for SAECs	Davao City	1 st District	Access to and Quality of education enhanced	25,000,000				25,000,000	Continuing project
2	Completion of 5-Storey Information Technology (IT) Building	Davao City	1 st District		30,000,000				30,000,000	Continuing project
3	Completion of the 3-Storey Building to replace the old building in Mindal Campus	Mindal	3rd District		40,000,000				40,000,000	Continuing project
4	Completion of Science Laboratory Building in Tagum-Mabini Campus	Tagum-Mabini	Davao del Norte		20,000,000				20,000,000	Continuing project
5	Completion of 7-Storey Multimedia Learning Resource Center	Genero	1 st District		160,000,000				160,000,000	Continuing project
6	Establishment of a 5-Storey Sciences Laboratory Building	Davao City	1 st District		30,000,000				30,000,000	Proposed project
7	Establishment of CGB Graduate School Building (Phase 2)	Davao City	1 st District		30,000,000				30,000,000	Continuing project
8	Construction of a Laboratory Building for the College of Engineering (Phase 2)	Davao City	1 st District		30,000,000				30,000,000	Continuing project
9	Construction of 5-storey Quality Assurance, Accreditation and TLE Building (Phase 2)	Davao City	1 st District		80,000,000				80,000,000	Continuing project
10	Construction of Administrative Building (Phase 1)	Davao City	1 st District		30,000,000				30,000,000	Proposed project

Program/Project	Project Description	Spatial Coverage		RPP Results	Cost Breakdown by Fund Source					Remarks
		Province	Congressional District		NG	LGU	ODA	Others	Total Cost	
11	Construction of 4-storey Academic Building for Tagum Unit	Tagum-Matrit	Davao del Norte		44,000,000				44,000,000	Proposed project
12	Construction of 5-storey vertical parking (Phase 1)	Davao City	1 st District		30,000,000				30,000,000	Proposed project
IMPROVEMENT OF BUILDING STRUCTURES										
13	Repair and rehabilitation of academic buildings. Budget shall be distributed as follows: CAS 1,000,000 COMI Mutual 3,000,000 CGR Obrero 1,000,000 ENGG 2,000,000 Ced 1,500,000 SAC 1,000,000 CT 1,000,000 IC 800,000 Admin 4,000,000 Bicla Campus 1,500,000 CARS 700,000 CTET 1,000,000 Research 500,000 Extension 1,000,000	All campuses	1 st & 3 rd District (Davao City) Davao del Norte Bldg	Access to and Quality of education enhanced	20,000,000				20,000,000	Continuing project
14	Renovation/Improvement of Covered Court and acquisition of Sports Facilities	Davao City	1 st District		5,000,000				5,000,000	Proposed project
15	Establishment of archives and records storage room in the Registrar's Office	Davao City	1 st District		9,500,000				9,500,000	Proposed project
16	Renovation of Drawing Room at the Roof Deck of the Engineering Building	Davao City	1 st District					1,500,000	1,500,000	Proposed project
17	Conversion of 2 classrooms in Admin building into conference/seminar hall in Minal Campus	Minal	3 rd District					2,000,000	2,000,000	Continuing project
18	Repainting of Administration Building in Minal Campus	Minal	3 rd District					1,500,000	1,500,000	Proposed project
19	Establishment of Nursery in Minal Campus	Minal	3 rd District					500,000	500,000	Proposed project

Program/Project	Project Description	Spatial Coverage		ROP Results Matrices	Cost Breakdown by Fund Source					Remarks
		Province	Congressional District		NG	LGU	ODA	Others	Total Cost	
20	Rehabilitation of Library in Mintal Campus	Mintal	3rd District					500,000	500,000	Proposed project
21	Floor tiling of Admin building lobby and corridor, OSA and extension office in Mintal Campus	Mintal	3rd District					500,000	500,000	Proposed project
22	Rehabilitation of Admin building ground floor CRs at Mintal Campus	Mintal	3rd District					300,000	300,000	Proposed project
23	Installation of 15-aluminum framed whiteboards in Annex and Lab building classrooms in Mintal Campus	Mintal	3rd District					175,000	175,000	Proposed project
24	Improvement of Supply Office	Baguio	Baguio					23,000	23,000	Proposed project
25	Renovation of Guard House	Baguio	Baguio					100,000	100,000	Proposed project
26	Rehabilitation of Technology Building	Baguio	Baguio					105,000	105,000	Proposed project
27	Renovation of Storage Room	Baguio	Baguio					105,000	105,000	Proposed project
28	Installation of cubicles and tilings in Admin office	Baguio	Baguio					105,000	105,000	Proposed project
29	Rehabilitation of Campus Clinic	Baguio	Baguio					105,000	105,000	Proposed project
30	Construction of Comfort Room for Forestry Building	Baguio	Baguio					80,000	80,000	Proposed project
31	Improvement of Covered Court Facade	Baguio	Baguio					355,000	355,000	Proposed project
32	Improvement of Audio Visual Room	Baguio	Baguio					633,000	633,000	Proposed project
33	Construction of Permanent Forest Nursery	Baguio	Baguio					388,000	388,000	Proposed project
34	Restoration & renovation of VOAG building located at USaP Tagum-Pindasan, Mabini COMVAL Province that will serve as academic rooms and offices.	Tagum-Mabini	Davao del Norte					15,000,000	15,000,000	Continuing project
35	Tiling of student center services at Mabini unit	Tagum-Mabini	Davao del Norte					1,000,000	1,000,000	Proposed project
36	Roofing of FIC	Tagum-Mabini	Davao del Norte					1,000,000	1,000,000	Proposed project

Program/Project	Project Description	Spatial Coverage		RDP Results Metrics	Cost Breakdown by Fund Source					Remarks
		Province	Congressional District		NG	LGU	ODA	Others	Total Cost	
37	Renovation/conversion of stock room to CARS BSA faculty office	Tagum-Medina	Davao del Norte					200,000	200,000	Proposed project
PROCUREMENT OF MATERIALS, EQUIPMENT AND FACILITIES										
38	Procurement of 400pcs. of monobloc chairs for covered court	Butig Campus	Butig					250,000	250,000	Proposed project
39	Acquisition of ICT equipment, software and facilities	Davao City	1 st District		12,000,000				12,000,000	Continuing project
40	Procurement/subscription of Books, Periodicals, Online Resources and library systems and facilities	Davao City	1 st District		13,500,000				13,500,000	Continuing project
41	Procurement of equipment and facilities for the Industrial Electronics, and Mechatronics Training Center (IEMTC)	Davao City	1 st District		30,000,000				30,000,000	Continuing project
42	Establishment of A Higher Education Institution Innovation and Transformation (HIT) Plan (Unit-wide)	All campuses	1 st & 3rd District (Davao City)					1,500,000	1,500,000	Proposed project
			Davao del Norte					16,128,640	16,128,640	Proposed project
IMPROVEMENT OF ADMIN AND OTHER SERVICES										
43	Competition of fence in Obrero Campus	Davao City	1 st District		4,000,000				4,000,000	Continuing project
44	Landscaping of campuses	All campuses	1 st & 3rd District (Davao City)					5,000,000	5,000,000	Continuing project
45	Proposed improvement of football field and rehabilitation of drainage system	Davao City	1 st District		40,000,000				40,000,000	Proposed project
46	Procurement of teacher seats and sound system for USSEP Gymnasium and Cultural Center	Davao City	1 st District		20,000,000				20,000,000	Proposed project
47	Installation of structured cabling for 1st to 2nd floor in the IT building	Davao City	1 st District		500,000				500,000	Proposed project

Program/Project	Project Description	Spatial Coverage		ROP Results Matrices	Cost Breakdown by Fund Source					Remarks
		Province	Congressional District		NG	LOU	ODA	Others	Total Cost	
46	Construction and rehabilitation of fences stakeholders in the campus.	Tegay-Mabini	Davao del Norte		8,000,000				8,000,000	Continuing project
48	Construction of covered walkways connecting various buildings and offices.	Tegay-Mabini	Davao del Norte		16,500,000				16,500,000	Continuing project
50	Construction of Main Entrance Gate in Tegay Unit.	Tegay-Mabini	Davao del Norte		2,000,000				2,000,000	Proposed project
51	Periodic termite monitoring and treatment of buildings in the campus.	All campuses	1st & 3rd District (Davao City)		500,000				500,000	Continuing project
52	Procurement of Shuttle Bus	Davao City & Tegay-Mabini	1st District		4,000,000				4,000,000	Proposed project
53	Procurement of Mini Dump Truck	Davao City	1st District		2,700,000				2,700,000	Proposed project
54	Procurement of Utility Van as University Ambulance	Davao City	1st District		600,000				600,000	Proposed Project
55	Rehabilitation of Comfort Rooms	Davao City	1st District		3,000,000				3,000,000	Continuing project
56	Installation of Solar Panels for All Campuses	All Campuses	1st & 3rd District (Davao City)		5,000,000				5,000,000	Proposed Project
57	Application for Quality Management System or ISO 9000	All campuses	1st & 3rd District (Davao City)		2,000,000				2,000,000	Continuing project
58	Proposed digitization of documents and installation of document tracking system	Davao City	1st District		10,000,000				10,000,000	Proposed project
ROAD NETWORKS, DRAINAGE, IRRIGATION & WATER SYSTEM										

Program/Project	Project Description	Spatial Coverage		Cost Breakdown by Fund Source					ROP Results Matrices	Remarks
		Province	Congressional District	NG	LGU	ODA	Others	Total Cost		
59	Asphalting of main road network within the campus	Tagum-Mabini	Davao del Norte	15,000,000				15,000,000		Continuing project
60	Construction of Covered pathway from Engineering Building to SAEs Building	Davao City	1 st District	2,000,000				2,000,000		Proposed project
61	Construction of water tank structures and procurement of water tanks	Davao City	1 st District	1,000,000				1,000,000		Ongoing project
62	Installation of Water System	Davao City	1 st District	1,800,000				1,800,000		Proposed project
63	Purchase of equipment for potable water system with accessories and periodic potable water quality testing and screening	Tagum-Mabini	Davao del Norte	500,000				500,000		Proposed project
64	Repping of water lines in Tagum and Mabini units	Tagum-Mabini	Davao del Norte	1,500,000				1,500,000		Proposed project
65	Construction of facilities (water, irrigation and drainage) and rain-sheltered structures for organic vegetable demonstration and production garden	Tagum-Mabini	Davao del Norte	1,000,000				1,000,000		Proposed project
HUMAN RESOURCES										
66	Provision for salaries and other benefits for implementation of NBC 461 7th cycle	All campuses		119,558,000.00				119,558,000		Proposed project
67	Creation and redistribution of administrative/staff positions	All campuses		159,817,000.00				159,817,000		Proposed project
PROGRAMS AND PROJECT FOR GAD (5%), PWD, SENIOR CITIZEN AND YOUTH DEVELOPMENT										
68	Establishment of Student Complex in Obrero Campus	Davao City	1 st District	15,000,000				15,000,000		Proposed project

Program/Project	Project Description	Spatial Coverage		RDP Results Matrices	Cost Breakdown by Fund Source					Remarks
		Province	Congressional District		NG	LGU	ODA	Others	Total Cost	
69	Construction of Student Center in Taguin-UHI	Taguin-Mabini	Davao del Norte		1,500,000				1,500,000	Proposed project
70	Construction ramps for major buildings in the University	Davao City	1 st District		2,500,000				2,500,000	Proposed project
71	Provision of an elevator for the CAS, EDUC and Engineering building.	Davao City	1 st District		20,000,000				20,000,000	Proposed project
72	Establishment of space for (1) wellness and child care center or child minding center and breastfeeding room in the university	Davao City	1 st District		2,500,000				2,500,000	Proposed project
73	Trainings and forums on gender sensitivity activities on gender mainstreaming, research on needs assessment related to gender problems and the conduct of research and extension activities pertaining to GAD	All campuses	1st & 3rd District (Davao City) / Davao del Norte Bldg		5,500,000				5,500,000	Proposed project
74	Renovation of GAD office	Davao City	1 st District		3,000,000				3,000,000	Proposed project
75	Purchase of equipment and office furniture in support to the implementation of GAD plans and activities	Davao City	1 st District		500,000				500,000	Proposed project
INFO 3: RESEARCH SERVICES										
76	Completion of Mabini Agri-Science Laboratory Complex & RDE Center	Taguin-Mabini	Davao del Norte		30,000,000				30,000,000	Continuing project
77	Construction of RDE Building (Phase 1)	Osorno	4 th District		17,000,000				17,000,000	Proposed project

Program/Project	Project Description	Spatial Coverage		RDP Results Matrices	Cost Breakdown by Fund Source					Remarks
		Province	Congressional District		NG	LGU	ODA	Others	Total Cost	
78 Establishment of Research Center	The Center for Action Learning for Reflective Practices (CALRP) as a multidisciplinary center is an innovation initiative of the College of Development Management (CDM) which aims to transform the traditional way of doing business of the college into a more analytical and interpretative dimension of innovation in research, instruction, and technology transfer. The center shall serve as the platform in developing an "Entrepreneurial Ecosystem and Reflective Practices" of addressing problem driven or client based problem from agribusiness industry, government, international development institutions and non-governmental organizations.	Mindanao, Davao City	3rd District		5,500,000				5,500,000	
79 Improvement of Research Office and Facilities	This project aims to improve the Research facilities in different colleges.	All campuses	1 st & 3rd District (Davao City), Davao del Norte, Basilag		1,470,000				1,470,000	Proposed project
80 Procurement of Vehicle for ROE	This aims to provide transportation facility to ferry faculty and students in various ROE activities.	Davao City	1 st District		5,000,000				5,000,000	Proposed Project
81 Support Fund for University-wide research programs	This aims to provide support fund for University research programs like the Tugum-Luganapan River Basin, Sustainable Agriculture for Farmers Empowerment (SAFE), and Climate Change Adaptation and the People Survival's Fund with Institute for Climate and Sustainable Cities (ICSC), among others.	Davao Region	Davao Region		3,000,000				3,000,000	Proposed Project

Program/Project	Project Description	Spatial Coverage		RDP Results Matrices	Cost Breakdown by Fund Source					Remarks
		Province	Congressional District		NG	LGU	ODA	Others	Total Cost	
82	Expansion of ITSD Office and Application for utility, model, patent, and copyright.	Davao City	1st District		1,000,000				1,000,000	Proposed Project
83	Procurement of Utility Van as TTRC Support Vehicle	Davao City	1 st District		1,600,000				1,600,000	Proposed Project
MFO 4: EXTENSION SERVICES										
84	Sustaining the Rehabilitation of PABLO-Stricken Communities in Davao Region (Phase 2)	Tagum-Mabini	Davao del Norte	Preferential access to the poor, vulnerable and disadvantaged to social welfare and development services provided.	2,000,000				2,000,000	Continuing project
85	Seguro Kinabibilang Program (SKP)	Davao City	1st, 2nd and 3rd Districts		2,000,000				2,000,000	Proposed project
86	Improvement of Extension Office and Support Equipment	All campuses	1 st & 3rd District (Davao City) Davao del Norte Basilg		620,000				620,000	Proposed Project
87	Procurement of equipment for the conduct of the following extension activities: EYESSEE Enabled Barangay Program (IIC), Taktal Program (SAEC) and AgriCARES Program (CARS)	All campuses	1 st & 3rd District (Davao City) Davao del Norte Basilg		360,000				360,000	Proposed Project
88	Production of completed Extension programs and promotion of extension programs/projects	Davao City	1 st District		25,000				25,000	Proposed Project
PRODUCTION SERVICES AND INCOME GENERATING PROJECTS										

Program/Project	Project Description	Spatial Coverage		Cost Breakdown by Fund Source					Remarks
		Province	Congressional District	NG	LGU	ODA	Others	Total Cost	
88	Expanding the Production of High Value Fruit Crops in USAP Marikina Unit for Enhanced Productivity and Income	Davao del Norte	1 st District	7,000,000				7,000,000	For completion
89	Expansion and repair of University hostel	Davao City	1 st District	5,000,000				5,000,000	Proposed project
91	General renovation of Tagum unit hostel	Tagum-Mabini	Davao del Norte	1,600,000				1,600,000	Proposed project
92	Construction of 2-Storey Boy's Dormitory	Tagum-Mabini	Davao del Norte	25,000,000				25,000,000	Proposed project
93	Construction of 5-door commercial building	Tagum-Mabini	Davao del Norte	7,500,000				7,500,000	Proposed project
94	Renovation of CEDO Office	Tagum-Mabini	Davao del Norte	500,000				500,000	Proposed project
95	Construction of Mabini Hostel	Tagum-Mabini	Davao del Norte	1,500,000				1,500,000	Proposed project
TOTAL PAPs: 95				1,228,450,000			48,157,640	1,277,607,640	

Requested by:

ARISTEO C. SALAPA

Vice President for Planning, Quality Assurance and Resource Management

Attested by:

SHIRLEY S. VILLANUEVA

Vice President for Academic Affairs

Attested by:

MA. LUISA B. FAUJILLAN

Vice President for Administration

Attested by:

DANILLO B. PAPAY

Vice President for Research, Development and Extension

Approved:

LOURDES C. GENERALAO

President

University of Southeastern Philippines

FY 2018 AGENCY ANNUAL PERFORMANCE COMMITMENT AND REVIEW (AAPCR) FORM

I, **DR. LOURDES C. GENERALAO**, University President, commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **January-December 2018**.

Prepared by: CYNTHIA S. ALPAS Director, HRMO Date: _____	Reviewed by: ALBERTO C. SALAPA Chief, Performance Management Team Date: _____	Approved by: LOURDES C. GENERALAO President Date: _____
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IMPORTANT:
 1. Respective CDOs of offices must be based on the approved 2018 Action Plans.
 2. All performance indicators on the AAPCR may change when cascaded to respective CDOs of offices, depending on the means of delivering the output/result to contribute in the achievement.
 3. All Targets are subject to change as assigned per Office.

Performance Indicators	SUCCESS INDICATORS		Allocated Budget (FY-2017)	Target Status	Offices Involved		Other Remarks	Accomplishment		
	Target (Last Fiscal Year)	Measures			Implementing Office	Support Office		Actual	Score	Rating
	2016		(in PHP 1000)							
I. CORE FUNCTIONS (80%)										
HIGHER EDUCATION PROGRAM										
GAA Targets (Operational Outputs)										
Percentage of undergraduate student population enrolled in CHED-identified and RQC-identified priority programs		72% of undergraduate student population are enrolled in CHED-identified and RQC-identified priority programs		Measure 2a		HEEDC GAA 2018	College	UPMA/COE	71 (4%)	4
Percentage of undergraduate programs with accreditation		70% of undergraduate programs are with accreditation		Measure 2a		HEEDC GAA 2018	College	UPMA/COE	67.50%	5
GAA Targets (Operational Outcomes)										
Percentage of first-time licensure examinees that pass the licensure exams		48% First-time licensure examinees that pass the licensure exams		Measure 2a		HEEDC GAA 2018	College	UPMA	80 (4%)	5

Percentage of graduates (7 years prior) that are employed	% of graduates (7 years prior) are employed	Measure 2a		PREXC (GAA 2018)	College	SLC	Measurement of student success using SACS-SSRI	SLI (7%)	5
Projects									
Completion of 5-Story Information Technology (IT) Building	100% Obligation/Amount	Measure 2a		PREXC (GAA 2018)	OVPMd / PDD	OVPMd / PDD / Finance Division	Measurement of student success using SACS-SSRI	100%	5
Construction of 5-Story Quality Assurance, Accreditation and TLE Building (Phase 2)	100% Obligation/Amount	Measure 2a		PREXC (GAA 2018)	OVPMd / PDD	OVPMd / PDD / Finance Division	Measurement of student success using SACS-SSRI	7%	1
Construction of Science Laboratory Building at Regan-Miller Campus	100% Obligation/Amount	Measure 2a		PREXC (GAA 2018)	OVPMd / PDD	OVPMd / PDD / Finance Division	Measurement of student success using SACS-SSRI	100%	5
Construction of Administrative Building (Phase 1)	100% Obligation/Amount	Measure 2a		PREXC (GAA 2018)	OVPMd / PDD	OVPMd / PDD / Finance Division	Measurement of student success using SACS-SSRI	0%	1
Construction of 7-Story Multi-media Learning Resource Center	100% Obligation/Amount	Measure 2a		PREXC (GAA 2018)	OVPMd / PDD	OVPMd / PDD / Finance Division	Measurement of student success using SACS-SSRI	0%	1
Repair/Restoration of the University Gymnasium and Cultural Center	100% Obligation/Amount	Measure 2a		PREXC (GAA 2018)	OVPMd / PDD	OVPMd / PDD / Finance Division	Measurement of student success using SACS-SSRI	50%	1
ADVANCED EDUCATION PROGRAM									
GAA Targets (Organizational Outcomes)									
Percentage of graduates students enrolled in research degree programs	64% of graduates students enrolled in research degree programs	Measure 2a		PREXC (GAA 2018)	College	OVPMd / OVR	Measurement of student success using SACS-SSRI	100%	5
Percentage of accredited graduate programs	80% of graduate programs are accredited	Measure 2a		PREXC (GAA 2018)	College	GAO	Measurement of student success using SACS-SSRI	70%	4
GAA Targets (Organizational Outcomes)									
Percentage of graduates school locally engaged in research work applied in any of the following: (a) pursuing advanced research degree programs (Ph.D.); (b) actively pursuing in the last three years (three-quarter research, basic and applied basic research, policy research, social science research); (c) producing technologies for commercialization or livelihood improvement; (d) whose research work resulted in an extension program.	1% of graduates school locally engaged in research work	Measure 2a		PREXC (GAA 2018)	College	OVRPCE	Measurement of student success using SACS-SSRI	25%	5
GAA Capital Outlays under WFO 2									
Exhaustion of CGB Graduate School Building (Phase 2)	100% Obligation/Amount	Measure 2a		PREXC (GAA 2018)	OVPMd / PDD	OVPMd / PDD / Finance Division	Measurement of student success using SACS-SSRI	1	1
HIGHER and ADVANCED EDUCATION PROGRAM									
Continuing Program Evaluation/Measurement									

Percentage of undergraduate academic programs COE aligned	100% of undergraduate academic programs COE aligned	Measure 2b	Team Up Plan	College	DRMA / CO		80%	1	
Percentage of graduate school programs reviewed/enriched	100% of graduate school programs reviewed/enriched	Measure 2d	Team Up Plan	College	DRMA / CO		87%	1	
Percentage of faculty utilizing alternative teaching and learning modalities	60% of faculty utilized blended learning	Measure 2a	Team Up Plan	College	DRMA / CO		88%	1	
Implementation of new governance architecture for undergraduates and graduate levels	New governance architecture for undergraduates and graduate levels implemented	Measure 3	Team Up Plan	CP					
COO and COE Management									
Submission of all new programs for COPC	100%	Measure 2b		College	DRMA / CO		100%	5	
Self evaluation for COE/COO	5 programs graded COE/COO	Measure 2b	Team Up Plan / BUC Learning	College	DRMA/CO/College	BUC Learning = Number of institutions effective during the evaluation year. Rating is per COE/COO/College/CPA.	4	1	
Curriculum/Program Updates and Offerings									
Number of programs offered through ETEAP	1 per qualified program (COM, COE, & CED)	Measure 2b	Team Up Plan	College and ETEAP	DRMA / College ETEAP		1	1	
Number of e-learning materials produced	at least 1 per college e-learning materials produced	Measure 2b	Team Up Plan	College	DRMA / CO		18	8	
Number of new academic programs offered	new academic programs offered (1 from COE and 1 from IC)	Measure 2b	Team Up Plan	College	DRMA / CO		5	8	
Student Mobility and Faculty Exchanges									
Number of academic programs for student mobility and/or credit transfer	1 program qualified for student mobility and/or credit transfer (COE and IC)	Measure 2b	Team Up Plan	College	DRMA / CO / CPA	Quarter Term Prerequisite/Exception	9	8	
Number of faculty exchanges/fellowships	3 faculty involved in faculty exchanges/fellowships (CED, CARS, COE, COM)	Measure 2b	Team Up Plan	College	DRMA / MHO / CPA		2	1	
Number of students involved in student mobility	200 students involved in student mobility	Measure 2b	Team Up Plan	College	DRMA / CPA	BUC Learning: 15% of students indicated to be more mobile during the evaluation year.	21	1	
Enrollment Data									
Average number of weighted fulltime equivalent students (WFTES) per semester	19,000 weighted fulltime equivalent students (WFTES) per semester	Measure 2b	BUC Learning	SLM	DRMA	Short: Students without a major	20,592	5	
Scholarship: Average percentage of students enrolled as scholars per semester (both in the undergraduates and graduate levels) over total enrollment	5% of students enrolled as scholars per semester (both in the undergraduates and graduate levels) over total enrollment	Measure 2b	BUC Learning	DRMA	DRMA		90%	5	
Student Financial Assistance: Average percentage of graduates per semester over total enrollment	7.5% of graduates per semester over total enrollment	Measure 2b	BUC Learning	DRMA	DRMA		80%	5	

RESEARCH PROGRAM GAA Targets (Organizational Outcomes)

Number of research outputs completed within the year	24 research outputs completed within the year	Measure 2a	PRINC (GAA 2016)	Change	Correct / No	Percentage of research outputs published in internationally-refereed or CHED-recognized journal in the last three (3) years Percentage of research outputs published in internationally-refereed or CHED-recognized journal in the last three (3) years	27	0	
Percentage of research outputs published in internationally-refereed or CHED-recognized journal in the last three (3) years	16% of research outputs published in internationally-refereed or CHED-recognized journal in the last three (3) years	Measure 2a	PRINC (GAA 2016)	Change	Correct / No	Percentage of research outputs published in internationally-refereed or CHED-recognized journal in the last three (3) years Percentage of research outputs published in internationally-refereed or CHED-recognized journal in the last three (3) years	31.58%	5	
GAA Targets (Organizational Outcomes)									
Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries	1 research output in the last three (3) years utilized by the industry or by other beneficiaries	Measure 2a	PRINC (GAA 2016)	KT/EDOWN DE	Change	Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries	18	5	
Faculty/Non-Teaching Staff/Students Involvement in Research									
Percentage of faculty, non-teaching staff and students involvement in research by: • Faculty; • Staff; and, • Students.	• 60% • 5% • 1% of Stakeholders are involved in research	Measure 2a	Open Up Plan	Over/Under	All Changes are Critical	Percentage of faculty, non-teaching staff and students involvement in research by: • Faculty; • Staff; and, • Students. Percentage of faculty, non-teaching staff and students involvement in research by: • Faculty; • Staff; and, • Students.	6.21%	1	
Percentage of faculty, non-teaching staff and students trained to conduct research: • Faculty; • Non-Teaching Staff; and, • Students.	• 50% • 10% • 5% of Stakeholders are trained to conduct research	Measure 2a	Open Up Plan	Over/Under	All Changes are Critical	Percentage of faculty, non-teaching staff and students trained to conduct research: • Faculty; • Non-Teaching Staff; and, • Students. Percentage of faculty, non-teaching staff and students trained to conduct research: • Faculty; • Non-Teaching Staff; and, • Students.	2.87%	1	
Percentage of faculty, non-teaching staff and students trained to write research for publication: • Faculty; • Non-Teaching Staff; and, • Students.	• 25% • 5% • 3% of Stakeholders are trained to write publications	Measure 2a	Open Up Plan	Over/Under	All Changes are Critical	Percentage of faculty, non-teaching staff and students trained to write research for publication: • Faculty; • Non-Teaching Staff; and, • Students. Percentage of faculty, non-teaching staff and students trained to write research for publication: • Faculty; • Non-Teaching Staff; and, • Students.	5.07%	1	
Percentage of faculty, non-teaching staff and students oriented on intellectual property rights: • Faculty; • Non-Teaching Staff; and, • Students.	• 10% • 2% • 4% of Stakeholders are trained/oriented on IPRI	Measure 2a	Open Up Plan	Over/Under	All Changes are Critical	Percentage of faculty, non-teaching staff and students oriented on intellectual property rights: • Faculty; • Non-Teaching Staff; and, • Students. Percentage of faculty, non-teaching staff and students oriented on intellectual property rights: • Faculty; • Non-Teaching Staff; and, • Students.	19.80%	5	

Percentage of research outputs by faculty, non-teaching staff and students, aligned to RDE Agenda	40% of research outputs by faculty, non-teaching staff and students, aligned to RDE Agenda	Measure 2a		Open Up Five	at College and at College	College / NO / CO	All research outputs are aligned to RDE Agenda	100%	1	
Research Center including percentage of researchers to total portfolio faculty in the past five years										
a. Number of research centers actively pursuing research	2 research centers actively pursuing research	Measure 2b		SLC Learning	College	CP / OUTSIDE	Socio-Economic Research and Analytics Center (SEAC)	1	1	
b. Percentage of Researchers to total number of portfolio faculty	50% of researchers to total number of portfolio faculty	Measure 2a		SLC Learning	College	OUTSIDE / NO	From Jan-June 2018 = 14.71%	20.0%	1	
Percentage of researchers completed within time-frame	60% of researchers completed within time-frame	Measure 2a		Open Up Five	College	OUTSIDE / NO		0	1	
Innovations										
Number of new technologies generated	10 new technologies generated	Measure 2b		Open Up Five	College	OUTSIDE / KITTO	Overhead Technologies are research outputs not necessarily trademarked, with IP a separate business	9	2	
Inventions										
a. Each invention patented and/or commercialized	3 invention patented and/or commercialized	Measure 2b		SLC Learning	KITTO/OUTSIDE	College	1 invention commercialized through Pfizer	2	1	
b. Each invention not patented but utilized by the local community	3 invention not patented but utilized by the local community	Measure 2b		SLC Learning	KITTO/OUTSIDE / COE	College	4 inventions are not patented but utilized by the community 1. Mergo Fluor 2. Automated core paper "Theorem"	4	5	
c. Percent of S & T oriented research outputs patented over the total S & T research outputs (for the last 3 years)	1% of S & T oriented research outputs patented over the total S & T research outputs (for the last 3 years)	Measure 2a		SLC Learning	KITTO/OUTSIDE	College	Research outputs will be patented or will be approved by a patent office 2 years after the date of publication. Total # of S&T research outputs to be patented or approved will be 1%.	0	1	
Number of University Journals accredited	1 University Journal accredited	Measure 2b		Open Up Five	NO	OUTSIDE		0	1	
Linkages										
Percentage of research outputs with at least one of DOSIT's 60% deliverables	60% of research outputs with at least one of DOSIT's 60% deliverables	Measure 2a		Open Up Five	College	NO/OUTSIDE		100%	3	
Number of externally-funded research studies	9 externally-funded research studies	Measure 2b		Open Up Five	College	NO/OUTSIDE	Jan-June 2018 There are 12 externally-funded research studies	12	9	
Number of visiting scientist/fellow hosted	1 visiting scientist/fellow hosted	Measure 2b		Open Up Five	OUTSIDE / NO	College	None	0	1	
Number of research conferences hosted	2 research conferences hosted	Measure 2b		Open Up Five	College	OUTSIDE / NO	International Symposium on the Impact of Artificial Intelligence on Systems Engineering A International Conference on Intelligent	2	2	
Presentations										
Research-based Paper Presented										

Percentage of research-based paper presented in international bibliographies to total number of research-based paper	20% research-based paper presented in international bibliographies to total number of research-based paper	Measure 2a		Self-Learning	DIY/MSL / MS	Change	From Jan-June 2018: International : 2 National : 3	11	1	
Number of research outputs presented: • International • National • Regional	• 8 • 8 • 5 research outputs presented	Measure 2b		Class Up Peer	DIY/MSL / MS	Change	None	8	1	
Number of research outputs disseminated in print, radio and television	20 research outputs disseminated in print, radio and television	Measure 2b		Class Up Peer	DIY/MSL / MS	Change	None	8	1	
Number of research studies disseminated through legitimate academic research outlet (Academic, Research Gate, University Website, etc.)	16 research studies disseminated through legitimate academic research outlet	Measure 2b		Class Up Peer	DIY/MSL / MS	Change	None	8	1	
Publications										
Completed Research-based Paper Published (such as Elsevier Scopus, Thompson Reuters Journals, and CHED Accredited Journals):										
a. Research-based paper published in an International Refereed Journal or publication	4 research-based paper published in an International Refereed Journal or publication	Measure 2b		Self-Learning	Change	DIY/MSL / MS	From Jan-June 2018: None (0)	8	1	
b. Research-based paper published in a Refereed Journal Accredited by CHED	4 research-based paper published in a Refereed Journal Accredited by CHED	Measure 2b		Self-Learning	Change	DIY/MSL / MS	From Jan-June 2018: None (0)			
c. Percentage of research-based paper published in refereed journals to the total number of research output	20% of research-based paper published in refereed journals to the total number of research output	Measure 2a		Self-Learning	Change	DIY/MSL / MS	From Jan-June 2018: None (0)	100%	8	
Citations										
a. Total number of citations in articles published by other researchers in international or national journal such as Elsevier Scopus, Thomson Reuters Journals, and CHED Accredited Journals	160 citations in articles published by other researchers in refereed international or national journal such as Elsevier Scopus, Thomson Reuters Journals, and CHED Accredited Journals	Measure 2b		Self-Learning	Change	Change	From Jan-June 2018: 2	1	1	
b. Each research-based paper cited by book authors	4 research-based paper cited by book authors	Measure 2b		Self-Learning	Change	Change	From Jan-June 2018: None (0)		1	
Percentage of research studies cited	20% of research studies cited	Measure 2a		Class Up Peer	Change	Change	From Jan-June 2018: None (0)		1	
TECHNICAL ADVISORY AND EXTENSION PROGRAM										
GAA Tripartite (Organizational Outputs)										

Number of tandem assigned by the length of training	3,800 tandem assigned by the length of training	Measure 2b	Project (over 20hrs)	Colleges	Overseas / EO	Submission of quarterly report using BARS No. 1 at least one (1) extension program organized and supported per college	2019-20	4	
Number of extension programs organized and supported with the SUC's mandated and priority programs	8 extension programs organized and supported with the SUC's mandated and priority programs	Measure 2b	Project (OAA 20hrs)	Colleges	Overseas / EO	Submission of quarterly report using BARS No. 1 at least one (1) extension program organized and supported per college		4	
Percentage of partners who rate the training counsels and advisory services as satisfactory or higher in terms of quality and relevance	90% of partners who rate the training counsels and advisory services as satisfactory or higher in terms of quality and relevance	Measure 1	Project (OAA 20hrs)	Colleges	Overseas / EO	Submission of quarterly report using BARS No. 1	91%	5	
QAA Targets (Organizational Outcomes)									
Number of partnerships with LGUs, industries, NGOs, NQAs, SMEs, and other stakeholders as a result of extension activities	1 active partnership with LGUs, industries, NGOs, NQAs, SMEs, and other stakeholders as a result of extension activities	Measure 2b	Project (OAA 20hrs)	Colleges	Overseas / EO	Submission of quarterly report using BARS No. 1 at least one (1) extension program organized and supported per college	29	5	
Faculty/Non-Teaching Staff/Students Involvement in Extension Services									
Percentage of faculty, non-teaching staff and students involvement in extension services:	• 20% • 21% • 11% of faculty, non-teaching staff and students are involved in extension services	Measure 2a	Class Up Two	All Offices and All Colleges	Overseas / EO	Faculty: 20% Staff: 1%	11.25%	1	
Percentage of faculty, non-teaching staff and students trained to conduct in extension activities:	• 20% • 51% • 41% of faculty, non-teaching staff and students are trained to conduct in extension activities	Measure 2a	Class Up Two	All Offices and All Colleges	Overseas / EO	Faculty: 20% Staff: 1%	10%	1	
Outcomes									
Number of extension programs in collaboration with external partners	1 extension program in collaboration with external partners	Measure 2b	Class Up Two	Colleges	Overseas / EO	at least one extension program organized in collaboration with external partner per college	13	5	
Percentage of research-related extension projects conducted with at least one of the DOSTs (9%)	80% of research-based extension projects conducted with at least one of the DOSTs (9%)	Measure 2a	Class Up Two	Colleges	Overseas / EO		80%	5	
Adopters									

Number of adopters engaged in profitable enterprise	15 adopters engaged in profitable enterprise	Measure 2b		Start Up Plan	College	Oversee / EO	at least 15 adopters engaged in profitable enterprise per college	40%	1	
Average percentage of yearly increase in the number of adopters to total number of current	7% yearly increase in the number of adopters to total number of current	Measure 2a		Start Up Plan	College	Oversee / EO	at least 7% yearly increase in number of adopters to total number of training per college	200%	1	
Visible Demonstration Projects										
Number of visible demonstration projects based on the positive return on investment (ROI) analysis in the past three years	2 visible demonstration projects based on the positive return on investment (ROI) analysis in the past three years	Measure 2b		Start Up Plan / BUC Landing	College	Oversee / EO		8	1	
Percentage of internal Rate of Return (IRR) for all demonstration projects	8% internal Rate of Return (IRR) for all demonstration projects	Measure 2a		Start Up Plan / BUC Landing	College	Oversee / EO		2013M	1	
Number of EIC materials in every approved research-based extension program/project	1 EIC material in every approved research-based extension program/project	Measure 2b		Start Up Plan	College	Oversee / Oversee / EO		100%	1	
Number of products commercialized	1 product is commercialized	Measure 2b		Start Up Plan	KIT/ED/Oversee / EO	College	1 product commercialized through Plan	1	1	
II. SUPPORT FUNCTIONS (20%)										
A. Good Governance Condition										
GOVERNANCE										
Quality Management System										
Acquired ISO 9001:2015 Certification	ISO 9001:2015 Certified	Measure 3		Start Up Plan	All Offices and All Colleges	Oversee / Oversee / EO Team	Directorate - Submission rate and approval Procedures (Forms and Uniformed Labels of Forms) - Submission of all documents - Submission of practical forms - Other ISO requirements	100%	1	
Conduct of annual Internal Quality Audit visits on schedule	8 annual Internal Quality Audit visits conducted on schedule	Measure 3		Start Up Plan	ICA	Oversee / Oversee / GAO		2	1	
Number of QMS procedural manuals developed	45 QMS procedural manuals developed	Measure 2b		Start Up Plan	POA and DOCA	Oversee / Oversee / EO Team		10	5	
Percentage of conformance to QMS processes	90% conformance to QMS processes	Measure 2a		Start Up Plan	All Offices and All Colleges	Oversee / Oversee / EO Team	Conformance to Procedures (*) All procedures submitted (Standardized) Forms required then by institution (Procedure / PO, DO, PROCEDURE, etc.) (B) Action Plan and Review Plan (All Documented in cases)	100%	3	
Submission of reports to the University and other agencies (CHED, DSW, NEDA, etc.) are submitted on mandated time	100% of reports to the University and other agencies (CHED, DSW, NEDA, etc.) are submitted on mandated time	Measure 2			All Offices and All Colleges	Oversee / Oversee / EO		100%	1	
Percentage of implementation of Customer Satisfaction Survey	100% inclusion of Customer Satisfaction Survey to processes	Measure 2a		EO	All Offices and All Colleges	Oversee / Oversee / EO	Utilization of Customer/Client Feedback Form, Indicator of Evaluation by All Processes	100%	1	
Percentage of clients who rated delivery of services as very good or excellent	100% of clients who rated delivery of services as very good or excellent	Measure 1		Start Up Plan	All Offices and All Colleges	Oversee / Oversee / EO	Through Customer/Client Feedback Form	87%	1	
Infrastructure Development										

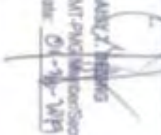
Percentage of completion of infrastructure projects according to Institute	100% of infrastructure projects completed according to Institute	Measure 3	Catch Up Plan	OVP/ADP/DO/Convened Officials/Unit	OVP/ADP/DO	7%	1	
Percentage of compliance to OAKD or PISO requirement on basic facilities	50% of required basic facilities compliant to OAKD or PISO	Measure 2a	Catch Up Plan	OVP/ADP/DO/ASD	PDO/ASD	32%	1	
Information Management System								
Percentage of completion of Information System Strategic Plan	25% of Information System Strategic Plan completed according to Institute	Measure 2	Catch Up Plan	OVP/AD/DO/ASD	PO/ASD	20%	5	
Awards and Recognitions								
Center of Excellence in Human Resource Management recognition from the CSC	Submission of Action Plan for Level II Accreditation on PHSSE, HSPM to CSC	Measure 1	Catch Up Plan	HRMD	HRMD	100%	5	
Accredited Continuing Professional Development (CPD) provider	Recognized as Accredited Continuing Professional Development (CPD) provider	Measure 1	Catch Up Plan	HRMD / CEC	HRMD	100%	8	
Number of Institutional Awards given by reputable organizations:	Number of Institutional Awards given by reputable organizations:	Measure 2b	Catch Up Plan	OEA / AI OVPs	OEA	7	5	
• National	• 1 (National)							
• Regional/local	• 1 (Regional/local)							
Number of active partnerships with other agencies and academic institutions:	Number of active partnerships with other agencies and academic institutions on:	Measure 2b	Catch Up Plan	OEA / AI OVPs	OEA	41	5	
• International	• 2 (International)							
• National	• 4 (National)							
• Regional/local	• 5 (Regional/local)							
Manuals and Newsletters								
Number of newsletters produced	4 newsletters produced	Measure 2b	Catch Up Plan	OEA / AI OVPs	OEA / LPO	2	1	
Number of approved manuals published	8 approved manuals published	Measure 2b	Catch Up Plan	OEA / AI OVPs	OEA / LPO	5	1	
PEOPLE								
Faculty and Staff Development Program								

a. Percentage of graduate faculty members with doctoral degrees in their field of specialization based upon the national university, the top 1,000 universities listed on world ranking b. or programs with at least Level II accreditation or COE/CCO status	30% of graduate faculty members with doctoral degrees in their field of specialization earned from the national university, the top 1,000 universities based on world ranking or in programs with at least Level II accreditation or COE/CCO status	Measure 2a		SUC Learning	HRMAD	HRMAD		77%	1	
c. Resident training hours attended by the faculty and staff members including attendance to conferences/training										
c.1. International trainings / conferences	1500 training hours attended by the faculty and staff members including attendance to conferences/training	Measure 2b		SUC Learning	HRMAD	HRMAD		87%	1	
c.2. Regional/National Trainings/ Conferences	1500 training hours attended by the faculty and staff members including attendance to conferences/training	Measure 2b		SUC Learning	HRMAD	HRMAD		88%	5	
Percentage of faculty and staff with personal working space and personal computer	35% of faculty and staff with personal working space and personal computer	Measure 2a		Catch Up Plan	OVP/Ad/PRO/ ASD	ASD	Must be in accordance with the functions of the employees, some have shared computer with others from NTSA and computer with not internet type and office	80%	5	
Number of institution-wide activities conducted related to faculty and staff development	10 institution-wide activities conducted related to faculty and staff development	Measure 2b		Catch Up Plan	Officers	HRMAD	101 Faculty Day 102 Foundation Day 103 Graduation 104 Nuclear Day 105 Bataan Day 106 Bataan Day 107 NTSA Career Assembly 108 General Assembly for Faculty 109 Career 110 Faculty Day 111 Teachers Day 112 ICT Day 113 Library Week 114 Accreditation Week 115 Agri Day 116 Safety Day (Barricade, Fire, etc.) 117 College Day 118 OAC/General Assembly 119 Sports and Wellness 120 Culture and Arts 121 Civil Service Forum 122 PRC Week	12	8	
Percentage of faculty with PhD or Doctorate Degrees	32% of faculty with PhD or Doctorate Degrees	Measure 2a		Catch Up Plan	OVP/Ad/HRMAD	HRMAD		79%	1	
Percentage of non-teaching staff given job-staff training	15% of staff given job-related training	Measure 2a		Catch Up Plan	OVP/Ad/HRMAD	HRMAD		9%	1	
Percentage of plantilla position filled	80% of plantilla position filled	Measure 2a		Catch Up Plan	OVP/Ad/HRMAD	HRMAD		80.19%	3	

Approved policy on food releases for faculty with designation	Policy on food releases for faculty with designation approved	Measure 2b	Catch Up Plan	OVPAdHBM ID	HRMO		0	1	
Number of categories for personnel awards	A category for personnel awards given	Measure 2b	Catch Up Plan	OVPAdHBM ID	HRMOCEA		0	1	
Percentage of positions/designations with qualified faculty and staff	70% of positions/designations with qualified faculty and staff	Measure 2a	Catch Up Plan	OVPAdHBM ID	HRMO		100%	3	
B. General Administrative and Support Services									
PRODUCTION									
Percentage of KOPs fully audited	60% of KOPs fully audited	Measure 2a	Catch Up Plan	HRMO / CROU	OVP-FOUJRM	Measure 2b, entire	0	1	
Establishment of business management strategy and procedures	Business management strategy and procedure established	Measure 2b	Catch Up Plan	HRMO / CROU	OVP-FOUJRM		0	1	
Percentage of decrease in business losses	5% decrease in business losses	Measure 2a	Catch Up Plan	HRMO / CROU	OVP-FOUJRM		0	1	
Percentage of farm productivity based on optimum capacity	100% of farm productivity based on optimum capacity	Measure 2b	Catch Up Plan	HRMO / CROU	OVP-FOUJRM		0	1	
Number of feasibility studies conducted for new KOPs	2 feasibility studies conducted for new KOPs	Measure 2b	Catch Up Plan	HRMO / CROU	OVP-FOUJRM		0	1	
FINANCIAL RESOURCES									
Number of access bases to financial resources	2 access bases to financial resources	Measure 2a	Catch Up Plan	OVPAd	OVPAd		2	3	
Budget Utilization Rate (Internally Generated Income and Business Related Funds)	80% Disbursement/Utilization Rate	Measure 2a	Catch Up Plan	OVPAd	FD		80%	3	
Budget Utilization Rate (Regular Agency Fund)	70% Utilization/Approved Budget	Measure 2a	Catch Up Plan	OVPAd	FD		70%	3	
Percentage of utilization of fiduciary funds for the improvement of student services	100% Disbursement/Obligation	Measure 2b	Catch Up Plan	OVPAd	FD		80%	2	
	90% of utilization of fiduciary funds for the improvement of student services	Measure 2a	Catch Up Plan	OVPAd	FD	(on or Apr 30, 2018)	70%	1	
							40%	1	
OVERALL RATING									
I. CORE FUNCTIONS (80%)								RATING	
Higher Education Program								3.50	
Advanced Education Program								3.75	
Higher and Advanced Education Program								3.50	
Research Program								2.72	
Technical Advisory and Advanced Program								4.43	
II. SUPPORT FUNCTIONS (20%)									
A. Good Governance Condition									
Governance								3.83	
People								3.38	
B. General Administrative and Support Services								3.27	
								1.58	

Production	1.00
Financial Resources	2.17
	3.89
Normal Over All Rating	
Manufacturing Equipment	Satisfactory

NOTE: This area will only be signed after construction work is in place by the end of every phase.

Assigned by:  DANIEL J. BESSIS PMT / PMO / International Date: 04-18-1919	Reviewed by:  BONIFACIO D. CABALES, JR. PMT / PMO / Civil Date: 1-26-1919	Approved by:  LEOPOLDO C. OMERULLO President Date: _____
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Prepared by:

The Office of the Executive Assistant, Office of the University President

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